# **Minutes Repton Parish council meeting held on MONDAY 14th APRIL 2025**

**Present**: Councillors Sheldon (Chairman), Dickson, Rainey, Hess, Hardwick, Mason, Hurren, McArdle and Hignett

**Absent:** Councillor Williamson

**Staff** **and** **public** **in** **attendance**: Clerk Caroline Crowder, District Councillors Haines, County Councillor Ford and 1 member of public.

## apologies

District Councillor Lowe sent his apologies.

## declarations of interest

None

## Dispensations on Declaration of Interests

None.

## Any Items to be taken with the public excluded

None.

## Co-option

Clerk advised that SDDC have confirmed that the vacancy can now be filled via co-option.

## Approval of the Minutes of the meeting held on 10th MARCH 2025

**Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.**

***Standing Orders suspended***

## Public Speaking

A member of the public spoke about the work they are undertaking in entering Repton into the Village in Bloom contest this year. They have placed an article in the parish magazine asking for helpers. Councillor Sheldon thanked them for all the work that they are doing for the entry.

## repton school

No attendance.

## Planning Matters

* 1. Planning Applications

No comments

* 1. Potential Development of Land in Repton Parish

Councillor Rainey had prepared letters to address both areas of potential development, Hallam Land for the outline planning application for up to 75 new market and affordable homes on land south west of Mount Pleasant Road in Repton. Savills for the strategic land promotion partner opportunity, land east of Repton, Derbyshire, DE65 6QY, accessed off Milton Road. **Resolved, all Councillors agreed to the wording and wished the letters to be sent to the developers and SDDC Planning, copying the two District Councillors. Clerk to send the objections and also ask if they wish to meet with the Parish Council to discuss further that this can be arranged.**

* 1. Planning Decisions

No comments.

***Standing Orders Resumed***

## County, District and Parish Councillor’s Reports

* 1. County Councillor Ford advised this would be his last meeting for Repton. Councillor Sheldon thanked him for all his help. The ongoing work on Willington Road, DCC has put a long time period in to ensure they get the work done. They are looking to repair the bridge at the moment. Councillor Dickson asked about refurbishment of the Cross, County Councillor Ford advised he has passed all the details on and will chase DCC before he finishes as Repton councillor. Councillor McArdle thanked him for all his efforts in getting potholes repaired, however the quality of the repairs means that the potholes are re-occuring quickly. He agreed to send this feedback to Highways.
  2. District Councillor Haines, grass cutting in the district has expanded from the ‘no mow May’ into a new strategy for a longer period. Fly tipping prosecution has been successful recently with a fine of over £3000 being issued. Council tax increase 2.99% for SDDC. Councillor Sheldon asked if there is any further news on affordable homes in Repton. She believed that Rural Action Derbyshire is conducting surveys and details will be stated in the local plan. Councillor McArdle reported that dog waste bags have been left near the Holloway/Longlands play area, is there any news on the bin. District Councillor Haines is still trying to sort this out. Councillor McArdle is to take more photos and send to her.
  3. Councillor Hurren has had concerns raised with her about the amount of peacocks. She has counted 14. Concern expressed about safety and damage could be caused to people and their property. Councillor Sheldon advised they are wildlife and that the parish council has no jurisdiction to do anything in this matter.

## Chairman’s Report

Councillor Sheldon advised that Repton has been defined a key village in planning terms. He asked Councillor McArdle if she could chase the Legion on the repairs to the beacon, she agreed. He had attended a meeting with SDDC planners about the planning application for 3G pitches at Repton School. He advised that this was a successful meeting and he believed that they have taken on board the Council’s comments.

