

**REPTON PARISH COUNCIL FINANCE COMMITTEE MINUTES 27<sup>TH</sup> NOVEMBER 2023**

**Attendees:** Councillors Sheldon (Chairman), Brown, Hardwick, Kingman, McArdle, Rainey, Hurren, Mason, Steel and the Clerk Caroline Crowder

**Not present:** Councillors Fluck and Dickson

1. Apologies

Councillors Fluck and Dickson.

2. To receive declarations of interest on items on the agenda

None.

3. To grant any dispensations following declarations of interests

None.

4. To determine which items if any on the agenda should be taken with the public excluded

**Resolved, all Councillors agreed to exclude the public for all remaining items on the agenda.**

5. Review of Finance Committee Terms of Reference

**Resolved, all Councillors agreed no revisions needed.**

## 6. Current Fees

<u>Facility</u>	<u>Facility</u>	<u>2023-24</u> <u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	15
	for the erection of a marquee plus a £250 refundable deposit	500
	for the use of the car park (without other hire)	40
	Derby Triathlon Club per session	15
	Football Fees: Fixtures	37
	Football Fees: Juniors	6
	Football Fees: Training and ball skills	7
	DCC Youth Services (pavilion per evening)	25
Mitre Field	JOGS per annum	10
Monsom Lane Allotments	Large undivided plots	55
	Small divided plots	42
	All plots for those not in employment	25
Monsom Lane Burial Ground	Purchase of new grave	300
	Purchase of child's grave	no charge
	Purchase of ashes plot	250
	Interment in grave	250
	Interment of ashes	200
	Interment of child	no charge
	Headstone fee	200
	Additional inscription	100
	Scattering of ashes	100

*Mr*

7. Fee Proposals for 2024-25

**Resolved, all Councillors agreed to the following fees**

<u>Facility</u>	<u>Facility</u>	<u>2024-25</u> <u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	15
	for the erection of a marquee plus a £250 refundable deposit	500
	for the use of the car park (without other hire)	40
	Derby Triathlon Club per session	15
	Football Fees: Fixtures	37
	Football Fees: Juniors	6
	Football Fees: Training and ball skills	7
	DCC Youth Services (pavilion per evening)	25
Mitre Field	JOGS per annum	10
Monsom Lane Allotments	Large undivided plots	55
	Small divided plots	42
	All plots for those not in employment	25
Monsom Lane Burial Ground	Purchase of new grave	400
	Purchase of child's grave	no charge
	Purchase of ashes plot	300
	Interment in grave	300
	Interment of ashes	200
	Interment of child	no charge
	Headstone fee	250
	Additional inscription	125
	Scattering of ashes	100

**Allotment fees will not change for 2024-25 but all Councillors agreed to increase from 2025-26. Clerk to advise allotment holders in January 2024.**

<u>Facility</u>	<u>Facility</u>	<u>2025-2026</u> <u>£</u>
Monsom Lane Allotments	Large undivided plots	60
	Small divided plots	45
	All plots for those not in employment	25

## 8. Current Budget Review

	<b>Budget 2023-24</b>	<b>Forecast to Year End 2023-24</b>
<b>Income</b>		
Precept	<b>50,300.00</b>	<b>50,300.00</b>
Support Grant	<b>693.00</b>	<b>693.00</b>
Allotments	810.00	844.00
Broomhills	0.00	0.00
Mitre Field	10.00	3,000.00
Burial Ground	3,800.00	1,700.00
Grants Received (other)	0.00	250.00
Footpaths grant	495.00	495.00
S106	0.00	0.00
Memorial Benches		
VAT	1,000.00	1,092.65
S136	14,771.07	15,066.49
Reserves Interest and compensation	168.00	857.62
Arboreta	0.00	0.00
Petty Cash	0.00	0.00
Overpayment return	0.00	0.00
Bank compensation	0.00	0.00
Transfer to reserves	0.00	0.00
Other		10.00
<b>Total Income</b>	<b>72,047.07</b>	<b>74,308.76</b>
<b>Expenditure</b>		
Broomhills	2,852.92	2,121.23
Mitre Field	833.29	1,166.31
Burial Ground	2,873.83	3,270.24
Office	4,757.04	3,903.20
Salaries and Pension	16,380.00	16,174.01
Allotments	1,311.96	560.80
Footpaths	625.01	1,106.00
Litterbins	1,638.00	2,679.39
Signs, leaflets, noticeboards	0.00	350.00
Cross	0.00	0.00
Benches, railings, steps	315.00	315.00
Planters and refills	660.81	592.10
Defibrillators	150.00	150.00
Village Party	0.00	0.00
Christmas	210.00	210.00
Audit	460.47	464.85
Arboreta	926.36	1,011.25
Insurance	1,892.54	788.26
Loans	22,602.78	22,602.78
Legal		
Repton Village Hall		

IT	276.30	249.37
Phone box	0.00	0.00
Petty Cash	0.00	0.00
Speed watch	0.00	0.00
S137	262.50	100.00
Elections		0.00
Move to reserves account	0.00	0.00
Move to recreation ground account	1,050.00	4,010.00
VAT	1,000.00	1,558.03
Flooding	300.00	290.00
Grit	262.50	262.50
Tree works	300.00	0.00
Clock servicing	185.00	185.00
Milton Village Hall		250.00
Unmetered electricity supply for light on Springfield		102.87
Training for clerk		200.00
Speed Indicator Sign		

