

MINUTES OF REPTON PARISH COUNCIL MEETING HELD ON MONDAY 13TH FEBRUARY 2023

Present: Councillors Sheldon (Chairman), McArdle, Fluck, Dickson, Mason, Lloyd, Rainey, Brown and Griffiths

Absent: Councillors Kingman and Steel

Staff and public in attendance: District Councillor Churchill, County Councillor Ford, Clerk Caroline Crowder and 3 members of public.

1. APOLOGIES

Councillor Steel and Councillor Kingman offered their apologies. District Councillor Haines gave her apologies.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 9TH JANUARY 2023

Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.

Standing Orders suspended

6. PUBLIC SPEAKING

A member of the public, came to speak about the speed limit, wishing it to be 20mph. Councillor Sheldon advised that the Parish Council do support a 20mph limit and have given their support to the Derbyshire 20's plenty campaign. He advised that the Parish Council cannot alter the limit; this is under the control of Derbyshire County Council. There is a speed watch group that operate in Repton and Milton and report their findings back to Derbyshire Police Force. There are also trials happening in two towns in Derbyshire which DCC will use to inform them on any future decisions. County Councillor Ford confirmed this.

7. PLANNING MATTERS

- a. DMPA/2022/1625: Redevelopment of vacant site to provide three storey development comprising 28 supported living apartments with a mixture of 1 bed 2 person and 2 bed 3 person apartments, including communal spaces, communal gardens and associated parking. The Dales, Askew Grove, Repton, Derby, DE65 6GS **Resolved, all agreed to submit a comment of support 'Repton Parish Council are happy to support this planning application. They would like to report that there are concerns in the community over the number of parking spaces.'**
- b. DMPA/2023/0071: Outline application (matters of access to be considered now, with matters of appearance, scale, landscaping and layout reserved) for the erection of one detached dwelling Land adjacent to 42 Main Street, Repton, DE65 **Resolved, all agreed to submit an objection 'Repton Parish Council would like to object to this application on the following grounds: the proposal is clearly outside the settlement boundary so**



contravenes LP policy H1 (with no acceptable mitigation from policy BNE5) as well as NP policy H1. This would join Woodend to Repton which is clearly shown in H1 in the Repton Parish Neighbourhood Plan as not being allowed.

- c. DMPA/2022/1462: Removal of condition 1 (Temporary Use) & variation of condition 3 (Operational Hours) of permission reference DMPA/2021/1676 (Retrospective application for change of use from outbuilding to a 1-1 personal training business) to allow permanent use between 05:00 - 22:00 Mon-Sun, including public/bank holidays at 42 Milton Road, Repton, Derby, DE65 6FZ. **Resolved, all agreed to submit an objection 'Repton Parish Council would like to object to this application. The Council believe the compromise agreement that has been in place is acceptable to local residents but an increase in hours will cause problems to local residents. The Council do not support the increase of opening hours.**

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford, DCC have increased the number of teams repairing potholes. Minerals plans for South Derbyshire have gone to cabinet. He is hoping that he may have some funds available for coronation celebrations. DCC are currently setting their council tax for the next financial year. Councillor Dickson asked if he could assist in escalating the issue with not getting a quote for a solar light from DCC and the removal of the post on the footpath 27. He agreed to look into both of these.
- b. District Councillor Churchill, local elections are to be held 4th May 2023, all in person voters attending polling stations to vote will need ID. Postal votes will not. The Local Area Forum is to be held on 14th February in Findern and he will be attending.

9. CHAIRMAN'S REPORT

- a. Councillor Sheldon advised that he thought Repton should be planning to have a Coronation party and asked the Council to support this. **Resolved, all agreed to support.** A member of the public advised that they along with two other people were happy to plan this event.
- b. He asked if all Councillors were ok for the Clerk to take on the administration of the website and Facebook page alongside Councillor Griffiths. **Resolved, all agreed.** The Clerk advised that a Social Media Policy should be adopted.
- c. He has received a response on the Council's letter concerning the future of the Vicarage. He has suggested that the Council meet with them. **Resolved, all agreed with attendees being Councillors Sheldon, Dickson and Fluck.**
- d. An appraisal had taken place with the Clerk. Councillor Sheldon is to work on actions coming out of this with the clerk and bring back to the next Council meeting.

