

# MINUTES OF THE ANNUAL MEETING OF REPTON PARISH COUNCIL HELD ON MONDAY 9<sup>TH</sup> MAY 2022

**Present:** Councillors Dickson (Vice-chairman, chairing the meeting), McArdle, Rainey, Fluck, Brown, Griffith, Steel and Lloyd

**Absent:** Councillors Sheldon and Mason

**Staff and public in attendance:** District Councillors Haines and Churchill, County Councillor Ford, Clerk Caroline Crowder and 2 members of public.

## 1. ELECTION OF CHAIRMAN

Councillor McArdle proposed Councillor Sheldon, this was seconded by Councillor Fluck. **Resolved, all Councillors voted in favour of Councillor Sheldon being elected as Chairman.**

## 2. SIGNING OF DECLARATION OF OFFICE

As Councillor Jonathan Sheldon was not present at the meeting the Clerk will ask him if he accepts the position and if so will have him sign the declaration of office.

## 3. ELECTION OF VICE CHAIRMAN

Councillor McArdle proposed Councillor Dickson, this was seconded by Councillor Lloyd. **Resolved, all Councillors voted in favour of Councillor Dickson being elected as Vice Chairman. Councillor Dickson accepted and will continue to chair this meeting.**

## 4. APOLOGIES

Councillors Mason and Sheldon. **Resolved, all Councillors agreed to accept the apologies.**

## 5. DECLARATIONS OF INTEREST

None.

## 6. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

## 7. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

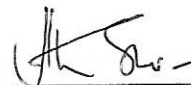
None

## 8. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> APRIL 2022

**Resolved: The minutes were unanimously approved and signed by Councillor Dickson (Vice Chairman and chairing of this meeting), as a correct and true record.**

## 9. PUBLIC SPEAKING

- a. A member of the public was concerned over planning application DMPA/2022/0423: Erection of a single storey front extension and installation of dormer window to the existing first floor at Twyford Cottage, 2 The Old Waterworks, Meadow Lane, Milton, Derby, DE65 6PL, especially with respect to its being in keeping with the



area of the village it is located in and removal of some of the heritage aspects of the building. The closing date of the application is the 10<sup>th</sup> May 2022, District Councillor Haines advised that she would contact the planning officer and ask if this date could be moved to allow the Parish Council to view the plans and the building concerned and to discuss at the next Council meeting.

- b. A member of the public wished to thank all those that had contributed to the planning of the upcoming Jubilee and Village Party events. It has been advertised in the village. She asked the Council for permission to hold the district Scout meeting at the Mitre Field on 26<sup>th</sup> June 2022. **Resolved, all Councillors agreed, with the proviso that no inflatables would be allowed.**

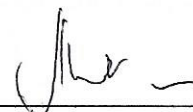
## 10. PLANNING MATTERS

DMPN/2021/1718: Certificate of Lawfulness for existing garden shed at 2 Milton Grange, Main Street, Milton, Derby, DE65 6EF, Councillor Fluck commented that there was still an outstanding application that the Council had objected to last year at this same address, DMPA/2021/0834: Retention of replacement shed at 2 Milton Grange, Main Street, Milton, Derby, DE65 6EF. District Councillor Haines agreed to chase this up with the planning department.

### *Standing Orders Resumed*

## 11. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. County Councillor Ford, DCC have had a team working on the causeway scything out the verges. The white lines been re-installed between Repton and Milton on the highway. There was a good turn out from Repton at the recent Freepport meeting.
- b. District Councillor Haines, the next flood liaison meeting is Friday morning via teams. An electric vehicle charging point siting was being considered by SDDC at the Repton Village Hall, however the recent application to install a barrier may now need to be considered. She offered her apologies with the dog bin complaint that was brought to her at the last meeting as she had no further updates on this, she is still investigating the issue and will report back at the next meeting.
- c. District Councillor Churchill, had attended the recent East Midlands Airport liaison meeting which provided a detailed update for support they provide to the local communities. They are actively managing the noise of aircraft by a tiered system of fees and fines. The monies collected go towards the community fund that local groups are allowed to apply for. Verge and public space mowing has restarted. Details of what SDDC are responsible for can be found on their website and will eventually show when the next mow is due. They are struggling to get mower parts for repairs, which may impact future work. Councillor Brown asked about mowing at areas like the arboreta, if SDDC could strim around objects like the benches and arboreta signs. District Councillor Churchill advised he would look into this.
- d. Councillor Lloyd asked Councillor Griffiths if the final design has been decided for the leaflet that could be handed out at future events such as the Village party to advise the community about the responsibilities of local government. He advised that this is in hand and he will arrange for printing in time for the Village Party. Councillor Lloyd asked if the Council could have an area at the party to allow the Councillors to hand out leaflets and take questions from the community. She was advised that this could be arranged. She asked the Council for permission to send a letter on their behalf to the Ark Angel group, who delivered meals to the elderly and venerable during the pandemic, all agreed for her to do this. There is to be a jubilee tree and plaque installed at the arboreta and all Councillors wished for photos of this to go into the next parish magazine and onto social media.