**Earmarked Reserves**

Broomhills S106 (£6753.72)	6,753.72	0.00
Brookside S106 (£6991.00)	6,991.00	0.00
Multi wheeled track at Mitre Field	15,000.00	32.42
Initial purchase and install of SID		
Village amenities in Milton	2,000.00	1,800.00
Burial ground landscaping	2,500.00	680.00
Parish amenities and accessibility	5,000.00	2,338.00
New trees		
New planter	500.00	0.00
Broomhills	2,000.00	0.00
Coronation celebrations	1,000.00	0.00

COMPLETED Storage cupboard		
COMPLETED Jubilee celebrations		
COMPLETED Spoil heap at Burial Ground removal		
COMPLETED Tree maintenance		
COMPLETED IT equipment		
COMPLETED Flooding		
COMPLETED Footbridge		
COMPLETED Milton Notice board		
COMPLETED Broomhills survey		
COMPLETED New litter bin		525.98
COMPLETED Light at Matthew's jitty	2,300.00	1,869.05

**Total Expenditure including earmarked reserves**

**106,171.03 71,918.64**

<b>Total Income minus Expenditure</b>	<b>-34,123.96</b>	<b>2,390.12</b>
(+ surplus / - deficit)		
<b>Total Reserve Carried forward for all accounts</b>		

**MADE UP OF**

<i>Current Account</i>	<i>Estimate</i>	<b>46,241.29</b>
<i>Recreation Ground Account</i>	<i>Estimate</i>	<b>1,395.08</b>
<i>Petty Cash</i>	<i>Estimate</i>	<b>81.76</b>
<i>Reserves Account</i>	<i>Estimate</i>	<b>43,438.08</b>
 <b>TOTAL</b>	 <i>Estimate</i>	 <b>91,156.21</b>

9. Budget Proposals for 2024-25

**Resolved, all Councillors agreed to the budget proposal below.**

**Note: new bench in Fisher Close to be covered by memorial bench policy, new trees needs a project plan documenting and will come back in a future budget**

	<b>Proposed Budget 2024-25</b>	<i>Notes</i>
<b>Income</b>		
Precept	65,000.00	
Support Grant	693.00	
Allotments	971.00	
Broomhills	0.00	
Mitre Field	10.00	
Burial Ground	1,500.00	
Grants Received (other)	0.00	
Footpaths grant	495.00	
S106	0.00	
Memorial Benches	0.00	
VAT	1,000.00	
S136	15,066.49	
Reserves Interest and compensation	600.00	
Arboreta	0.00	
Petty Cash	0.00	
Overpayment return	0.00	
Bank compensation	0.00	
Transfer to reserves	0.00	
Other	0.00	
<b>Total Income</b>	<b>85,335.49</b>	
		<i>Assume a rise in costs of 5%</i>
<b>Expenditure</b>		
Broomhills	2,227.29	
Mitre Field	6,224.63	<i>£5,000 playground repairs</i>
Burial Ground	3,433.75	<i>£1,224.63 to cover playground inspections, grounds maintenance, grass cutting</i>
Office	4,098.36	
Salaries and Pension	16,982.71	
Allotments	588.84	
Footpaths	1,161.30	
Litterbins	3,013.36	
Signs, leaflets, noticeboards	367.50	
Cross	0.00	
Benches, railings, steps	330.75	
Planters and refills	621.71	
Defibrillators	561.75	<i>£200 potential new pads x 2 = £400; £135 annual support</i>
Village Party	1,500.00	

Christmas	220.50	
Audit	488.09	
Arboreta	1,061.81	
Insurance	2,500.00	
Loans	22,602.78	
Legal	0.00	
Repton Village Hall	0.00	
IT	261.84	<i>Web hosting renewal due 02/09/2026</i>
Phone box	500.00	
Petty Cash	0.00	
Speed watch	0.00	
S137	105.00	
Elections		<i>Estimated cost for a contested election in 2023 is £2500, need to budget this for 2027</i>
Move to reserves account	0.00	
Move to recreation ground account	4,210.50	
VAT	1,000.00	
Flooding	304.50	
Grit	275.63	
Tree works	0.00	<i>need to put in for 2 years' time 2025-26 major tree survey and any associated work</i>
Clock servicing	194.25	
Milton Village Hall	100.00	
Unmetered electricity supply for light on Springfield	108.01	
Training for clerk	200.00	
Speed Indicator Sign		<i>Need to budget for ongoing costs from 2025-26 if purchased in 2024-25</i>

**Earmarked Reserves**

Broomhills S106 (£6753.72)	6,753.72	
Brookside S106 (£6991.00)	6,991.00	
Multi wheeled track at Mitre Field	20,000.00	
Initial purchase and install of SID	10,000.00	
Village amenities in Milton		<i>£1,800 Need to roll over to 2024-25 if not completed (phone box decorating)</i>
Burial ground landscaping		<i>£680 Need to roll over to 2024-25 if not completed</i>
Parish amenities and accessibility		<i>£2,338 Need to roll over to 2024-25 if not completed (defibrillator)</i>

**Total Expenditure including earmarked reserves** **118,989.58**

**Total Income minus Expenditure** **-33,654.09**  
(+ surplus / - deficit)



**Estimated Total Reserve carried  
forward for all accounts 31<sup>st</sup> March  
2025**

**MADE UP OF**

<i>Current Account</i>	<b>12,587.20</b>
<i>Recreation Ground Account</i>	<b>1,395.08</b>
<i>Petty Cash</i>	<b>81.76</b>
<i>Reserves Account</i>	<b>43,438.08</b>
<b>TOTAL</b>	<b>57,502.12</b>

10. Precept 2023-24

**Resolved, all Councillors agreed to a precept of £65,000.00**

**Note, all Councillors agreed that they wished to plan further ahead than one year in advance from next financial year.**

*De - 11/12/23*