

MINUTES OF REPTON PARISH COUNCIL MEETING HELD ON MONDAY 14TH NOVEMBER 2022

Present: Councillors Sheldon (Chairman), McArdle, Fluck, Steel, Kingman, Dickson, Mason, Lloyd, Griffiths, Rainey and Brown

Absent: None

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill

1. APOLOGIES

County Councillor Ford offered his apologies.

2. DECLARATIONS OF INTEREST

Councillor Fluck for planning applications DMPA/2022/1353 and 1115.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 10TH OCTOBER 2022

Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.

Standing Orders suspended

6. PUBLIC SPEAKING

None.

7. PLANNING MATTERS

No comments.

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford provided an update to all Councillors before the meeting as he was unavailable.
- b. District Councillor Haines, advised that the closing date for responses to the local plan was 5th December 2022. If anybody needs any help then to please contact herself or District Councillor Churchill. They are aware that there are a lot of questions, not all need to be answered before submission. There is a flood liaison meeting on Thursday.
- c. District Councillor Churchill, advised SDDC are still short of planning officers. A new team leader is to start in January, and three further vacancies are being interviewed for. A new gully tanker has been purchased for street cleaning; there is a competition to name it.
- d. Councillor Dickson wished to thank SDDC for an excellent area forum.



- e. Councillor McArdle, who is on the patient participation group for the Willington surgery, advised that a computer terminal will be supplied for Repton residents to use and she has suggested that this be located in the Maple Tree Café, to allow people access that do not have access to the internet or may need help in accessing it.
- f. Councillor Fluck advised that the residents of Milton offered their thanks to the Parish Council for the poppy wreath and contribution towards the remembrance display in Milton.
- g. Councillor Lloyd thanked all for reacting so quickly to getting the handrail sorted between Pinfold and Fisher Close. She hopes that eventually a hand rail either side of the steps could be installed.

9. CHAIRMAN'S REPORT

- a. The chairman is hoping to set up a liaison group between the Council and the School.
- b. As the leaves fall, the grills over the road drains are all filling up with leaves, he would like to ask people to clear any outside of their properties, ensuring that they are safe to do so.

10. CLERK'S REPORT

- a. Clerk has now gained her Certificate in Local Council Administration. This usually comes with a pay increase of one or two points on salary. The Chairman advised that this would be discussed during the finance meeting later this month.
- b. Due to safety concerns the clerk has asked the grounds maintenance contractor to dispose of the damaged planter, it had sharp edges so could not carry on being used.
- c. Report of dog not on lead at burial ground. Clerk has purchased a new sign and will install, also replaced the missing sign from the allotment gates
- d. Burial ground pot damage complaints, two received one resolved. Awaiting a call back from the unresolved one. **Resolved, all Councillors agreed that damage to any pots is not the responsibility of the Council, a copy of the regulations should be sent to anyone making enquiries.**
- e. Clerk on annual leave 2nd-11th December and 21st December to 2nd January 2023
- f. May meeting 2023, as it is an election year the meeting has to be within 14 days of the election. Bank holiday has now been declared for 8th May, clerk on leave week commencing 15th May. **Resolved, all Councillors agreed to meet either 10th or 11th May at Milton Village Hall if possible, as Repton Village Hall is not available.**
- g. Allotment plot 13, wishes some extra time to tidy up the half plot they are relinquishing. **Resolved, all Councillors agreed to extend until the end of this year, the half plot will then be ready for a new tenant by 1st January, to starting paying rental at the start of the next financial year.**

11. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

Nothing to report.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

i. ARBORETA

Councillor Brown and the clerk advised that quotes received for maintenance work are £25 over budget (£525) and two replacement trees for £196 are needed due to the dry summer. **Resolved, all Councillors agreed to instruct the work and vire the £221 from the tree maintenance earmarked reserve.**

ii. NOTICE BOARDS

The notice board near to Well Lane has been removed. The one near to the Church is waiting until the weather is clear and dry to be painted.

iii. CROSS

Councillor Brown has noticed damage to the kerb stones around the Cross, this needs reporting to DCC as they are part of the highway for them to repair.



iv. BENCHES

A complaint had been received over a bench position. **Resolved, all Councillors agreed no action to be taken.**

v. WARM SPACE

Grants are available from various areas to fund a warm space over the winter months for communities. After discussion the Council agreed that Councillor Lloyd would discuss with the Maple Tree Café volunteers to see if there was a need to open more days of the week during the winter.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

- i. Electricity provider for street lights, County Councillor Ford is going to talk to DCC. Clerk is still pursuing a provider. The Councillors agreed that this issue needs to be escalated due to it being a health and safety issue, due to poorly light area being a hazard for trips and falls and from a personal safety perspective. Clerk to escalate with DCC.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

- i. A quote has been received for landscaping of the area that has been cleared; all agreed that this should go into the finance committee meeting.

e. RECREATION, PLAY FIELDS AND YOUTH (COUNCILLORS MCARDLE, GRIFFITHS, BROWN, MASON)

i. BROOMHILLS (COUNCILLOR BROWN)

Nothing to report

ii. MITRE FIELD (COUNCILLOR MCARDLE)

An email had been received after the agenda had been issues from SDDC stating that they believe the responsibility for the play equipment on Mitre Field is with the Parish Council and from the end of the year they are stopping inspections, maintenance and insurance of the equipment. The Clerk has found some evidence that although the field is owned by the Parish Council, the play equipment is not. Clerk to send this on to SDDC along with minutes of a meeting that the Parish Council had with SDDC.

iii. PUMP TRACK (COUNCILLOR MCARDLE)

Grant application is being considered by DCC. Clerk has provided them with more information that they requested. Councillor Mason has contacted other areas for grants, most are matched funding.

f. FLOODING COMMITTEE (COUNCILLOR SHELDON)

Nothing to report.

g. FREEPORT (COUNCILLOR FLUCK)

Nothing to report

F. SPEED WATCH (COUNCILLOR MCARDLE)

The speed watch equipment is now housed in the cupboard at Repton Village Hall.

