

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD ON THE CONCLUSION OF THE ANNUAL PARISH MEETING ON MONDAY 14TH MARCH 2022

Present: Councillors McArdle, Rainey, Lloyd and Steel.

Absent: Councillors Dickson, Sheldon, Fluck, Griffiths, Brown and Thomas

Staff and public in attendance: Clerk Caroline Crowder and one member of public.

1. CHAIRMAN

Due to the absence of the Chairman and Vice Chairman the clerk asked the attending Councillors to appoint a Chairman for the meeting. Councillor McArdle proposed Councillor Lloyd, this was seconded by Councillor Rainey and agreed by Councillor Steel. **Resolved, all Councillors agreed to Councillor Lloyd as Chairman for the meeting.**

2. APOLOGIES

Councillors Dickson and Fluck gave apologies due to bereavement. Councillors Sheldon, Griffiths and Brown gave apologies due to Covid. Councillor Thomas gave apologies due to other commitments. County Councillor Ford and District Councillor Haines gave apologies due to other commitments. District Councillor Churchill gave apologies due to Covid. It was noted that as four councillors were present the meeting was quorate.

3. DECLARATION OF INTERESTS

None.

4. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

5. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

6. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 14TH FEBRUARY 2022

Resolved: The minutes were unanimously approved and signed by Councillor Lloyd as acting chairman, as a correct and true record

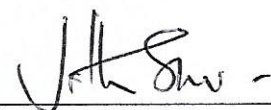
7. COUNCILLOR CO-OPTION

Resolved, all Councillors agreed to co-opt Stuart Mason.

Standing Orders lifted for Public Speaking and Planning

8. PUBLIC SPEAKING

A member of public asked how the public would know how issues were dealt with that they had brought forward. Any issues for the Parish Council would be followed up and should be documented in the minutes. The same member of public expressed that they would like the minutes to be published as draft straight before the next meeting. Councillor McArdle advised that this was not possible, until the minutes were signed off by the Council they would not be issued to the public. They also wished to say



they approved of the idea of a pump track, but would also like to see something for older people such as a boule or Pétanque court. Councillor Lloyd advised that this could be looked into.

9. PLANNING MATTERS

Nothing to report.

Standing Orders Resumed

10. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. District Councillor Churchill had provide an update which the clerk read out: South Derbyshire has had its first Mineral Water Recognition Issued: The Council has issued South Derbyshire's first ever notification of 'natural mineral water recognition' for a water bottling plant in Foston. MEG Derby Ltd has applied to the Council for the legal recognition which will enable them to label some of their product as 'mineral water' extracted from the Dove Valley Source aquifer. This provides the bottled water with an important permission to label the product as 'mineral water' and which gives it a distinct position within the bottled water market. The bottling plant, which will ultimately bottle spring water and soft drinks as well as mineral water, is currently under construction on the Dove Valley Park having received planning permission in 2021. The formal Notification of Recognition is still subject to the receipt of some minor technical details, however, when it is finalised it will be an important milestone for the business who can now press ahead with plans to ultimately supply all Li stores across the UK with their bottled water. Planning: SDDC is continuing to work on the up-date of the Local Plan. A Working Group of Councillors and Officers has been set-up and meets regularly; the Plan is now at drafting stage. Recruitment: Interviews are currently taking place for the Planning Assistant vacancy. Due to the continued number of open vacancies, the workload on Planning Officers remains roughly double what they would normal handle. This places significant strains on the team and has led to the extended Planning delays you will all be familiar with. Communities: A couple of weekends ago the Community Safety Officer Debbie Ward joined the Police, Fire Service and CVS Safer Homes at Repton Village Hall (The Maple Tree Café) for a crime prevention event. Despite the challenging weather conditions more than 200 local residents attended. Following the Active Schools Service successful delivery of the Holiday, Activity and Food initiative over the summer holiday periods the team has been able to apply into funding for Easter holiday provision. This scheme supports the more vulnerable young people in the District being able to access this positive opportunity. It is hoped opportunities may be available for future holiday periods. Parks and Green Spaces Unit: The team is continuing to deal with the aftermath of recent storms which has resulted in a high volume of enquires.
- b. County Councillor Ford had provided an update that the clerk read out: DCC Council Tax set at 3%, broken down as 2% general tax, 1% Adult Social Care levy. Flooding has been a big issue across the north of the county following the recent storms, causing substantial damage to property and highways infrastructure, several road closures will be in place in the short/medium term. Please can you report "County Deals" talks are ongoing, the intent is to bring all LA's in Derbyshire together to work closer and more effectively, delivering more focused services and attracting "Levelling Up" funds from government.
- c. Councillor McArdle advised that the old Dales sign had been reported as unsafe to DCC but no action had so far been taken. She was concerned for the safety of residents as there is broken glass and wood on the pavement. The Clerk advised they would escalate this to County Councillor Ford.

