



Repton Parish Council, Repton Village Hall, Askew Grove, Repton, Derbyshire, DE65 6GR Tel: 07341907137 Email: clerk@repton-pc.gov.uk Web: www.repton-pc.gov.uk

MINUTES FOR REPTON PARISH COUNCIL MEETING HELD ON MONDAY 8TH JUNE 2026

Present: Councillors Hardwick (Chairman), Rainey, McArdle, Dickson, Sheldon, Hess and Newbold

Absent: Councillor Hurren, Hignett, Mason and Wilson

Staff and public in attendance: Clerk Caroline Crowder, District Councillor Haines, County Councillor Benfield and 1 member of the public

1. APOLOGIES

Councillors Hurren, Hignett, Wilson and Mason, have given their apologies. District Councillor Lowe offered his apologies.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None.

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11TH MAY 2026

Resolved: The minutes were unanimously approved and signed by the Chairman as a correct and true record.

Standing Orders suspended

6. PUBLIC SPEAKING

None.

7. REPTON SCHOOL

Anna Parish attended the meeting. She was asked for updates on the following outstanding queries: the Parish Council would like to have a representative on the community use committee for the 3G pitches, 10mph signs on Mitre Drive, fence outside of Mitre House to have every second board removed for motorists to be able to have a line of sight, asked if it was possible to have a sign outside the sports centre directing pedestrians to use the crossing, strip of lights on the fence on the footpath behind the Red Lion pub and the vegetation to be cut back in this area.

8. PLANNING MATTERS

a. Planning Applications

- i. DMOT/2026/0625 The felling of two trees at 1 The Pastures, Repton, Derby, DE65 6GG



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Resolved, it was agreed to submit the following comments to SDDC. Repton Parish Council does not wish to object but would support a condition requiring the trees to be replaced with suitable replacements.

- ii. DMPA/2026/0572 Construction of 3 bed dwelling in place of existing agricultural building with associated landscaping at 136 Wood End Lane, Main Street, Repton, Derby, DE65 6FB

Resolved, it was agreed to submit the following objection to SDDC.

The current SDDC Local Plan includes - Policy H28 Residential Conversions. Outside settlement boundaries the conversion of a building to provide residential accommodation will be permitted provided the building:

- i) is of a permanent and substantial construction; and
- ii) is suitable for conversion without extensive alteration, rebuilding and/or extension; or
- iii) constitutes the re-use of a suitable redundant or disused building or would secure the future use of a heritage asset.

All conversions should result in the enhancement of the building's immediate setting.

The proposed development does not meet the second requirement nor is it anywhere near meeting it nor would it constitute the re-use of a suitable redundant or disused building.

The proposal requires major earth removal from the site and will require large scale retention of the adjoining earthworks significantly altering the character of the area.

The proposed development is contrary to the policy H28 and we therefore object.

- iii. DMOT/2026/0565 The felling of a Beech tree covered by South Derbyshire District Council Tree Preservation 565

Resolved, all Councillors agreed that they did not want to object but would like to see a condition that the tree is replaced with a suitable replacement.

- b. Planning Decisions

No comments.

9. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Benfield has asked for the hedge and vegetation to be cut back along the causeway. He had a meeting with DCC and other local highways authorities to discuss a plan for roadworks over the summer, and specifically about the bridge closure on the causeway. This is still currently planned for August. Councillor Sheldon asked if the surgery could be approached and asked if they could have a medical practitioner visit Repton whilst the road was closed to allow patients who could not reach the surgery to get medical attention. It was agreed that Councillor Sheldon and County Councillor Benfield would arrange a visit to the surgery. He has agreement that the path on the right of way which is at Mitre Field needs an upgrade and this has gone through for approval. Councillor Dickson replied that this had been agreed by DCC 2 years ago but work not carried out. Quote on new path inside Mitre Field, DCC cannot do but have sent specifications to the Clerk. Large planter box still obstructing pavement outside 14 Milton Road and needs to be removed, this will be chased up. Cross repairs have been completed.
- b. District Councillor Haines was asked by Councillor Dickson if she could raise a case with SDDC about cleaning of the Cross. Food waste collections have started. There is some



confusion around the bags that must contain food waste, any bag can be used but would prefer a compostable bag. Eight food waste teams are currently working, and this will be reviewed. They have lost one of the refuse loaders in an accident recently which has impacted the teams. She is still chasing the issue on Pinfold Lane. The Grange planning application has been withdrawn. Bus stop light on the Burton side has still not been replaced; she will ask District Councillor Lowe to chase this.