10. CLERK'S REPORT

- a. Clerk to attend election training mid-February at a cost of £20.00.
- b. Voter ID, all voters will need ID to vote at polling stations. Posters are up in the Council noticeboards with details of what can be used.
- c. Fallen tree from farmers field into the allotments have been removed, no apparent damage caused.
- d. Electricity supply for street lights, Clear Utility Solutions have also tried to find a company willing to quote and could not find any. Clerk will continue to chase DCC for the solar light.
- e. Local auditor, Brian Wood has now formed a company with two other auditors called East Midlands Audit Services. **Resolved, all Councillors agreed to appoint them as their internal auditors.**
- f. Planning Reference CM9/0922/18 at Willington Quarry, The Castle Way / A5132, Egginton, Derbyshire, DE65 6BW, DCC have asked if the Council wish to respond. **Resolved, all agreed on no response.**

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Chairman's signature, once full Council has approved: _____



- g. Councillor Steel has asked if the Council will instead of the £50 agreed donation for remembrance poppies to provide the same donation for a lest we forget ornament. **Resolved, all Councillors agreed.**

11. COUNCIL USE OF REPTON VILLAGE HALL

Representatives of the Council and the Village Hall have met and had agreed to a trial for six months for the regular Council meetings to be held in the meeting room rather than the main hall. This is to be reviewed in six months, Clerk has noted to include on the July agenda.

12. 2023 ALLOTMENT TENANCY AND POULTRY AGREEMENTS

Resolved, all Councillors agreed to the draft provided by the clerk.

13. 2023 BURIAL GROUND REGULATIONS

Resolved, all Councillors agreed no changes needed.

14. CONTRIBUTION TO MILTON VILLAGE HALL CHRISTMAS TREES

This has previously been agreed and is in the finance section for approval.

15. MITRE FIELD PLAYGROUND EQUIPMENT INSURANCE AND RISK ASSESSMENT

Resolved, all Councillors agreed to the insurance, purchase of signs and risk assessment (with removal of weekly checks from the draft).

DEFIBRILLATOR TRAINING

Councillor Sheldon has found a company who could provide defibrillator training at a cost of £150 for up to 10 attendees. **Resolved, all Councillors agreed.**

16. MITRE FIELD FUNDING

See 20.e.ii

17. POLICY REVIEW – COMPLAINTS; DIGNITY AT WORK

Resolved, all Councillors agreed to the updated Complaints Policy and the introduction of the Dignity at Work Policy which will replace the Bullying and Harassment Policy.

18. CIVILITY AND RESPECT PLEDGE

Resolved, it was decided by a majority vote of 6 to 3 to not sign this pledge.

19. BROOMHILLS LANE

Councillor Dickson had received a query over resurfacing the lane, it is a private road not adopted. He suggests that the Council organise a meeting inviting all residents of the lane and Council members to discuss this further. **Resolved, all Councillors agreed and for this to stay as an agenda item.**



20. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

Trent and Dove have recently revealed their plans to the community at an event in the Village Hall. The Parish Council are discussing with SDDC what the future plans for Fisher Close are.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

The broken kerb stones on the High Street have been repaired. The noticeboard at Well Lane has been gone for a number of weeks and no comments received from residents.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

Nothing further to add.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

Councillor Steel had received a quote of £2500 for the landscaping at the Burial Ground. Council agreed that at least two more quotes were needed to fulfil the financial regulations.

e. RECREATION, PLAY FIELDS AND YOUTH (COUNCILLORS MCARDLE, GRIFFITHS, BROWN, MASON)

i. BROOMHILLS (COUNCILLOR BROWN)

Emergency lighting check had been done and two lights need replacing under warranty.

ii. MITRE FIELD (COUNCILLOR MASON)

As the Parish Council have now taken responsibility for the playground equipment the scope of work has altered. The working group are currently undertaking a community survey, review of fencing and trees/hedges, funding, communications and coordination. Their aims are to renovate the existing equipment, secure the boundary, improve access to the field, replace equipment and provide a multi-wheeled track. **Resolved, all Councillors agreed to enable the survey to be issued before the next meeting they would agree the survey contents via email.**

f. FLOODING COMMITTEE (COUNCILLOR SHELDON)

No updates.

g. FREEPORT (COUNCILLOR FLUCK)

No updates.

h. SPEED WATCH (COUNCILLOR KINGMAN)

Councillor Kingman had provided an update to the Council before the meeting. Milton is now part of the speed watch. She is to be trained to enable her to perform the speed watch activities

i. LOCAL/NEIGHBOURHOOD DEVELOPMENT PLAN (COUNCILLOR SHELDON)

No updates

j. ACCESSIBILITY (COUNCILLOR DICKSON)