11. CHAIRMAN'S REPORT

The Chairman asked if the leaflet for the village party could go onto the next agenda.

12. CLERK'S REPORT



- a. The clerk had received a request for a person to have a key to the gate at Broomhills. They had been asked to provide an explanation of the reason for this but this had not been received.
- b. The clerk is on annual leave 25th March to the 1st April inclusive, and 7th April. Councillor Griffiths will monitor the mailbox for any urgent burial queries.
- c. An overpayment of allotment fees had been reported to the clerk for plot 10A in the last financial year.
Resolved, all Councillors agreed to the refund of the £40.00 fees
- d. Councillor Sheldon had asked the clerk to contact DALC for assistance in compiling a letter to residents bordering onto the arboreta and Mitre Field.
- e. NALC have agreed the pay award for 2021-22 for clerks. This will be processed in the next payroll which will be paid in April 2022.
- f. Socratots have advised that they will not be hiring Broomhills during March, hopefully resuming their hire in April.

13. STORAGE FOR FLOODING AND SPEED WATCH EQUIPMENT

This was adjourned to the next Council meeting for discussion/decision.

14. REPORTS FROM COMMITTEE/WORKING GROUPS ADD IN DETAILS FROM THE REPORTS SENT.

a. ELDERLY PROVISION (COUNCILLOR SHELDON)



Fisher Dales March
report 2022.docx

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)



Environment Report
March 2022.docx

Resolved, all Councillors agreed to a three year service plan with Cumbria Clocks.

c. RIGHTS OF WAY (COUNCILLOR DICKSON)



Rights of Way March
2022.docx

Councillor Dickson is to meet with DCC on 23rd March on site at Matthew's jitty to discuss the proposed light.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

e. BROOMHILLS AND MITRE FIELD DEVELOPMENT (COUNCILLORS GRIFFITHS AND THOMAS)



Pump Track
Statement.docx

e. FLOODING COMMITTEE (COUNCILLOR SHELDON)



Repton Flood report
March 2022.docx

f. FREEPART (COUNCILLOR SHELDON)



g. SPEED WATCH (COUNCILLOR MCARDLE)



15. REVIEW OF POLICIES AND RISK ASSESSMENTS

Resolved, all Councillors agreed to the proposed changes to: Code of Conduct, Committees and Working Groups, Complaints Procedure, Disciplinary Policy, Financial Regulations, Equal Opportunities – Equality and Diversity, Dignity at Work –Anti-bullying and Harassment Policy, Model Publication Scheme, Grievance Policy, Standing Orders, Broomhills Risk Assessment, Council Meeting Risk Assessment. Reviewed and agreed no changes to: Annual Financial Risk Assessment, Lone Working Policy, Privacy Notice, Recording and Filming of Parish Council Meetings Protocol, Retention of Records Policy, Allotments Risk Assessment, Burial Ground Risk Assessment, Mitre Field Risk Assessment, Poppies Risk Assessment.