12. CHAIRMAN'S REPORT

- a. Councillor Sheldon had received an email from Councillor Thomas offering his resignation, which the clerk had circulated to all members. He had accepted his resignation. Clerk to advise SDDC of the vacancy.
- b. Councillor Dickson asked for opinions on the Council funding a sign to direct people to the Village Hall and Maple Tree Café. The wished for the Clerk to find out prices for a finger post.
- c. Councillor Dickson asked County Councillor Ford to escalate the issue of the poor pavements and no drop kerb access on Burdett Way. He advised he would do this.
- d. Councillors Dickson and Sheldon had noticed that the notice boards in Repton may need replacing or renovating. This is to be an agenda item for the next meeting.
- e. There are now some Ukrainian refugees being housed in the parish.
- f. The clerk had provided quotes for a jubilee tree and plaque for the arboreta to the Council. **Resolved, all agreed to purchase these.**
- g. Councillors Dickson and Fluck are to attend the local Police and Crime Commissioner meeting this week in Melbourne.

13. CLERK'S REPORT

- a. The first allotment inspection on the year is due Monday 16<sup>th</sup> May, the Clerk asked for two councillors to attend. Councillors McArdle and Brown agreed.
- b. Clerk has asked SDDC if they can cut the grass at the Mitre Field a week before the jubilee and village party as requested by the organiser.
- c. There had been a complaint about the state of the grass around the bench at the jubilee arboretum. Councillor Brown was investigating.
- d. Clerk on annual leave 20<sup>th</sup> to 27<sup>th</sup> May, public holidays 2<sup>nd</sup> and 3<sup>rd</sup> June

14. INTERNAL AUDIT REPORT

**Resolved, all Councillors accepted the internal audit report and wished to thank the Clerk for all her work.**

15. ANNUAL GOVERNANCE STATEMENT

**Resolved, all Councillors agreed to the annual governance statement and the Vice Chairman who is the chairman of this meeting, and Clerk signed it off.**

16. ACCOUNTING STATEMENTS

**Resolved, all Councillors agreed to the account statements, the clerk had already signed these off, the Vice Chairman who is the chairman of this meeting signed.**

17. REGISTER OF DISCLOSABLE PECUNIARY INTERESTS

The clerk reminded all Councillors that if their circumstance had changed they need to update their forms and submit to her.

18. WORKING PARTIES/COMMITTEES FOR 2022-23



Committees and  
Working Groups.docx

**Resolved, all Councillors agreed to the updates.**

A handwritten signature in black ink, appearing to read 'J. H. Swire', written over a horizontal line.

19. REPORTS FROM COMMITTEE/WORKING GROUPS



The Dales report May 2022.docx

a. ELDERLY PROVISION (COUNCILLOR SHELDON)



Environment monthly report May 2022.docx

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

One quote has been received for the work on the Footpath 27 footbridge, Councillor Dickson is to meet another contractor onsite this week.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

- i. The clerk and Councillor Steel have been advised of an issue with the post the tap is attached to at the allotments. This will be checked on the allotment inspection next week. The clerk advised that the bin in the burial ground has the waste classification of general trade.

e. RECREATION, PLAY FIELDS AND YOUTH (COUNCILLORS GRIFFITHS)

i. BROOMHILLS (COUNCILLOR BROWN)

The recent building survey has been sent to SDDC and the Council are awaiting their response.

f. MITRE FIELD AND PUMP TRACK (COUNCILLOR MCARDLE)

A working party meeting is to be organised.



Flood report May 2022.docx

g. FLOODING COMMITTEE (COUNCILLOR SHELDON)

h. FREEPORT (COUNCILLOR FLUCK)



Report on East Midlands Intermodal P

Goodman's have held a meeting recently. Issues around flooding, traffic, haulage, rail and commuter issues were discussed

i. SPEED WATCH (COUNCILLOR MCARDLE)

The group is in handover to new volunteers. Councillor Fluck advised he would pass on the details from the last speed watch in Milton.

