

MINUTES OF REPTON PARISH COUNCIL MEETING HELD ON MONDAY 13TH NOVEMBER 2023

Present: Councillors Sheldon (Chairman), McArdle, Fluck, Mason, Brown, Hardwick and Steel

Absent: Councillor Dickson, Kingman and Rainey

Staff and public in attendance: District Councillor Haines, County Councillor Ford, Clerk Caroline Crowder and 3 members of public.

1. APOLOGIES

Councillors Rainey, Kingman and Dickson, and District Councillor Lowe had offered their apologies to the Clerk before the meeting.

2. CO-OPTION

Resolved, all Councillors agreed to take this discussion with public excluded. By majority vote Mary Hurren was appointed as Councillor. The public were asked back into the meeting. She signed her acceptance of office form and joined the meeting as a Councillor.

3. DECLARATIONS OF INTEREST

None.

4. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

5. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

See 2.

6. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 9TH OCTOBER 2023

Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.


Standing Orders suspended

7. PUBLIC SPEAKING

None.

8. REPTON SCHOOL

The School assisted in putting the poppies onto the Cross for Remembrance and 30 pupils took part in the village parade. The School also had two ceremonies themselves. The local primary school have been invited to attend an afternoon show at the School. They are supporting South Derbyshire CVS by having two food collection points. This along with any food they have left at the end of term will be taken to the CVS to distribute. Exeat weekend is 24th November. They are supporting the next dementia café at the Maple Tree café. Councillor Sheldon asked if the sign had been removed at Jeremiah's walk and was there an update on moving the barrier on the Pastures. Anna Parish advised she would progress both ASAP.



9. PLANNING MATTERS

a. Planning Applications

Councillor Sheldon wished to thank SDDC over the planning application DMPA/2023/1323 as they have addressed the comments that the Parish Council submitted. **Resolved, all Councillors agreed to send a thank you email to the planning department.** District Councillor Haines advised that they had asked for the Mill Hill application to go to the planning committee, but they had not been advised what date this would. She will let the Clerk know when she has the information.

b. Planning Decisions

No comments.

Standing Orders Resumed

10. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford, DCC have a budget consultation running on their website. The combined mayoral authority has been approved in parliament and is progressing. Decisions of ward boundaries will now take place next year. There are warm space grants available. Although the fence has been moved to allow access on the Well Lane/Pastures jitty, a new fence is needed, County Councillor Ford was asked to chase this. Councillor McArdle asked him if he knew why Wytan Court had been resurfaced as the surface was adequate before and the resurfacing has made it worse. Councillor Sheldon asked him why he still has not got access to the drain clearing details from DCC that he asked for a few years ago. County Councillor Ford advised he would look into this. He was also asked to look at resurfacing being needed outside the Spar shop, Burdett Way and the junction of Askew Grove/Springfield Road.
- b. District Councillor Haines, advised the flood liaison group is meeting soon. District Councillor Lowe is assisting in getting a bush cut back on Fisher Close, Councillor Sheldon advised this has now been done. The grit bin on Askew Grove has been reported by the Parish Clerk and SDDC are to clean out any waste other than the grit and will monitor the situation.
- c. Councillor Hardwick has spoken to the local Police Officer from the Safer Neighbourhood Team who had said they appreciated all the support and organisation that had gone into the Remembrance Day parade; they thought it was very well run. The Clerk advised that they would send this to the Royal British Legion as they had organised it.
- d. Councillor Fluck had recently run the Parish Council surgery. He had three people speak to him and a note left for him. All the information on footpaths he has passed on to Councillor Dickson. He has also completed his speed watch training and will be volunteering with the Milton group.

11. CHAIRMAN'S REPORT

- a. The Chairman and Clerk had recently attending a training session on conduct. The Clerk will advise of any issues that need attention.
- b. He had been approached about maintenance of the village clock, which is situated on the church. The Council has agreed to fund three years of servicing, this has one year left. Clerk to contact them about ongoing servicing.

12. CLERK'S REPORT

- a. Inspection of allotment plot by Councillors Sheldon, Brown and the Clerk for the one outstanding issue was held on Monday 30th October. A considerable improvement had been made and all agreed that this was now satisfactory.
- b. Council Surgeries: 8th December Councillor Sheldon, 12th January 2024 Councillor Mason
- c. Clerk annual leave: 4th-8th, 27th-29th December
- d. Fire Equipment Inspection at Broomhills had been completed and one extinguisher had been replaced.
- e. Feedback from training courses. Clerk to document draft policies for social media and terms of reference for a HR committee. All Councillors to be aware that they may be asked to search their personal email accounts if used for council business should a FOI request be received. Clerk to circulate a document from the ICO on this.



