

MINUTES OF REPTON PARISH COUNCIL MEETING HELD ON MONDAY 17TH APRIL 2023

Present: Councillors Sheldon (Chairman), McArdle, Dickson, Brown, Fluck, Kingman, Steel and Lloyd

Absent: Councillors Rainey, Mason and Griffiths

Staff and public in attendance: District Councillors Haines and Churchill, County Councillor Ford, Clerk Caroline Crowder and 2 members of public.

Before the start of the meeting, the Chairman gave the Council's thanks to Councillor Lloyd for her long service as a Councillor, as this was her last meeting.

1. APOLOGIES

Councillors Rainey, Mason and Griffiths offered their apologies.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None.

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13TH MARCH 2023

Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.

Standing Orders suspended

6. PUBLIC SPEAKING

Anna Parish for Repton School. The pupils are starting back after the Easter break today and tomorrow. They will be finishing for the Coronation on Friday 5th May, with pupils returning again on the Sunday. July 5th is the final day of term with the leaver's ball that night. Councillor Sheldon asked them to ensure that Mitre Field is kept clean and tidy. The Coronation bunting and decorations will be going up around the Cross area on the 3rd May. They had been asked if the gallery could be used for window displays during the Coronation. The School had agreed to this. Councillor Kingman is producing a display for the school which will then be moved into the gallery before the Coronation. She was advised that the local history group may also want to contribute.

7. PLANNING MATTERS

- a. No comment
- b. No comment

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford advised that the Great British Railways have chosen Derby as their headquarters. Freeport update, he has spoken to Goodman's who are planning meetings, to start soon. Parish Councils will be able to get involved via the planning process and the public consultations. £25 million is to go to the Freeport board and this will start the infrastructure changes needed such as work on the A50/A38. The proposed Mayoral authority is going through parliament via the department of levelling up. Consulting on the DCC flooding strategy details are available on their website. Applicants for on street electric charging points are being asked for. Individuals to apply to DCC for an on street charging point. All the details on the website. He has written to the cabinet member about the state of road on Main Street near the nursery, and has pointed out this should have been done with the other work they have just completed. The Chairman asked why the speed limit on Willington causeway is 60mph and Burton Road is 50mph, and can it be brought down to 50mph? County Councillor Ford has already written to highways to enquire on this. The Chairman thanked DCC Highways for changing the drain cover that was reported to them within 24 hours of reporting. The kerbstones around the Cross have also been replaced. He asked if County Councillor Ford to assist in the issues experienced with the post near Milton Grange being removed as it is blocking accessibility. He agreed to escalate this.
- b. District Councillor Haines, the local plan is moving along slowly. The District Councillors have asked the officers to respond to the feedback that has come out of the consultation.
- c. District Councillor Churchill, advised that although sites noted on the local plan as being able to be developed, it did not necessarily mean they would be. March saw the backlog of planning applications cleared, due in part to more planners being employed. The local elections are coming up. Voter ID is necessary. Lapsed ID is ok, or you can apply online or visit the Council for ID. He advised that it is a two seat ward. Repton Parish Council thanked both District Councillors for all their work over the past four years.
- d. Councillor Steel asked if SDDC could look at the waste bin in Milton, it is continually over utilised. District Councillor Haines agreed to take this back to SDDC and ask for a larger capacity bin.
- e. Councillor Dickson queried the unauthorised tree clearance at the property on Pinfold Close. District Councillor Churchill believed that all work had been stopped. District Councillor Haines agreed to follow this up with the planning department.

9. CHAIRMAN'S REPORT

- a. On behalf of the Council he sent a letter to the church commissioners advising on the Council's views over the vicarage. The Parochial Church Council has also sent a letter to them.
- b. He asked if SDDC or DCC could assist the Council when they needed to check ownership of land. District Councillor Churchill advised this is not possible as it breaks GDPR.
- c. He advised that it would be an uncontested election, with 10 out of the 11 seats being elected. The clerk advised that co-option, can be done from the May meeting. **Resolved, all Councillors agreed to co-opt at the next meeting, the clerk will advertise this.**
- d. The clerk has documented a burial protocol to be followed in her absence if queries are received. This will be available to the Councillors on the website shortly.

10. CLERK'S REPORT

- a. A thank you has been received for the maintenance work done at the arboretums.
- b. The stop tap for the allotments and burial ground has now been fixed by South Staffs Water
- c. Audit update, paperwork will be delivered to the internal auditor this week. This year the Council is subject to an intermediate review.

11. APPROVAL OF ACCOUNTS FOR FINANCIAL YEAR 2022-23

Resolved, all Councillors agreed to accept the accounts, which have already been certified by the Clerk and RFO.

12. PLAYGROUND INSPECTIONS

Resolved, all Councillors agreed to: monthly inspections, annual inspection and routine maintenance by SDDC. Also a weekly visual check is needed, this will be on a rota basis divided amongst the Councillors and Clerk and a log recorded each week.

13. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

No updates.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

Councillor Brown advised that the noticeboard by the Cross should be repainted by the end of the month. Although the kerbstones had been repaired around the Cross by DCC, they were still very crumbly. Councillor Dickson asked County Councillor Ford to check further into this as this had come up on a survey done by DCC about four years ago; he agreed to this.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

- i. **Resolved, all Councillors agreed to send out the letter to the Milton Grange resident regarding the removal of the post.**
- ii. Broomhills Lane meeting notes had been sent to all Councillors. Councillor Dickson asked the Council to come to a decision on how much they thought they could contribute to the work. **Resolved, subject to knowing the total cost, the Council believed that they could contribute one fifth of the cost.**

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

- i. Councillor Steel had completed a memorial check, and found a couple of stones that are lying flat. The clerk is to try and contact the owners to advise of this and ask for them to rectify.
- ii. Councillor Steel had circulated details of three quotes he had received for landscaping of the old spoil heap area at the burial ground. He proposed to the Council to award the work to Tree and Garden Services. This would exclude the bulbs or wild flowers which he would revisit later in the year. **Resolved, all Councillors to this. The clerk is to inform the grave digger that all spoil should be removed from site once a grave has been opened and closed.**

e. RECREATION, PLAY FIELDS AND YOUTH

i. BROOMHILLS (COUNCILLOR BROWN)

No updates

ii. MITRE FIELD (COUNCILLOR MASON)

The survey is going out this week and should be live on the website soon. Notices will go up in the Council notice boards and an article should appear in the parish magazine. Councillor Lloyd advised that putting a closing date on this survey may encourage more people to respond.

f. FLOODING COMMITTEE (COUNCILLOR SHELDON)

No issues seen.

g. FREEPORT (COUNCILLOR FLUCK)

Updates given by County Councillor Ford

h. SPEED WATCH (COUNCILLOR KINGMAN)

- i. Councillor Kingman is still trying to get it approved to monitor the speed on the High Street in Repton
- ii. She is to receive her training next week and can then take part in the speed watch
- iii. Regular sessions in Milton have been happening and a lot of people have been speeding.

i. LOCAL/NEIGHBOURHOOD DEVELOPMENT PLAN (COUNCILLOR SHELDON)

No updates.

j. ACCESSIBILITY (COUNCILLOR DICKSON)

Resolved, all Councillors agree to a letter going to the landowner of the land on Springfield Road where railings need to be removed.

14. FINANCE

a. Receipts since last meeting:

I.	Last financial year: Allotments	Various	£184.00
II.	Last financial year: VAT reclaim	HMRC	£583.43
III.	Last financial year: RBS interest	RBS	£36.13
IV.	Current financial year: Precept	SDDC	£25,150.00
V.	Current financial year: Support Grant	SDDC	£693.00

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
17/04/2023	Bank transfer	Clerk Salary	Clerk		972.00	Information only	Current account
17/04/2023	Bank transfer	Clerk pension	DCC		267.75	Information only	Current account
17/04/2023	Bank transfer	Office rent	Repton Village Hall		175.00	Information only	Current account
03/04/2023	Direct Debit	Broomhills electricity	British Gas	1.94	40.92	Information only	Current account
17/04/2023	Bank transfer	Broomhills cleaning	Cleaner		45.00	Approval sought	Current account
17/04/2023	Direct Debit	Broomhills water	Source for Business		94.33	Information only	Current account
17/04/2023	Bank transfer	IT for survey	WPForms LLC (via Councillor Griffiths)		32.42	Approval sought	Current account
17/04/2023	Bank transfer	Mobile phone	Vesta Payment Solution UK Ltd (via clerk)		10.00	Approval sought	Current account
17/04/2023	Bank transfer	Annual Subscription	DALC		972.45	Approval sought	Current account
17/04/2023	Bank transfer	NI and Income Tax	HMRC		141.57	Information only	Current account
17/04/2023	Direct Debit	Allotments and Burial Ground water	Source for Business		43.05	Information only	Current account
17/04/2023	Bank transfer	Key safe	Amazon (via clerk)	2.17	12.99	Approval sought	Current account
17/04/2023	Bank transfer	Postage	Royal mail (via clerk)		0.68	Approval sought	Current account
17/04/2023	Bank transfer	Litter bin servicing and new bin (2022-23)	SDDC	366.60	2,199.60	Approval sought	Current account
17/04/2023	Bank transfer	Title register	Gov.uk (via clerk)		3.00	Approval sought	Current account
10/04/2023	Direct Debit	Loan repayment	Public Works Loan Board		11,301.39	Information only	Current account
17/04/2023	Bank transfer	Grounds maintenance	Mercia Garden Care		451.50	Approval sought	Current account
17/04/2023	Bank transfer	Grass cutting Mitre Field 2022-23	SDDC	88.94	533.66	Approval sought	Recreation Ground Account
			TOTAL	459.65	17,297.31		

c. Bank balances

Current Account = £ 54,408.58

Recreation Ground Account = £240.98

RBS Reserves = £42,580.46

Petty Cash = £81.76

d. Asset Register, new dog waste bin to be added

15. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 12TH APRIL 2023)

- i. DALC: Newsletter x 1; Day – how can we help?
- ii. DCC: Newsletter x 2; Update: Parish & Town Council Liaison Forum 13 March 2023; Written questions: Parish & Town Council Liaison Forum 13 March 2023; Derbyshire Electric Vehicle Charging Survey
- iii. NALC: Newsletter x 3 ; Chief Executive’s Bulletin x 2
- iv. SDDC: Elections 2023; Chief Executive's retirement presentation - 31st March 2023
- v. Sterilizing Solutions monthly report x 1
- vi. South Derbyshire CVS: Health and Wellbeing Bulletin x ; Funding Bulletin x 1
- vii. Thirty47: Oaklands Farm Solar Limited: Targeted consultation and update on proposals - March 2023
- viii. Repton Vicarage
- ix. Police and Crime Commissioner Newsletter Issue 2
- x. Derbyshire Pension fund; Local Government Pension Scheme (LGPS) - Opportunity to join Derbyshire Pension Board
- xi. Final Accounts
- xii. Mercia Safer Neighbourhood Team (SNT) - March 2023
- xiii. County Councillor Ford: Hole Repair Update; Pothole Update
- xiv. Rachel Travers: EMIP Update

16. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Thursday 11th May 2023 in Milton Village Hall at 19:30, it is the Annual Council Meeting.