## clerk’s report

* 1. Annual leave: 22nd April, 27th – 30th May, 16th – 20th June, 29th September – 3rd October, 5th – 12th and 29th-31st December 2025
  2. Asset list for 2023 – 2024 AGAR submission was incorrect as the assets gifted had not been removed. Therefore the figure has been restated on this year’s audit submission to reflect that 2023 – 2024 should have read £266,251
  3. Contract comes to an end on 31st May 2025 with SSE for the unmetered electricity supply to the street light. Also there is an industry wide change occurring to move over to half hourly billing, this comes into effect by October. SSE had provided a short term quote for renewal. **Resolved, all Councillors agreed to the quote.**
  4. Charity Training had recently been attended by the Clerk. It has raised a query on the insurance of the Mitre Field, as to whether this could be covered on the Council insurance or if the Charity needed to insure separately. The Clerk had asked for confirmation from the insurance company. The training also highlighted that completely separate meetings and documents are needed for the charity. The Clerk will look at implementing these over the next few months.

## approval of the accounts for the financial year ending 31st march 2025

**Resolved, all Councillors approved the accounts that the Clerk and Responsible Finance Officer had already signed. The Chairman signed on behalf of the Council.**

1. Reports from Working Groups
   1. community incident

Ongoing, no further update this month.

* 1. Elderly Provision (Councillor Sheldon)
     1. fisher close

Councillor Sheldon updated the Council that he had a with Alison Bennett from SDDC. He has sent notes from the meeting to all parish councillors.

* 1. Environment and Heritage (Councillor dickson)

Councillors Dickson and Sheldon following on from attending their tree surveying course, had been around all the trees and surveyed them this week. There were no areas of concern to note. A major assessment is needed next year.

* 1. rights of way/maintenance (Councillor Dickson)

Councillor Dickson advised that there is a walk planned for Friday morning next week and everyone is welcome. Councillor Sheldon thanked him for putting up the way markers on the footpaths.

* 1. Burial Ground and Allotments (councillor hurren)

Councillor Hurren reported that maintenance has happened on the burial ground and it is now looking very tidy. She is looking into policies and talking to other local council’s about their burial grounds. The Clerk and herself will be checking the allotments and showing prospective allotment holders around next week. The Clerk advised that the allotment group had requested the annual skip and would now be ordering it for them. Councillor McArdle reminded the allotment holder present that the bin in the burial ground can be used. The allotment holder asked for permission to scatter wild flower seeds at the burial ground where the daffodils have been. **Resolved, all agreed to this and requested that they put in a claim to the Council for the seeds needed.**

* 1. recreation, play fields and youth
     1. Broomhills pavilion
        1. Upgrading

Councillor Sheldon reported that he had a good meeting with Repton Casuals. They are very keen for improvements at the pavilion and wish to work with the Council. A plan will be created with the potential improvements and then three quotes can be requested. Clerk advised that SDDC would like to meet on site, Councillor McArdle is happy to meet them on site

* + - 1. Maintenance

SDDC have advised that they will no longer be paying for the Legionella testing. The Clerk advised that she thought the Parish Council should seek advice from DALC over this as it could have a potential health and safety impact if this was stopped. **Resolved, all Councillors agreed not to seek advice they wished for the electric supply to the immersion heaters that provides the hot water to be isolated to prevent it from being used. Clerk to advise Repton Casuals. Electrical contractor asked to perform the work.**

* + 1. Mitre Field
       1. Multi-function track (councillor Mason)

Councillor Mason had provided a report to the other Councillors before the meeting. The organisers of the local duck race had offered a stand so the track could be promoted. He was asked if the crowdfunder could be extended. He was also looking into approaching local businesses for sponsorship. Clerk advised that they had received the agreement from HMRC that gift aid could be reclaimed.

* + - 1. planning permission application

Councillor Mason and the Clerk have requested a scalable plan from Clark and Kent as SDDC Planning will not authorise the planning application until they receive one.

* + - 1. grants (councillor hardwick)

Councillor Hardwick has applied for grants but there are timing restrictions. .

* + - 1. crowdfunding (Councillor hardwick)

No update

* 1. emergency
     1. flooding (Councillor hess)

Councillor Sheldon has spoken to a consultant, they can write a report for the Council, that he believes would be of great value, it would cost around £2000. **Resolved, all Councillors agreed to this cost.**

* 1. planning policy (Councillor rainey)

Councillor Rainey advised that the Freeport have produced a report, which doesn’t really say anything new. The next meeting is early May, Councillors Rainey and Sheldon will attend. The SDDC local plan has gone pre-submission. He is to speak to the resident who previously helped with the NDP.