- f. Agenda will go out early for the December meeting due to Clerk's annual leave. Any items you wish to be included need to be with the clerk by Tuesday 28th November.

13. POLICY REVIEW

Resolved, all Councillors agreed to accept the changes in the Grant Awarding and Community Engagement Policies. Also to no change in the Memorial Bench and Training and Development policies. Agreement was reached to disband the Flooding Committee.

14. MILTON VILLAGE HALL TRUSTEES

Councillor Sheldon is getting information from the charity commission and feels that more information is needed before any decisions can be made. He is suggesting that a working party needs to be set up including Councillors and Milton Village Hall Committee members, he will organise this. This will then come back on the January agenda.

15. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

i. FISHER CLOSE

No updates.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

i. ARBORETUM

i. MAINTENANCE QUOTE

Resolved, all Councillors agreed to the quote from Woodgrow Horticulture

ii. REPTON BROOK

Councillor Brown had received reports from residents during the recent storms that the banks of the brook had eroded and trees had fallen, with others being made unstable. The Clerk had reported to the Environment Agency and SDDC, who both attended site to inspect. SDDC are now contacting the land owners for them to perform remedial work. Thanks were given to District Councillor Haines who was very helpful.

iii. MILTON TELEPHONE BOX

i. REFURBISHMENT

Resolved, the majority of Councillors agreed to the quote for decoration from Neil Smith.

ii. DEFIBRILLATOR

Clerk had authorised the quote from Community Heartbeat Trust for £2335 and to add to the Council insurance policy once installed.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

No updates.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

i. Allotment inspection

See clerks report 12a.

ii. Burial Ground Planting

Councillor Steel is working with the contractor to progress.

- iii. Resolved, all Councillors agreed to the Clerk putting up notices to advised people that the bin in the burial ground can be used for general and dog waste.

e. RECREATION, PLAY FIELDS AND YOUTH

i. BROOMHILLS PAVILION (COUNCILLOR BROWN)

i. MAINTENANCE

No updates.



ii. REFURBISHMENT

No updates.

ii. MITRE FIELD

i. MULTI-FUNCTION TRACK (COUNCILLOR MASON)

Resolved, all Councillors agreed that the multi-function track was the top priority for Mitre Field. Resolved, all Councillors agreed to Councillor McArdle arranging a public meeting to present the proposals to the public.

ii. SURVEY (COUNCILLOR MASON)

Resolved, all Councillors agreed to approve the survey results.

iii. GRANTS (COUNCILLOR MASON)

Resolved, all Councillors agreed to funding and planning applications being progressed.

iv. PERIMETER (COUNCILLOR BROWN)

a. Replacement Fence

Work to commence 5th December 2023.

v. PLAY AREA (COUNCILLOR MCARDLE)

Resolved, all Councillors agreed once the multi-function track had been completed the play equipment and other activities would be looked into.

f. EMERGENCY

i. FLOODING (COUNCILLOR SHELDON)

No updates.

g. FREEPORT (COUNCILLOR FLUCK)

No updates.

h. SPEED WATCH, PARKING AND TRAFFIC

i. SPEED WATCH (COUNCILLOR KINGMAN)

Councillor Fluck is now trained.

ii. PARKING AND SPEED CONTROL (COUNCILLOR HARDWICK)

i. Resolved, all Councillors agreed to add the following onto the website, social media and the parish magazine "If you are inconvenienced by possible illegal parking, please report it to Derbyshire County Council Civil Parking Enforcement by email: contact.centre@derbyshire.gov.uk or telephone: 01629 533190

ii. Resolved, all Councillors agreed to publish the response received from DCC once any confidential material had been removed.

iii. 20S PLENTY (COUNCILLOR HARDWICK)

No updates.

iv. SIDS (COUNCILLOR HARDWICK)

Resolved, all Councillors agreed in principle to purchasing SIDS. Finances need to be considered at the Finance Committee meeting.

16. ACCESS AROUND THE PARISH (COUNCILLOR DICKSON)

None

a. COMMUNICATION AND SOCIAL MEDIA (COUNCILLOR HARDWICK)

No updates.

b. INFORMATION TECHNOLOGY (CLERK)

No updates.