12. WORK PLANS FOR 2023

It was agreed to document the following in the Council Action Plan

- Accessibility around the parish
- Mitre field and pump track
- Burial ground landscaping
- Broomhills refurbishment/rebuild is a longer term plan but should be documented

Clerk to update the action plan for approval at the next meeting.

13. SDDC LOCAL PLAN



A new working party is to meet later in the week, made up of members of the public and Councillors Sheldon, Rainey, Fluck & Dickson. They will be reviewing the Local Plan that SDDC have issued in order to respond before the deadline of 5th December 2022.

14. FINANCE

a. Receipts since last meeting:

- | | | | |
|----------------|------|-----------|------------------|
| i. VAT reclaim | HMRC | £2,942.05 | Current Account |
| ii. Interest | RBS | £13.83 | Reserves Account |

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
14/11/2022	Bank transfer	Pension payment	Derbyshire Pension Fund		£223.54	Information only	Current Account
14/11/2022	Bank transfer	Salary	Clerk		£871.71	Information only	Current Account
14/11/2022	Standing Order	Office Rent	Repton Village Hall Company		£230.00	Information only	Current Account
14/11/2022	Bank transfer	Mobile phone top up	Vesta Payment Solutions (via Clerk)		£10.00	To be authorised	Current Account
14/11/2022	Bank transfer	Broomhills cleaning	C Hawksworth		£45.00	To be authorised	Current Account
24/10/2022	Direct Debit	Broomhills electricity	British Gas	£0.85	£17.94	Information only	Current Account
14/11/2022	Bank transfer	Grounds maintenance	Mercia Garden Care		£293.50	To be authorised	Current Account
14/11/2022	Bank transfer	Printer ink and stationary	Cartridge People (via clerk)	£6.48	£38.88	To be authorised	Current Account
14/11/2022	Bank transfer	Signs for burial ground and allotments	KPCM Display Ltd (via clerk)	£1.30	£9.23	To be authorised	Current Account
14/11/2022	Bank transfer	Domain renewal	Astutium Ltd (via Councillor Griffiths)	£20.00	£119.99	To be authorised	Current Account
14/11/2022	Bank transfer	Planter refills	B&Q (via volunteer)		£92.50	To be authorised	Current Account
14/11/2022	Bank transfer	Silk Poppies and wreaths	Royal British Legion		£200.00	To be authorised	Current Account
14/11/2022	Bank transfer	Tree work	Tim Atkinson Tree Surgery & Grounds Maintenance NPTC		£700.00	To be authorised	Current Account
			TOTAL	£28.63	£2,852.29		

c. Bank balances

Current Account = £39,519.07
 Recreation Ground Account = £298.30
 RBS Reserves = £42,432.85
 Petty Cash = £81.76

b. Asset Register, nothing to add.

15. Correspondence (received since last agenda until 7th November 2022)

- DALC: Newsletter x 1 ; Parish and Town Council Liaison Forum Monday 17 October 2022 at 5.30 pm; FREE Training and webinars; DALC AGM - 20th October 2022
- DCC: Newsletter x 2; Emergency Temporary Road Closure | High Street Repton | 06/10/2022 to 12/10/2022; Local Plan Review: Issues and Options Consultation; Parish and Town Council Liaison Forum Monday 17 October 2022; Derbyshire County Council Adult Social Care Strategy; Temporary Road Closure | Ticknall Road, Milton | 21.11.2022 - 22.11.2022; Your Council Your Voice 2022; Parish and Town Council Liaison Forum Monday 17 October 2022
- NALC: Newsletter x 3 ; Chief Executive's Bulletin x 5
- Derbyshire Pension Fund employer newsletter, issue 189, October 2022




- e. SDDC: South Derbyshire Local Plan Issues and Options Consultation; Repton Area Forum - 11.10.22; Active South Derbyshire Newsletter; Pre-Submitted Questions - Flood Liaison Meeting 17.11.22; Local Plan Review: Issues and Options Consultation
- f. Sterilizing Solutions monthly report x 1
- g. County Councillor Ford: Peacock Warning Signs; Info from EMA; Electoral Division update
- h. East Midlands Airport – Airspace Modernisation Programme Stage 2, Phase two invites
- i. Repton WI: Repton Community Christmas Tree
- j. District Councillor Churchill: District Councillors' Surgery
- k. South Derbyshire CVS: Parish Council Outreach; Connect South Derbyshire; Funding E-Bulletin from South Derbyshire CVS; Introducing Befriending Derbyshire; Things going on at SDCVS!
- l. Charity Commission News

16. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 12th December 2022, at 19:30, in Repton Village Hall.

5

Chairman's signature, once full Council has approved: _____



12.12.2022