* 1. speed watch, parking and traffic
     1. speed watch ()

Report received from Milton Speedwatch group

* + 1. parking and speed control (councillor hardwick)

Councillor Hardwick suggested that for the 20 is plenty campaign the Parish Council write to all prospective County Councillor candidates asking for their support . **Resolved, all Councillors agreed.**

* + 1. sids (councillor hardwick)

Councillor Hardwick advised that the license from DCC has been received by the Clerk. The two SIDs have been ordered and will be delivered to him next day. He asked the Clerk to now purchase the ladder and PPE needed.

* 1. communication and social media (Councillor hurren)
     1. policy review

This will come back in June meeting.

* 1. information technology (clerk)

None.

## Finance

* + 1. Receipts since last meeting:
       - Allotment fees into Current Account £205.00 in financial year 2024 - 2025
       - Current Account into Recreation Ground Account £20.00 in financial year 2024 – 2025
       - Current Account HMRC VAT refund £3,384.38 in financial year 2024 - 2025
       - Public Sector Deposit Fund March income reinvestment £156.85 in financial year 2024 - 2025
       - Earmarked Reserves Account March interest £25.68 in financial year 2024 – 2025
       - Current Account Precept £37,500.00
    2. Payments already made and for approval:
       - In financial year 2024-25 but April 2025 minutes
         1. £4.40 on postage to Post Office Ltd card payment 14/03/2025
         2. £4.64 plus £0.93 VAT, total £5.57 to Bluehost Google workspace
         3. £39.38 plus £4.39 VAT, total £43.77 to SSE Energy Solutions Unmetered Electricity
       - In financial year 2025-26:

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| **Current Account** | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 14/04/2025 | Bank transfer | Clerk Salary | Clerk |  | £1,029.81 | For information only | 2 |
| 14/04/2025 | Bank transfer | Clerk pension | DCC |  | £298.75 | For information only | 3 |
| 14/04/2025 | Standing Order | Office rent | Repton Village Hall |  | £25.00 | For information only | 4 |
| 14/04/2025 | Direct Debit | Broomhills electricity | British Gas | £5.05 | £106.19 | For information only | 5 |
| 14/04/2025 | Bank transfer | Broomhills cleaning | Cleaner |  | £54.00 | For approval | 6 |
| 14/04/2025 | Direct Debit | Mobile phone | Tesco Mobile |  | £14.99 | For information only | 7 |
| 14/04/2025 | Bank transfer | Grounds Maintenance | Mercia Garden Care |  | £645.00 | For approval | 8 |
| 14/04/2025 | Card payment | April 2025 | Bluehost |  | £0.00 | For information only | 9 |
| 14/04/2025 | Bank transfer | Playground Equipment inspection and routine maintenance March 2025 | SDDC | £10.93 | £65.58 | For approval | 10 |
| 14/04/2025 | Standing Order | Youth Club | Repton Village Hall |  | £150.00 | For information only | 11 |
| 14/04/2025 | Bank transfer | Repton in Bloom entry fee | A Volunteer |  | £30.00 | For approval | 12 |
| 14/04/2025 | Bank transfer | Charity Training | DALC |  | £150.00 | For approval | 13 |
| 14/04/2025 | Bank transfer | Tree survey course | DALC |  | £280.00 | For approval | 14 |
| 14/04/2025 | Bank transfer | Street column testing | Cubit Ultrasonic |  | £27.00 | For approval | 15 |
| 10/04/2025 | Direct Debit | Loan repayment | PWLB Lending Facility |  | £11,301.39 | For information only | 16 |
| 14/04/2025 | Bank transfer | DALC subscription | DALC |  | £820.14 | For approval | 17 |
| 14/04/2025 | Bank transfer | Refund of overpayment on allotment fees | An Allotment Holder |  | £20.00 | For approval | 18 |
| 14/04/5025 | Bank transfer | NI and PAYE | HMRC |  | £287.14 | For information only | 19 |
| 14/04/5025 | Direct Debit | Water for Broomhills | Source For Business |  | £119.22 | For information only | 20 |
| 14/04/5025 | Bank transfer | Mileage for audit drop off | Clerk |  | £22.95 | For approval | 21 |
| 14/04/5025 | Bank transfer | Stationary | Amazon | 2.17 | £12.99 | For approval | 22 |
| 14/04/5025 | Bank transfer | Grass cutting Mitre Field (2024 25) | SDDC | 88.94 | £533.66 | For approval | 23 |
| 14/04/5025 | Bank transfer | Move to earmarked reserves account | Repton Parish Council |  | £40,000.00 | For approval | 24 |
|  |  |  |  | **£107.09** | **£55,993.81** |  |  |
|  |  |  |  |  |  |  |  |
| **Business Reserves Account (earmarked reserves)** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 14/04/2025 | Bank transfer | Legal fees for SIDs | DCC |  | £105.00 | For approval | 2 |
| 14/04/2025 | Bank transfer | Ladder | Hendon Tripod Ladders | £85.00 | £510.00 | For approval | 3 |
|  |  |  |  | **£85.00** | **£615.00** |  |  |