Councillor Dickson and McArdle have surveyed the parish and documented where they believe the Council can assist in making footpaths accessible by removal of barriers. **Resolved, all Councillors agreed to quotes being obtained for this work.**

21. FINANCE

a. Receipts since last meeting: Incoming finance:

I.	30/12/2022	RBS	Interest	£27.92
II.	04/02/2022	The Co-operative Memorials	Headstone	£200.00
III.	03/02/2022	SDDC	Concurrent expenses	£14,771.07
IV.	31/01/2023	RBS	Interest	£29.80

b. Payments already made and for approval:



Date	Payment method/c heque number	Description	Name	Vat	Total	Details for banking	Payment from
13/02/2023	Internet Banking	Pension payment	Derbyshire Pension Fund		£252.15	Information only	Current Account
13/02/2023	Internet Banking	Salary	Clerk		£972.00	Information only	Current Account
13/02/2023	Standing Order	Office Rent	Repton Village Hall Company		£175.00	Information only	Current Account
13/02/2023	Internet Banking	Mobile phone top up	Vesta Payment Solutions (via Clerk)		£10.00	To be authorised	Current Account
13/02/2023	Internet Banking	Broomhills cleaning	C Hawksworth		£45.00	To be authorised	Current Account
02/02/2023	Direct Debit	Broomhills electricity	British Gas	£1.83	£38.45	Information only	Current Account
13/02/2023	Direct Debit	Data protection fee	Information Commissioners Office		£35.00	Information only	Current Account
13/02/2023	Internet Banking	Broomhills emergency light check	Owen Jowett		£90.00	To be authorised	Current Account
13/02/2023	Internet Banking	Milton Christmas trees	F M Heath		£63.25	To be authorised	Current Account
13/02/2023	Internet Banking	Postage	Penmark Cards (via clerk)		£7.60	To be authorised	Current Account
13/02/2023	Internet Banking	Web hosting renewal	Bluehost (via Councillor Griffiths)		£499.39	To be authorised	Current Account
13/02/2023	Internet Banking	Email September 2022 - January 2023	Bluehost (via Councillor Griffiths)		£31.06	To be authorised	Current Account
13/02/2023	Internet Banking	Printer paper	Triton Media Ltd (via clerk)	£4.65	£27.90	To be authorised	Current Account
13/02/2023	Internet Banking	Folder index	Amazon (via clerk)	£0.76	£4.57	To be authorised	Current Account
			TOTAL	£7.24	£2,251.37		

c. Bank balances

Current Account = £45,280.94

Recreation Ground Account = £774.64

RBS Reserves = £42,514.98

Petty Cash = £81.76

d. Asset Register, nothing to add.

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 4TH JANUARY 2023)

- a. DALC: Newsletter x 2 ; A look back at 2022; CANCELLATION: DALC Roadshows
- b. DCC: Newsletter x 2 ; Emergency Road Closure | Robin's Cross Lane, Repton | 11.01.2023 to 17.01.2023; Parish & Town Council Liaison Forum 13 March 2023; Vision Derbyshire Business Start Up Support Scheme; Parish and Town Council Liaison Forum: Monday 13 March 2023
- c. NALC: Newsletter x 3; Chief Executive's Bulletin x 4
- d. SDDC: Area Forum Dates - January/ February 2023; Details of the 2023 Summer Holiday Provision for Parish Councils; Voter ID briefing; For information - estimated cost to a Parish Council for a contested election; Process for filling a casual vacancy; Active Communities and Health Team Newsletter Winter 23; Missing Street Signs
- e. Sterilizing Solutions monthly report x 1
- f. County Councillor Ford:
- g. South Derbyshire CVS: Health and Well being bulletin; Funding Bulletin
- h. District Councillor Haines: Local Plan Update
- i. Mercia Safer Neighbourhood Team - January 2023 Update
- j. Briefing from Angelique Foster, Derbyshire Police and Crime Commissioner



- k. Derbyshire Fire and Rescue Service - Community Risk Management Plan ((7)
- l. Derbyshire Pension Fund - Funding Strategy Statement consultation reminder; Employer newsletter issue 192
- m. Brian Wood: Internal Audit 2022-23
- n. 20s Plenty - workshop for Derbyshire Parish Councillors

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 13th March 2023, at 19:00 in Repton Village Hall. Starting with the Annual Parish meeting with the Parish Council meeting starting after this.

Chairman's signature, once full Council has approved: _____



13/3/23