- c. Councillor Sheldon has been contacted by Trent and Dove to see if there is anything that the Council could advise that the village needed, they are asking for suggestions. If Trent and Dove are building in a town or village they like to contribute to a community project (unrelated to the build). They would like to work with locals and or parish councils and offer help, people, cash short or long term.

Standing Orders Resumed

10. CHAIRMAN'S REPORT

No updates

11. CLERK'S REPORT

- a. Annual leave: 10th-19th June; 22nd-24th July; 13th-17th August; 3rd-14th September; 29th-31st December
- b. Training attended for "Make your Council Documents Accessible using Microsoft Word". You may see some formatting changes to documents to ensure that they are now accessible.
- c. Training attended for "Getting Positive Outcomes from Procurement". Clerk has summarised key parts of training and issued to HR Committee.
- d. As the Clerk is now using Microsoft OneDrive for back up of files, suggest that Backblaze subscription is not renewed. **Resolved, all Councillors agreed to cancel the Backblaze subscription**

12. INTERNAL AUDIT REPORT 2025 26

Resolved, all Councillors agreed they had received and noted the report.

13. ANNUAL GOVERNANCE STATEMENT 2025 26

Resolved, all Councillors approved the annual governance statement. The Clerk and Chairman signed the statement.

14. ACCOUNTING STATEMENTS 2025 26

Resolved, all Councillors approved the accounting statements that the Clerk and Responsible Finance Officer had already signed. The Chairman signed the statement.

15. EXAMINER'S REPORT TO THE TRUSTEES OF THE REPTON RECREATION GROUND CHARITY NUMBER 509372

Resolved, all Councillors agreed they had received and noted the report.

16. APPOINT INTERNAL AUDITOR FOR 2026 27



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Resolved, all Councillors agreed to appoint East Midlands Audit Services. The Clerk will confirm with the auditor.

17. FINANCE

a. Receipts since last meeting

- I. 12/05/2026 from Recreation Ground Account into Current Account £550.00
- II. 15/05/2026 from SDDC Safer & Stronger Neighbourhood Grant for solar light into current account £1,211.28
- III. 21/05/2026 from Horobin Memorials additional inscription fee into Current Account £130.00
- IV. 29/05/2026 interest in Business Reserves Account of £26.65
- V. 04/06/2026 from Coop Funeral Directors for grave and interment into Current Account £728.00
- VI. 02/06/2026 from reinvestment into Public Sector Deposit Fund £163.64

b. Payments Already Made and For Approval

Current Account

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Transaction Number
11/05/2026	Card payment	Electricity supply to streetlight (April)	SSE Energy Solutions	£2.27	£47.58	Paid by Clerk under financial regulation 6.8i	24
26/05/2026	Card payment	May payment	Bluehost	£1.23	£7.40	For information only	29
08/06/2026	Bank transfer	Grounds maintenance April	Mercia Garden Care		£120.00	For approval	30
08/06/2026	Bank transfer	Clerk Salary	Clerk		£1,085.86	For information only	43
08/06/2026	Bank transfer	Clerk pension	DCC		£273.14	For information only	44
08/06/2026	Standing Order	Office rent	Repton Village Hall		£25.00	For information only	45
08/06/2026	Direct Debit	Mobile phone	Tesco Mobile		£14.99	For information only	46
08/06/2026	Card payment	Electricity supply to streetlight	SSE Energy Solutions		£0.00		47
08/06/2026	Bank transfer	Playground Equipment inspection and routine maintenance May 2026 and Annual inspection	SDDC	£25.93	£155.58	For approval	48
08/06/2026	Standing Order	Youth Club	Repton Village Hall		£150.00	For information only	49
08/06/2026	Bank transfer	Paye and NI month 2	HMRC		£135.23	For information only	50
08/06/2026	Direct Debit	Broomhills electricity	British Gas	£3.37	£70.89	For information only	51
08/06/2026	Bank transfer	Grounds maintenance	Mercia Garden Care		£620.00	For approval	53
12/05/2026	Bank transfer	Insurance	Zurich Municipal		£1,593.26	Paid under delegated authority (FR6.5) to the clerk and chairman	54

