

MINUTES OF REPTON PARISH COUNCIL MEETING HELD ON MONDAY 11TH MARCH 2024

Present: Councillors Sheldon (Chairman), McArdle, Fluck, Mason, Hardwick, Dickson, Kingman, Rainey, Brown and Hurren

Absent: None

Staff and public in attendance: District Councillor Haines, County Councillor Ford, Clerk Caroline Crowder and 3 members of public.

1. APOLOGIES

District Councillor Lowe gave his apologies.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None.

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 12TH FEBRUARY 2024

Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.

Standing Orders suspended

6. CO-OPTION

No applications have been received, **Resolved, all Councillors agreed to advertise again with a closing date of end of March.**

7. PUBLIC SPEAKING

An update from Repton School was read out by the clerk. "Thank you for bringing to our attention the concerns raised reference the floodlights on the Willington Road. We continue to take the Parish's concerns very seriously and we are conscious that the new lights are a brighter light in comparison to the old and that they are set at a slightly different angle. In view of the concerns raised we have had the road surveyed by the contractor to check the glare from the lights. Light glare on a road in this instance is measured in Threshold Increments (TI) and the maximum permitted TI for the Willington to Repton road is 15. Having had the road surveyed I can report that the new lights on the water based astro are recording a TI measurement of 3 on the Willington Road. Whilst this is comfortably within limits for a road of this nature we are still looking to improve the situation and particularly the perception of the lights from the village perspective. We have been working with the contractor and they have been booked to adjust the lights and lower the angle. This work will take place as soon as possible when the contractor is able to come to the School. Please be assured that we continue to take the concerns of the Parish council seriously and are working to do what we can to improve the situation." A member of public believes it is not due to the intensity of the lights but the angle that is blinding people driving into Repton. He believes that accidents could happen due to dazzling drivers. **The Parish Council agreed to write back to the School as the issue has not been satisfactorily resolved.** County Councillor Ford has spoken to DCC Highways who believe that the issue is not a Highways one but Planning, therefore it is with SDDC. District Councillor Haines agreed to go to the Planning Department.



8. REPTON SCHOOL

Anna Parish was unable to attend the meeting and sent her apologies.

9. PLANNING MATTERS

a. Planning Applications

No comments.

b. Planning Decisions

No comments.

Standing Orders Resumed

10. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford, consultation on the bus service improvement plan finishes next Monday. Road works are abundant at the moment; all details can be found on the one.network website. He advised people to keep reporting any potholes they come across. Repairs are being prioritised on major roads first. It was discussed that rural areas should be prioritised as they do not have bus or train services and therefore rely on the roads for their own transport or taxis. He agreed to feed this back to DCC Highways. Councillor Sheldon asked DCC via County Councillor Ford to put some pressure on the Environment Agency around the continued flooding seen from the Bentley Brook in Repton.
- b. District Councillor Haines, budgets have now been approved and are on the SDDC website. Reviews for planning and housing are under way. Energy efficiency grants are still available, see SDDC website for details. She continues to push for the plans for Fisher Close. The Community Involvement Statement is all to do with planning, she urged people to look into this as the government are looking into accelerating the planning process. The road sweeper has been out to Milton. She has some sandbags to give to the flooding wardens. Planning committee is still catching up on applications. She has been contacted about bins around the Holloway area; she is going to go back to planning as it is believed the management company should reinstall the bins and also see if the district council could put a bin in near to the site. Councillor McArdle was asked to assist in where a bin could be sited.
- c. Councillor Brown gave an update on the Repton in bloom campaign. They recently held a meeting and confirmed that this a public endeavour not a Parish Council led activity. Councillor Kingman has volunteered to assist them. Donors are being urged to provide their own displays and discounts have been agreed with Bretby garden centre.
- d. Councillor Mason advised that former Councillor Steel has been very ill and he wished him a speedy recovery.
Resolved, Clerk to send a letter on behalf of the Council
- e. Councillor McArdle held the council surgery last week but has nothing report.

11. CHAIRMAN'S REPORT

Nothing to report

12. CLERK'S REPORT

- a. Annual leave: 2nd – 5th April, 2nd May, 17th – 21st June, 2nd – 6th December, 27th, 30th, 31st December, possible leave week beginning 15th April
- b. Permission for allotment holder to remove a greengage tree that is problematic. **Resolved, all Councillors agreed.**
- c. Information Commissioners Office fee incorrectly stated as £40 in last month's payment schedule, as the Council pays via direct debit the fee is £35.00. Minutes have been updated.
- d. Feedback from Procurement Training Course, need to follow standing orders and financial regulations for all purchases. Clerk to advise further when procurement starts for the multi-track contractors.



- e. Trade waste no increase in price for next financial year. **Resolved, all Councillors agreed to continue with this service**
- f. Water meter has not been read for burial ground and allotments water; clerk has emailed them to direct them to their meter.

13. POLICY UPDATED

Resolved, all Councillors agreed to the updates and reviews, apart from Biodiversity, see minute 15 L.