16. FINANCE

a. RECEIPTS

Allotment fees		£467.50	Current Account
Flood warden equipment grant	from DCC	£469.00	Current Account
Interest from RBS		£1.04	RBS Reserves
Concurrent expenses 21/22	from SDDC	£14,481.44	Current Account
Hire of Broomhills (Jan/Feb)	from Socratots	£100.00	Current Account
Ashes interment	from J Hylton and Sons	£200.00	Current Account
Ashes interment	from Murrays	£200.00	Current Account

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Resolved: All Councillors agreed to the payments.

Date	Payment method/ cheque number	Name	Description	Vat	Total	Details for banking	Payment from
21/02/2022	Bank transfer	Robert Lewis Signs	Arboreta signs	£138.00	£828.00	PAID under delegate authority Chair and Clerk	Current Account
				£138.00	£828.00		
24/02/2022	Direct Debit	British Gas	Broomhills electricity	£3.14	£66.11	Information only	Current Account
14/03/2022	BACS	DALC	Chairs Skills Training		£50.00	Approval sought	Current Account
14/03/2022	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information only	Current Account
14/03/2022	BACS	Vesta Payment Solutions (via Clerk)	Mobile phone top up		£10.00	Approval sought	Current Account
14/03/2022	BACS	C Hawkworth	Broomhills cleaning		£36.00	Approval sought	Current Account
14/03/2022	BACS	Clerk	Salary		£955.43	Information only	Current Account
14/03/2022	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£263.14	Information only	Current Account
14/03/2022	BACS	Clerk	Clerk travel expenses		£26.28	Approval sought	Current Account
15/03/2022	Direct	Source for Business	Burial ground and		£121.31	Information	Current

	Debit		allotments water			n only	Account
5/03/2022	Direct Debit	Source for Business	Broomhills water		£93.91	Information only	Current Account
15/03/2022	BACS	Tim Atkinson Garden Services & Tree Surgery	Phase 1 Tree Works		£700.00	Approval sought	Current Account
15/03/2022	BACS	Post Office Ltd (via clerk)	Stamps		£10.20	Approval sought	Current Account
15/03/2022	BACS	Allotment plot holder	Refund of allotment fees		£40.00	Approval sought	Current Account
					£3.14	£2,602.38	
			TOTAL		£279.14	£4,258.38	

c. BANK BALANCES

Current Account = £ 46,793.67
 Recreation Ground Account = £298.30
 RBS Reserves = £ 42,243.70
 Petty Cash = £81.76

d. ASSET REGISTER

Resolved, all Councillors agreed to the addition of the arboreta signs.



Asset List.xlsx

17. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 7TH FEBRUARY 2022)

- i. DALC: February 2022 newsletter x 2; Speaker line-up announced for DALC Spring Seminar - April 5th; Pay - employment briefing
- ii. DCC: Community News x 2; Vaccination Clinic; March's health and wellbeing roundup
- iii. NALC: Newsletter x 2 ; Chief Executive's Bulletin x 4
- iv. SDDC: Flood Liaison Meeting 02.11.21
- v. CVS: The Latest News From South Derbyshire CVS x ; Opportunities; Funding E-Bulletin; Foodbank
- vi. County Councillor Ford: Freeport; Minerals Plan consultation docs
- vii. District Councillor Andrew Churchill:
- viii. District Councillor Haines:
- ix. Sterilizing Services x 1
- x. Councillor Sheldon to County Councillor Ford: Freeport
- xi. Eugene Minogue, Head of Cultural and Community Services: Broomhills Pavilion
- xii. Derbyshire Pension Fund
- xiii. HMRC: Health and Social Care – National Insurance Contribution Uplift
- xiv. Angelique Foster Derbyshire Police and Crime Commissioner
- xv. Ian Parker, DCC Traffic and Safety Engineer -20s Plenty Campaign
- xvi. Various: RE: Application ref. DMPA/2021/1676: Notification of planning application
- xvii. Insurers: Events: key considerations for clients
- xviii. East Midlands Airport Materiality / Trust Survey: Email for sharing
- xix. A resident: BMX track

18. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 11th April 19:30 at Repton Village Hall.

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Chairman's signature, once full Council has approved: _____