Chairman's signature, once full Council has approved: _____



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21/05/2026	Bank transfer	Plants for Repton in Bloom	JPS Flowers, Hudsons Plant Centre, Meynell Langley Gardens (via a volunteer)	£44.82	£268.99	Paid by Clerk under financial regulation 6.8i	55,56,57
08/06/2026	Bank transfer	Internal audit	East Midlands Audit Services		£160.00	For approval	58
08/06/2026	Bank transfer	Charity audit	East Midlands Audit Services		£32.50	For approval	59
08/06/2026	Bank transfer	Audit mileage	Clerk		£21.15	For approval	60
04/06/2026	Card payment	Printer ink	Amazon	£2.90	£17.42	For approval	61
				£80.52	£4,798.99		

c. Bank Balances (after above transactions have been made)

- i. NatWest Current Account = £ 7,889.40
- ii. NatWest Business Reserves Account = £39,494.68
- iii. Public Sector Deposit Fund = £ 50,945.12
- iv. Recreation Ground Account = £ 17.99

d. Asset Register

18. MAINTENANCE

a. Burial Ground, Allotments And Arboreta

No updates.

b. Broomhills and Mitre Field

i. Quotes received from Mercia Garden Care for works at Mitre Field

- i. Removing 'the Den' in the hedge at the Mitre Field and taking away the waste is £200 – this has been flagged by Councillor McArdle and confirmed with SDDC to be a child safety issue and does need to be rectified ASAP
Resolved, all Councillors agreed to the quote
- ii. The price to repair the fence at the Mitre is £150 or for a 4 foot gate and fence either side it would be £675 **Resolved, the majority of Councillors agreed to the quote for the gate**
- iii. Strim around the pump track at the Mitre is £120 per visit **Resolved, all Councillors agreed to two strims in July and September**
- iv. Strim the area with trees at the Mitre Field is £150 **Resolved, all Councillors agreed to a strim of the area ensuring that this was not too close to the trees**

ii. Quotes received from SDDC for Playground Equipment Paint

Before approaching any playground equipment retailers to get quotes (as suggested by SDDC playground officer), SDDC have got the following quotes for rub down paintwork as required, treat the rusted areas with



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oxide paint, paint in colours as required, estimate includes for supply of paint, stain, brushes, sandpaper etc and for the installation of barriers to segregate equipment whilst work is in progress of some of the playground equipment. Prices are for multi play toddler £1,150, multi play junior £1,400 and swings £390. **Resolved, all Councillors agreed that if the quote could include all playground equipment they would authorise the work up to a limit of £5,000**

c. Maintenance Of Flood Monitor And Other Equipment

No updates

19. REPORTS FROM SUPPORTING WORKING GROUPS/COMMITTEE

a. HR (Councillors Hurren)

Resolved, all Councillors agreed to appoint Councillor Wilson to the HR committee.

b. IT (Clerk)

No updates.

c. Communications (Councillor Hurren)

No updates.

20. REPORTS FROM PROJECT WORKING GROUPS (IF LEFT BLANK SEE APPENDIX FOR REPORTS)

a. Planning

- i. Freeport
- ii. Policy & Neighbourhood Plan (Councillor Rainey)
- iii. Fisher Close redevelopment (Councillor Sheldon)

Councillor Sheldon asked District Councillor Haines for a new contact at SDDC to progress this.

- iv. Research who owns land adjacent to villages (Councillor Sheldon)

b. Connectivity (Councillor Dickson)

- i. Path maintenance

Councillor Dickson had received a complaint about cattle on a bridle path. The concern was noted.