14. JOHN PORT SPENCER ACADEMY SCHOOL BUS ROUTE

DCC have asked the Parish Council for their opinion on moving the drop off and pick up points for the school bus from Springfield Road onto Milton Road. Discussion was had around the safety of this due to there not being a dedicated bus stop, with safety being considered for the school children around the highway. The responsibility lies with DCC as the provider of the transport. **Resolved, the majority of Councillors agreed to feed this view back to DCC and included County Councillor Ford. Councillor McArdle abstained from voting.**

15. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

i. FISHER CLOSE

No updates.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

i. ARBORETUM

No updates

ii. MILTON TELEPHONE BOX

i. DEFIBRILLATOR

The defibrillator has been installed and is registered with the Circuit for emergency services to provide access when needed. Councillor Fluck is booking the free training in Milton Village Hall and will ensure that if space is available the public are invited to participate.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

- i. The working group will be going on a parish walk on Friday at 10am from the burial ground. All are welcome to join.

d. BURIAL GROUND AND ALLOTMENTS (CLERK)

A member of the allotment holders via Councillor Brown has requested the annual skip, **Clerk to liaise with allotment holders and skip company.**

e. RECREATION, PLAY FIELDS AND YOUTH

i. BROOMHILLS PAVILION (COUNCILLOR BROWN)

i. MAINTENANCE

No updates.

ii. MITRE FIELD

i. USE OF FIELD FOR VILLAGE PARTY

Resolved, all Councillors agreed it for this year



ii. NO DOGS SIGNAGE

Resolved, all Councillors agreed that for more formal signage they will wait until the multi-track is built. Clerk to continue with laminated A4 signs. District Councillor Haines to check that SDDC have installed the Public Order signs. Clerk to advise the organisers of the Village Party that it is their responsibility to turn away dogs unless they are assistance dogs.

iii. MULTI-FUNCTION TRACK (COUNCILLOR MASON)

See Annual Parish Meeting 2024 minutes. A complaint that the JOGS building has a flood light that is shining in people's gardens had been received by Councillor Mason. He is going to discuss with the JOGS committee to make them aware.

iv. GRANTS (COUNCILLOR HARDWICK)

Councillor Hardwick is looking into potential grants.

f. EMERGENCY

i. FLOODING (COUNCILLOR SHELDON)

The flood wardens held a meeting a week ago and they are now up to 15 flood wardens. They are working with SDDC for training sessions and funding. Councillor Sheldon asked the Clerk to put in the parish magazine if people could safely keep the road grilles clear near to their homes, if flooding has occurred do not do any clearing, the flood wardens will look into these.

g. FREEPORT (COUNCILLOR FLUCK)

A board meeting was held in January, no further updates on the website since.

h. SPEED WATCH, PARKING AND TRAFFIC

i. SPEED WATCH (COUNCILLOR KINGMAN)

Sessions are under way in both Repton and Milton. Head of the speed watch programme is to visit Milton. District Councillor Haines thanked all the volunteers involved and advised that the success seen in this Parish means that other groups are now being set up across the county.

ii. PARKING AND SPEED CONTROL (COUNCILLOR HARDWICK)

i. PARKING OUTSIDE REPTON PRIMARY SCHOOL

Councillor Hardwick had provided two proposals for an article. Discussion was had about planting trees in the verges. Clerk advised that this was DCC Highways, applications needed to be submitted to them from anyone wishing to install anything on the verges. **Resolved, all Councillors agreed to Councillor Hardwick making some minor changes; the Clerk would then publish the article in the monthly Council update in the parish magazine, website and Facebook page.**

iii. SIDS (COUNCILLOR HARDWICK)

The Clerk has advised Swarco they have been selected to provide the SIDS, Clerk has put in a grant application to the Police Commissioner and applied for the license from DCC and installation of new posts. Waiting on response from DCC as one of the signs they have issued to be used is incorrect, Clerk will then erect the signs as requested by DCC.

i. ACCESS AROUND THE PARISH (COUNCILLOR DICKSON)

Thanks were given to Repton School for sorting the barrier out on the Pastures/Mitre Drive footpath.

j. COMMUNICATION AND SOCIAL MEDIA (COUNCILLOR HARDWICK)

Discussion was had around the prepared draft on grant awarding from Councillor Hardwick. **Resolved, all Councillors agreed for this to be reworded by Councillor Hardwick and then the Clerk to publish on the website.**

k. INFORMATION TECHNOLOGY (CLERK)

No updates.

l. BIODIVERSITY ()

Councillor Fluck is to rewrite this policy for review at the next Council meeting.