17. FINANCE

a. Receipts since last meeting: Incoming finance:

i.	31/08/2023	RBS account	Interest	£50.88
ii.	29/09/2023	RBS account	Interest	£49.30
iii.	20/10/2023	Current account	Footpaths Grant from DCC	£495.00
iv.	20/10/2023	Current account	JOGS rent	£10.00
v.	31/10/2023	RBS account	Interest	£54.46
vi.	31/10/2023	RBS account	Compensation	£300.00

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
18/10/2023	Bank transfer	Grounds Maintenance (September)	Mercia Garden Care		343.50	Paid under delegated authority to the Clerk and Chairman	Current Account
13/11/2023	Bank transfer	Clerk Salary	Clerk		980.60	Information only	Current Account
13/11/2023	Bank transfer	Clerk pension	DCC		262.53	Information only	Current Account
13/11/2023	Direct Debit	Office rent	Repton Village Hall		175.00	Information only	Current Account
13/11/2023	Bank transfer	Broomhills cleaning	Cleaner	1.17	52.00	For approval	Current Account
13/11/2023	Bank transfer	Grounds Maintenance	Mercia Garden Care		573.00	For approval	Current Account
18/10/2023	Direct Debit	Broomhills electricity	British Gas	2.10	44.21	Information only	Current Account
		Unmetered electricity supply for light on Springfield	SSE				
13/11/2023	Direct Debit			1.38	12.81	Information only	Current Account
13/11/2023	Direct Debit	Mobile phone	Tesco Mobile		14.99	Information only	Current Account
13/11/2023	Bank transfer	Poppy wreaths	Royal British Legion		100.00	Paid under delegated authority to the Clerk and Chairman	Current Account
13/11/2023	Bank transfer	Land search	Land Registry (via J Sheldon)		6.00	For approval	Current Account
13/11/2023	Bank transfer	Transfer of JOGS rent	Recreation Ground Account		10.00	Information only	Current Account
10/10/2023	Bank transfer	Email November 2023	Bluehost (via Clerk)		5.62	For approval	Current Account
15/11/2023	Direct Debit	Broomhills electricity	British Gas	1.34	28.27	Information only	Current Account
13/11/2023	Bank transfer	Hall rental (October meeting)	Milton Village Hall		40.00	For approval	Current Account
13/11/2023	Bank transfer	Printer ink	Cartridge People Ltd (via clerk)	5.83	34.99	For approval	Current Account
13/11/2023	Bank transfer	Move to recreation ground account	Recreation Ground Account		2,000.00	For approval	Current Account
13/11/2023	Bank transfer	Playground inspection and maintenance (September)	SDDC	10.93	65.58	For approval	Recreation Ground Account
13/11/2023	Bank transfer	Playground inspection and maintenance (October) and wooden climber repairs	SDDC	229.93	1,379.58	For approval	Recreation Ground Account
			TOTAL		£252.68	£6,128.68	

c. Bank balances

Current Account = £47,870.17

Recreation Ground Account = £1,395.08

RBS Reserves = £43,198.08

Petty Cash = £81.76

d. No updates.



18. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 8TH NOVEMBER)

- a. DCC: Newsletter x 4 ; Temporary Road Closure | High Street Repton to Repton Road, Hartshorne | 23.10.2023 to 10.11.2023
- b. DALC: October Newsletter; Training Session - Conduct in Meetings & Employee Relations - 24 Oct 10 am; Urgent - Op Tarlac (Israel and Gaza) Advice and Briefing Opportunity
- c. NALC: Newsletter x 5; Chief Executive's Bulletin x 6
- d. SDDC: Playground Inspection x 2 ; Free Tree Scheme; South Derbyshire District Council Flood Liaison Meeting; Dovecote at Ridgeway Farm, Repton
- e. Sterilizing Solutions monthly report x 1
- f. District Councillor Lowe: Planning; 2022/1462; DMPA/2023/1082:
- g. County Councillor Ford: Link to recycling consultation
- h. South Derbyshire CVS: Health and Wellbeing Bulletin; Funding Bulletin
- i. Zero Hour: Repton Parish Council support for Climate and Ecology Bill
- j. Milton Village Hall Annual Return, Accounts and Independent Examiners Report
- k. Derbyshire Pension Fund, employer newsletter 201, October 2023
- l. Zurich Insurance
- m. Co-option Application x 2

19. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

- a. Finance Committee Meeting: Monday 27th November 19:00 in the meeting room at Repton Village Hall
- b. Full Council Meeting: Monday 11TH December 19:30 in the meeting room at Repton Village Hall