* + 1. Bank balances
       - NatWest Current Account = £20,398.75
       - NatWest Business Reserves Account = £63,603.17 (this will go down once the SIDs are paid for)
       - Public Sector Deposit Fund = £44,953.40
       - Recreation Ground Account = £7.00
    2. Asset Register

Clerk to update with SIDs and ladder once they have been delivered.

## Correspondence (received since last agenda until 5th march 2025)

* 1. DCC: Newsletter x 5; Parish & Town Council Liaison Forum: Presentation slides; Extension to Temporary Speed Limit Restriction | B5008 Willington Road, Repton | 07/03/2025 - 12/03/2025; Holiday Activities and Food Programme 2025; Extension to Temporary Speed Limit Restriction | B5008 Willington Road, Repton | 12/03/2025 - 14/03/; Smokefree Derby and Derbyshire; E Day 80 - Brew and Bake Coffee Morning - Combat Stress; DCC Council Plan 2025-29
  2. DALC: Newsletter x 1; News and Update x 2
  3. NALC: Chief Executive’s Bulletin x 5
  4. South Derbyshire CVS: Health and Wellbeing Bulletin x ; Funding E-Bulletin x 1
  5. SDDC: Playground Inspection x 1; Broomhills Lane Pavilion; South Derbyshire Local Plan Part 1 Review 2022-2041 (Publication Version) - Invitation to Join ; South Derbyshire Local Plan; SDDC Active Wellbeing Strategy Youth Survey; Presentation Material From Briefings Sessions Last Week; Review of Charitable Collections Policy 2025; Notice of Elections; Civic Council Meeting 22 May 2025
  6. Sterilizing Services: Monthly Temperature Results x 1
  7. CCLA: Market Update x 2; The Good Investor – March 2025; Investor Briefing
  8. Zurich Insurance: Spring Update
  9. Ryan Simpson from Turley: Attendance at Repton Parish meeting re Mount Pleasant Road consultation x 2
  10. Samantha Niblett: Quarterly Meetings
  11. 3G Pitches
  12. Hallam Land Development x 3
  13. Pension Fund Newsletter
  14. Burial Ground
  15. East Midlands Airport: Draft Sustainable Development Plan Consultation 2025; Community Flyer
  16. Police and Crime Plan Priorities for PCC Nicolle Ndiweni-Roberts
  17. Milton Community Speedwatch Report
  18. East Midlands Freeport Newsletter April 2025
  19. Police and Crime Commissioner Office: Grant Agreement
  20. Charity Commission News April 2025

## Date and time of next Parish Council meeting

12th May 2025 in the meeting room at Repton Village Hall commencing at 19:30.