16. FINANCE

a. Receipts since last meeting:

I.	Allotment rental	£413.00
II.	Burial Ground fees	£550.00
III.	Concurrent Expenses Claim (S136)	£15,066.49
IV.	Royal Bank of Scotland General Reserves interest January 2024	£56.76
V.	Royal Bank of Scotland General Reserves interest February 2024	£49.95
VI.	HMRC incorrect VAT reclaim in the outgoing finances to be signed off)	£1352.17 (this is to be paid back and is

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
11/03/2024	Bank transfer	Playground inspection and maintenance (February)	SDDC	10.93	65.58	For approval	Recreation Ground Account
11/03/2024	Direct Debit	Unmetered electricity supply for light on Springfield	SSE	1.43	13.28	Information only	Current Account
11/03/2024	Bank transfer	Repaid incorrect VAT Reclaim	HMRC		1,352.17	For approval	Current Account
11/03/2024	Bank transfer	Clerk Salary	Clerk		1,021.52	Information only	Current Account
11/03/2024	Bank transfer	Clerk pension	DCC		277.89	Information only	Current Account
11/03/2024	Standing order	Office rent	Repton Village Hall		175.00	Information only	Current Account
11/03/2024	Bank transfer	Broomhills cleaning	Cleaner		45.00	For approval	Current Account
11/03/2024	Direct Debit	Unmetered electricity supply for light on Springfield	SSE	1.43	13.28	Information only	Current Account
11/03/2024	Direct Debit	Broomhills electricity	British Gas	3.62	76.11	Information only	Current Account
11/03/2024	Direct Debit	Mobile phone (will show on statement as 9,96 due to 5.03 credit)	Tesco Mobile		14.99	Information only	Current Account
11/03/2024	Bank transfer	Email February 2024	Bluehost (via clerk)	0.95	5.69	For approval	Current Account
11/03/2024	Bank transfer	Consultation fee	Clark and Kent Contractors	72.00	432.00	Paid under Chairman and Clerk delegated authority	Current Account
11/03/2024	Bank transfer	move to earmarked reserve account	RPC		35,564.72	For approval	Current Account
11/03/2024	Bank transfer	Litter bin servicing (2023 24)	SDDC	304.30	1,825.82	For approval	Current Account
11/03/2024	Bank transfer	Laminator	Amazon (via clerk)	5.32	31.89	For approval	Current Account
11/03/2024	Bank transfer	Laminating pouches	Amazon (via clerk)		8.49	For approval	Current Account
11/03/2024	Bank transfer	Cable ties	Amazon (via clerk)	2.17	12.99	For approval	Current Account
11/03/2022	Bank transfer	Printing	Hobs Reprographics Ltd (via S Mason)	27.50	1,365.00	For approval	Earmarked Reserves
11/03/2022	Bank transfer	Hardware	Screwfix (via S Mason)	8.39	50.35	For approval	Earmarked Reserves
			TOTAL	£438.04	£42,351.77		

c. Bank balances

Current Account = £13,124.33

Recreation Ground Account = £1,142.76

Earmarked Reserves (once transfer received from current account) = £35,564.72

RBS Reserves = £43,406.10

Petty Cash = £81.76

Chairman's signature, once full Council has approved: _____

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d. Asset Register

Fully up to date, see minute 13

e. Banking Arrangements

Resolved, by majority vote 6 to 3 Councillors agreed to the Clerk opening an account with CCLA, the Royal Bank of Scotland General Reserves would then be transferred in, signatories being the Clerk and Councillors Sheldon, Dickson, Fluck, McArdle and Rainey.

17. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 6TH MARCH 2024)

- a. DCC: Newsletter x 2; Temporary Road Closure | Robin's Cross Lane, Milton | 04.03.2024 to 24.03.2024; Extension to Temporary Road Closure | Unnamed Section Of C241 Between Ingleby Lane And Main Street, Milton | 26/02/2024; Emergency Temporary Road Closure | Robins Cross Lane, Repton | 27/02/2024 - 17/03/2024; John Port Spencer Academy School Bus Route
- b. DALC: Newsletter x 1; Cyber Crime Prevention Training – FREE; Parish & Town Council Liaison Forum 16 April 2024; Free Employment Law Update
- c. NALC: Newsletter x 4; Chief Executive's Bulletin x 4
- d. SDDC: Playground Inspection x 1; Safer & Stronger Neighbourhoods Funding; Concurrent Functions Grants letter ; winter 2024
- e. Sterilizing Solutions monthly report x 1
- f. District Councillor Haines: Litter Bin
- g. South Derbyshire CVS: Health and Wellbeing Bulletin x 1 Funding E-Bulletin from South Derbyshire CVS; Parish Councils – Community Groups
- h. District Councillor Lowe: Planning
- i. Repton School: Flood Lights x 2; Mitre Barrier
- j. National Grid: Work on overhead electricity line between Drakelow Substation and Stanton by Bridge near Derby
- k. Derbyshire Immediate Justice Scheme: Immediate Justice Newsletter
- l. Derbyshire Pension Fund, employer newsletter 205, February 2024; Derbyshire Pension Fund - Late LGPS contribution returns and/or payments
- m. NatWest Account

18. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 8th April 2024 at 19:30 in the meeting room at Repton Village Hall



8/4/24