- ii. Buses
- iii. Path connections to other places
- iv. Local walks for leisure
- v. Path from Tanners Lane to Willington.

c. Heritage (Councillor Dickson)

d. State of cross

- i. Brand identity and street signs
- ii. Document key assets



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- iii. Heritage map
 - iv. Repton in Bloom
 - v. Public access to heritage
 - vi. Heritage trail
 - vii. Install entry 'gates' at the entrances to each village
- e. Community (Councillor McArdle)
- i. Links to community groups
 - ii. High-speed internet
 - iii. Shops & services
 - iv. Local produce
- f. Health & wellbeing
- i. Defibrillators (Councillor Sheldon)
 - i. Purchase of Two Defibrillators

Resolved, all Councillors agreed to purchase two defibrillators and cabinets from Defib Warehouse. Agreed for South Derbys Electrical Ltd to fit the one of them.

- ii. Siting of Defibrillators

Resolved, all Councillors agreed to site them outside The Repton Clinic (dentist) and the Mount Pleasant pub

- iii. Agreement between Owners of the Sites and the Council

Resolved, all Councillors agreed to the draft agreement the Clerk had circulated. Clerk to send out to The Repton Clinic and Mount Pleasant Pub

- iv. Defibrillator Training

Councillor Sheldon is arranging with EMAS

- ii. Anti-choking devices (Councillor Sheldon)
- iii. Repaint worn on-road markings (Councillor Dickson)
- iv. 20mph (Councillor Hardwick)

Councillor Hardwick advised there is a draft report being documented.

- v. Parking (Councillor Hurren)
- vi. Social/wellbeing groups (Councillor Dickson)

- g. Incident Resilience (Councillor Hess)

- i. Natural flood management



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Councillor Hess advised that there is an opportunity for funding in this area. After discussion it was agreed that he would come back to the next meeting with more details, the Council could then decide if they wanted to apply this year.

ii. Flood Wardens and road signs

Councillor Newbold has asked if any Milton residents would be interested in joining

iii. Community Incident group

iv. Milton flood / Community Incident group

v. Store on the right bank of the Brook

h. Sport, recreation, entertainment, culture (Councillor Mason)

i. Research what sport, recreation, entertainment & culture facilities are appropriate

ii. Improve publicity of (public) School events

iii. Redevelop Mitre Field play area

iv. Broomhills refurb and development

Councillor Sheldon has spoken to the architect, and he has produced a document. They are currently looking into funding. He hopes a document will be available to the Council soon.

v. Further use of Repton School facilities (including Foremark)

vi. Mitre Field Path

Councillor Mason had received quotes for a footpath connecting the entry gate to the track. After discussion it was agreed that one of the contractors would be asked for a more detailed specification.

i. Burial Ground & Allotments

i. Revise the burial ground policy (Councillor Hurren)

ii. Environment and biodiversity (Councillor Hignett)

21. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 3RD JUNE 2026)

- b. DCC: Newsletter x 4
- c. DALC: Newsletter x
- d. NALC: Chief Executive's Bulletin x 3; help shape the future of the sector
- e. SDDC: Playground Inspection x Annual inspection; Consultation Events for Regulation 19 Addendum: Proposed Modifications to South Derbyshire Local Plan Part 1 Review Publication Version (2022-2041) Consultation
- f. Antony Copley: MP PC Teams meeting
- g. Planning Application. Land at SK3126 0342 Repton DE65 6GQ. Sampling Repton Brook
- h. CCLA: Market Update x 1
- i. Village Party Thank You
- j. Phonely: Free resource for your residents - PSTN landline switch-off checklist
- k. Repton School: Parish Council Meeting



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- l. County Councillor Benfield: Right of Way footpath Mitre field
- m. National Grid: Chesterfield to Willington - Notice of planned ground investigations
- n. Derbyshire Pension Fund, employer newsletter 232, May 2026

22. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 13th July starting at 19:30 in the meeting room at Repton Village Hall.