20. FINANCE

a. Receipts since last meeting:

George Simnett Funeral Director	Burial plot and interment	£550.00	Current Account
Artstone Memorials	Headstone	£200.00	Current Account
Jones Funeral Directors	Interment	£200.00	Current Account

b. Payments already made and for approval:

Date	Payment method/cheque number	Description	Name	Vat	Total	Details for banking	Payment from
09/05/2022	Bank transfer	Pension payment	Derbyshire Pension Fund		£267.75	Information only	Current Account
09/05/2022	Bank transfer	Salary	Clerk		£967.11	Information only	Current Account
09/05/2022	Standing Order	Office Rent	Repton Village Hall Company		£230.00	Information only	Current Account
09/05/2022	Bank transfer	Mobile phone top up	Vesta Payment Solutions (via Clerk)		£10.00	Approval sought	Current Account
09/05/2022	Bank transfer	Broomhills cleaning	C Hawksworth		£45.00	Information only	Current Account
09/05/2022	Bank transfer	printer ink	Amazon (via clerk)	£6.00	£35.97	Information only	Current Account
09/05/2022	Bank transfer	Pegs for burial ground	Amazon (via clerk)	£1.17	£6.99	Information only	Current Account
27/04/2022	Bank transfer	Broomhills electricity	British Gas	£2.79	£58.68	Approval sought	Current Account
09/05/2022	Bank transfer	Jubilee plaque	Royal British Legion Industries Ltd	£20.00	£119.99	Information only	Current Account
09/05/2022	Bank transfer	Grounds maintenance	Mercia Garden Care		£193.50	Approval sought	Current Account
09/05/2022	Bank transfer	Milton Notice Board	Greenbarnes	£247.23	£1,483.39	Approval sought	Current Account
09/05/2022	Bank transfer	Audit mileage	Clerk		£18.54	Approval sought	Current Account
09/05/2022	Bank transfer	Internal Audit	Brian Wood		£120.00	Approval sought	Current Account
09/05/2022	Bank transfer	Clock servicing	The Cumbria Clock Company	£37.00	£222.00	Approval sought	Current Account
09/05/2022	Bank transfer	Jubilee tree and oak post	Woodgrow Horticulture Ltd	£54.00	£324.00	Approval sought	Current Account
			<b>TOTAL</b>		<b>£277.19</b>	<b>£4,102.92</b>	

c. Bank balances

Current Account =£ 51,279.76

Recreation Ground Account = £298.30

RBS Reserves = £42,244.06

Petty Cash = £81.76

- d. Asset Register, updates needed once jubilee plaque and notice board have been received.  
 e. Approval of continuing Direct Debit and Standing Order payments

How	To	For	How much if known
Monthly Standing Order	Repton Village Hall Company	Office rent	£230.00
Monthly Direct Debit	British Gas	Broomhills electricity	Variable
Twice yearly	Public Works Loan Board	Loan repayments	£11,301.39 per payment
Twice yearly	Source for Business	Water at burial ground and Broomhills	Variable
Once yearly	Information Commissioners Office	Data Protection Fee	Variable but usually £35.00

Resolved, all Councillors agreed for these to continue.

21. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 5<sup>TH</sup> MAY 2022)

- a. DALC: Oaklands Farm Solar - Publication of Statement of Community Consultation; Newsletter April 22;  
 Reminder: DALC Police liaison forum - Wednesday 27th April 2pm; Training Courses for May 2022; Survey request



- b. DCC: Newsletter x 2; 2022 03 30 Rights of Way Consultation X4583 PFs11&12 Repton, Broomhills Lane, DE65 6FS, GR SK30636 26109 - Email - Sent on Behalf of Laura Summers; Street Lighting and Bunting for Queen's Platinum Jubilee Celebrations; May's health and wellbeing social media round up
- c. Tanvir Akram: BBC Radio Derby
- d. NALC: Newsletter x 1; Chief Executive's Bulletin x 4; Make a Change
- e. SDDC: Rural Domestic Abuse; Mobile Covid-19 Vaccination Service - Repton Village Hall, 24th April & 1st May; Flood Liaison Meeting - 13.05.22; An Invitation to South Derbyshire Parish Councillor Summit; Flood Liaison Enquiries
- f. CVS: The Latest News From South Derbyshire CVS x ; Funding
- g. County Councillor Ford: MCLS Information; County Deals Update
- h. District Councillor Andrew Churchill: Liberation Day is Back!
- i. Oaklands Farm Solar - Start of Statutory Consultation
- j. Will Morgan Thirty 4/7: Oaklands Farm Solar - Start of Statutory Consultation
- k. PCC Office: Councillor Briefing - SIDs funding available; An invitation to South Derbyshire's Parish Council Event
- l. Group Scout Leader Repton: Risk Assessment for Jubilee Events
- m. Chris Worman: Broomhills Pavilion
- n. Natwest; News about your account
- o. Derbyshire Pension Fund employer newsletter, issue 183, April 2022
- p. Sterilizing Solutions monthly report
- q. Benches

22. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 13<sup>th</sup> June 2022 at 19:30 in Repton Village Hall.

