

MINUTES OF REPTON PARISH COUNCIL ANNUAL MEETING HELD ON THURSDAY 11TH MAY 2023

Present: Councillors Dickson (Vice Chairman, chairing the meeting), McArdle, Griffiths, Fluck, Kingman, Mason and Steel. Councillor Hardwick joined the meeting after his co-option into the Council.

Absent: Councillors Rainey, Brown and Sheldon

Staff and public in attendance: District Councillor Lowe, County Councillor Ford, Clerk Caroline Crowder and 4 members of public.

1. ELECTION OF CHAIRMAN

Councillor McArdle proposed Councillor Sheldon, seconded by Councillor Fluck. **Resolved, all Councillors agreed to Councillor Sheldon as Chairman**

2. SIGNING OF DECLARATION OF OFFICE

To be signed after the meeting by Councillor Sheldon.

3. ELECTION OF VICE CHAIRMAN

Councillor McArdle proposed Councillor Dickson, seconded by Councillor Fluck. **Resolved, all Councillors agreed to Councillor Dickson as Vice Chairman. He accepted and continued to Chair the meeting.**

4. APOLOGIES

Councillors Rainey, Brown and Sheldon offered their apologies.

5. DECLARATIONS OF INTEREST

None.

6. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

7. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None.

8. CO-OPTION

Resolved, all Councillors agreed to co-opt Stephen Hardwick. Councillor Hardwick signed his declaration of office and joined the meeting.

9. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 17TH APRIL 2023

Resolved: The minutes were unanimously approved and signed by Councillor Dickson as a correct and true record.

Standing Orders suspended

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Chairman's signature, once full Council has approved: _____



10. PUBLIC SPEAKING

PCSO Bob Marley from the Safer Neighbourhood team thanked the Council for inviting him to the meeting. Overall he advised that the Repton and Milton area have very low crime levels but there a couple of issues. Speeding and parking. The Police continue to work with the County Council to try and alleviate these. He thanked the two leaders of the Repton and Milton speed watches and encouraged any new volunteers to join them. He advised since the speed watch has been operational along Burton Road they have seen speeding decrease from around 20% to about 5%, as it has changed driver's behaviours. There has been an issue with verbal abuse to the speed watch volunteers and the Police have taken action. He was very pleased with the newly established Repton Youth Club and has advised that it is so successful they are looking at extending it.

Anna Parish from Repton School advised that the Coronation decorations they put up looked wonderful and thanked Councillor Kingman for her work on this. Councillor Dickson offered the Council's thanks for this work to Repton School and Councillor Kingman. The school also ran a Coronation trail around Repton. She advised that the 5 defibrillators that were located on the outside of the School's buildings were open for any member of the public to use if they were needed. The last school production made £3,000 and this was being donated to South Derbyshire CVS. They break up for half term on 26th May and will return on the 4th June.

11. PLANNING MATTERS

- a. Applications
 - i. DMPA/2023/0361: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission ref. DMPA/2020/0808 on Land at SK3126 0097, Milton Road, Repton, Derby. **Resolved, the Councillors agreed to resubmit the comments they made on the previous applications.**
- b. No comments on decisions.

Standing Orders Resumed

12. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford has escalated the post issue in Milton to the legal department. He will chase this on Monday as he is in Matlock. The Council discussed this further and agreed that Councillors Sheldon and Fluck would ask the resident concerned if they could talk to them.
- b. District Councillor James Lowe, advised that he had been elected. He lives within this ward and is looking forward to his Council work. There is a new Chief Executive in place at SDDC, Dr Justin Ives. There is a no mow May policy at the Council, they will cut areas that need visibility. The Clerk asked if he could provide the areas to the Council that are affected. Fly tipping was seen over the bank holiday and had been dealt with swiftly by SDDC, who had also made a successful prosecution. He advised that District Councillor Haines was still looking into the clearance of trees that the Council had reported to her as a concern.

13. CHAIRMAN'S REPORT

- a. Councillor Sheldon and Anna Parish from Repton School had agreed that Anna would attend Council meetings and provide an update from Repton School.
- b. Defibrillator training for the Parish Council is to be set up soon.
- c. Councillor Sheldon had asked that the Village Hall trustee role to be on the next agenda.

14. CLERK'S REPORT

- a. Clerk on annual leave 12th – 21st May 2023
- b. Enquiry received if the Council would accept another memorial bench in the Wystan arboretum for a former Repton resident. **Resolved, the Council agreed no more benches at this time.**



- c. Councillor Barbara McArdle would man the first Parish Council surgery to be held in the gallery area of the café at Repton Village Hall on Thursday 18th May from 10am until 11am. The Council are to agree a date for June and this will be advertised.

15. INTERNAL AUDIT REPORT

Postponed until the June meeting.

16. ANNUAL GOVERNANCE STATEMENT

Postponed until the June meeting.

17. ACCOUNTING STATEMENTS

Postponed until the June meeting.

18. APPOINT INTERNAL AUDITOR FOR 2023-24

Postponed until the June meeting.

19. REGISTER OF DISCLOSABLE PECUNIARY INTERESTS

The clerk reminded the Councillors that these had to be into SDDC within 28 days of becoming a Councillor.

20. GENERAL POWER OF COMPETENCE

Resolved, as there are more than two thirds elected Councillors and the Clerk holds the CiLCA qualification the Council voted to adopt the General Power of Competence. All agreed.

21. CODE OF CONDUCT

Resolved, after discussion the Councillors all agreed adopt the SDDC/LGA code. Clerk to update the policy.

22. INSURANCE

Resolved, all Councillors agreed to go with Zurich insurance for a three year deal.

23. PLAYGROUND POLICY

Resolved all Councillors agreed to adopt the policy and would set up a rota for weekly visual inspections at Mitre Field.

24. WORKING PARTIES/COMMITTEES FOR 2023-24

Postponed to the June meeting.

25. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

Fisher close discussions are happening with SDDC.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

Councillors Dickson and Brown had noted a problem with the dovecote at Ridgeway Farm. Councillor Dickson has reported their concerns to SDDC and is awaiting a response.



c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

The Clerk has been chasing a response from SDDC on the request for new street signs. Councillor Dickson asked the Clerk to keep chasing this and escalate to District Councillors Haines and Lowe. The solar light is still on order with DCC. Councillor Dickson has raised the numerous pothole issues near to the Old Waterworks and DCC have advised that they have added this to their programme of works.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

Order has been placed with Tree and Garden Services for work at the burial ground, old spoil heap area. The Chairman wished to raise the issue of the gate between the allotments and burial ground not opening correctly. Clerk is to ask the grounds maintenance contractor for a quote to fix.

e. RECREATION, PLAY FIELDS AND YOUTH

i. BROOMHILLS (COUNCILLOR BROWN)

No updates

ii. MITRE FIELD (COUNCILLOR MASON)

The survey is out and 124 responses have so far been received. A paper copy is to go out with the next paper copy of the parish magazine. A cut-off date of the end June was agreed if this paper copy goes out with the next issue.

f. FLOODING COMMITTEE (COUNCILLOR SHELDON)

Still working with the Environment Agency

g. FREEPORT (COUNCILLOR FLUCK)

A board meeting was held in April, there was nothing of note to report back on.

h. SPEED WATCH (COUNCILLOR KINGMAN)

Training for Councillor Kingman is to take place next week. They are still looking for more volunteers to help run the activities.

i. LOCAL/NEIGHBOURHOOD DEVELOPMENT PLAN (COUNCILLOR SHELDON)

No updates.

j. ACCESSIBILITY (COUNCILLOR DICKSON)

It was discussed with PCSO Marley what the Council were trying to achieve. He warned against removal of the barriers as he has seen issues with illegal use of electric scooters, and has attended accidents that have occurred. He also advised that some areas have actually increased the size of their barriers. Councillor Hardwick asked if dropped kerbs had been looked into. Councillor Dickson advised that he had reported some to DCC and they had been out and rectified the issues.

26. FINANCE

a. Receipts since last meeting: None

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
11/05/2023	Bank transfer	Clerk Salary	Clerk		980.60	Information only	Current account
11/05/2023	Bank transfer	Clerk pension	DCC		262.53	Information only	Current account
11/05/2023	Direct Debit	Office rent	Repton Village Hall		175.00	Information only	Current account
11/05/2023	Bank transfer	Broomhills cleaning	Cleaner	1.33	51.00	Approval sought	Current account
11/05/2023	Bank transfer	Mobile phone	Vesta Payment Solution UK Ltd (via clerk)		10.00	Approval sought	Current account
11/05/2023	Bank transfer	Postage	Royal mail (via clerk)		7.00	Approval sought	Current account
11/05/2023	Bank transfer	Grounds Maintenance	Mercia Garden Care		346.75	Approval sought	Current account
11/05/2023	Bank transfer	Planter refills Repton	A volunteer	6.67	50.49	Approval sought	Current account

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Chairman's signature, once full Council has approved: _____



11/05/2023	Bank transfer	Audit mileage	Clerk		10.80	Approval sought	Current account
19/05/2023	Direct Debit	Broomhills electricity	British Gas	3.18	66.97	Information only	Current account
			TOTAL	100.12	2,494.20		

c. Bank balances

Current Account = £ 52,448.04

Recreation Ground Account = £240.98

RBS Reserves = £42,613.71

Petty Cash = £81.76

d. Asset Register, nothing to add

27. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 2ND MAY 2023)

- i. DALC: Newsletter x 1
- ii. DCC: Newsletter x 3
- iii. NALC: Newsletter x 1; Chief Executive's Bulletin x 1
- iv. Sterilizing Solutions monthly report x
- v. EMA: Community Flyer Spring 2023
- vi. County Councillor Ford: Information
- vii. CVS: Funding Bulletin
- viii. Police monthly update
- ix. DCC Pension Fund Employers Newsletter

28. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 12th June 2023 in the meeting room at Repton Village Hall at 19:30



12.06.2023