

REPTON PARISH COUNCIL FINANCE COMMITTEE MINUTES 28TH NOVEMBER 2022

Attendees: Councillors Sheldon (chairman), McArdle, Rainey, Dickson, Kingman, Brown, Griffiths, Mason, Lloyd, Steel and the Clerk Caroline Crowder

Not present: Councillor Fluck

1. Apologies

Councillor Fluck.

2. To receive declarations of interest on items on the agenda

None.

3. To grant any dispensations following declarations of interests

None.

4. To determine which items if any on the agenda should be taken with the public excluded

Resolved, all Councillors agreed to exclude the public for all remaining items on the agenda.

5. Review of Finance Committee Terms of Reference

Resolved, all Councillors agreed to update to reflect that minutes will be signed off at the next full Council meeting.

6. Current Fees

<u>Facility</u>		<u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	10.00
	for the erection of a marquee plus a £250 refundable deposit	500.00
	for the use of the car park (without other hire)	35.00
	Derby Triathlon Club per session	12.00
	Football Fees: Fixtures	35.00
	Football Fees: Juniors	6.00
	Football Fees: Training and ball skills	7.00
	DCC Youth Services (pavilion per evening)	25.00
Mitre Field	JOGS per annum	10.00
Monsom Lane Allotments per year	Large undivided plots	55.00
	Small divided plots	40.00
	All plots for those not in employment	25.00
Monsom Lane Burial Ground:	Purchase of new grave	300.00



(fees unchanged except children now from 0 – 18 years) Stick with the same fees for this year but for next year check into other areas and provide costs for benchmarking	Purchase of child's grave	no charge
	Purchase of ashes plot	250.00
	Interment in grave	250.00
	Interment of ashes	200.00
	Interment of child	no charge
	Headstone fee	200.00
	Additional inscription	100.00
	Scattering of ashes	100.00

7. Fee Proposals for 2023-24

Resolved, all Councillors agreed to the following fees.

<u>Facility</u>		<u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	15.00
	for the erection of a marquee plus a £250 refundable deposit	500.00
	for the use of the car park (without other hire)	40.00
	Derby Triathlon Club per session	15.00
	Football Fees: Fixtures	37.00
	Football Fees: Juniors	6.00
	Football Fees: Training and ball skills	7.00
	DCC Youth Services (pavilion per evening)	25.00
Mitre Field	JOGS per annum	10.00
Monsom Lane Allotments per year	Large undivided plots	55.00
	Small divided plots	42.00
	All plots for those not in employment	25.00
Monsom Lane Burial Ground: (fees unchanged except children now from 0 – 18 years) Stick with the same fees for this year but for next year check into other areas and provide costs for benchmarking	Purchase of new grave	300.00
	Purchase of child's grave	no charge
	Purchase of ashes plot	250.00
	Interment in grave	250.00
	Interment of ashes	200.00
	Interment of child	no charge
	Headstone fee	200.00
	Additional inscription	100.00
Scattering of ashes	100.00	

8. Current Budget Review

	Budget 2022-23	Forecast to Year End 2022-23
Income		
Precept	48,000.00	48,000.00
Support Grant	693.00	693.00
Allotments	830.00	882.00
Broomhills	0.00	0.00
Mitre Field	10.00	1,010.00
Burial Ground	2,700.00	3,800.00
Grants Received (other)	0.00	1,410.00
Footpaths grant	495.00	495.00
S106	0.00	0.00
Memorial Benches	0.00	1,000.00
VAT	1,000.00	6,197.99
S136	14,508.69	14,508.69
Reserves Interest	3.00	227.14
Arboreta	0.00	0.00
Petty Cash	0.00	0.00
Overpayment return	0.00	0.00
Bank compensation	0.00	0.00
Transfer to reserves	0.00	0.00
Total Income	68,239.69	78,223.82
Expenditure		
Broomhills	1,344.06	2,717.07
Mitre Field	858.62	793.61
Burial Ground	2,355.55	3,636.98
Office	5,966.78	4,530.51
Salaries and Pension	18,222.89	16,195.78
Allotments	449.93	297.10
Footpaths	1,030.00	595.25
Litterbins	3,399.00	2,950.95
Signs and leaflets	0.00	607.93
Cross	0.00	0.00
Benches, railings, steps	360.50	300.00
Planters and refills	721.00	629.34
Defibrillators	0.00	0.00
Village Party	1,030.00	0.00
Christmas	0.00	200.00
Audit	406.85	438.54
Arboreta	736.00	882.25
Insurance	877.70	946.27
Loans	22,602.78	22,602.78
Legal	0.00	0.00
Village Hall	0.00	0.00
IT	234.44	263.14
Phone box	0.00	1.00
Petty Cash	0.00	0.00
Speed watch	0.00	0.00

	Budget 2022-23	Forecast to Year End 2022-23
S137	100.00	250.00
Move to reserves account	0.00	0.00
Move to recreation ground account	0.00	1,000.00
VAT	1,000.00	3,635.37
Flooding	0.00	0.00
Grit	0.00	250.00
Tree works	0.00	0.00
Clock servicing	0.00	185.00

Earmarked Reserves 2022-23

COMPLETED Broomhills survey	2,500.00	2,500.00
COMPLETED Footbridge	6,040.00	6,040.00
COMPLETED Milton Notice board	1,300.00	1,236.16
Litter bin (one)	1,500.00	536.98
Broomhills S106 (£6753.72)	6,753.72	0.00
COMPLETED Flooding	3,336.80	1,945.73
Allotments	304.00	0.00
COMPLETED IT equipment	946.04	819.00
Brookside S106 (£6991.00)	6,991.00	0.00
COMPLETED Spoil heap at Burial Ground removal	1,000.00	800.00
COMPLETED Tree maintenance	4,779.00	1,500.00
COMPLETED Jubilee celebrations	1,000.00	369.99
Light at Matthew's jitty	2,300.00	2,300.00
Village amenities in Milton	5,000.00	0.00
Mitre Field	5,000.00	0.00
COMPLETED Storage cupboard	623.20	623.20

111,069.86	82,579.93
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Total Expenditure

BUDGET	FORECAST YEAR END
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Total Income minus Expenditure

-42,830.17	-4,356.11
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(+ surplus / - deficit)

Balance brought forward from last year (current, recreation ground, petty cash)	£42,552.15
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Forecast year end of current, recreation ground and petty cash accounts	£38,196.04
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Forecast year end reserves account (start of year at £42,244.06)	£42,471.20
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9. Budget Proposals for 2023-24

Resolved, all Councillors agreed to the budget proposal

Income

Precept	50,000	
Support Grant	693.00	
Allotments	810.00	
Broomhills	0.00	based on no use other than Repton Casuals
Mitre Field	10.00	
Burial Ground	3,800.00	Based on no increase in fees
Grants Received (other)	0.00	this could alter if grant application to DCC for pump track is accepted
Footpaths grant	495.00	
S106	0.00	
Memorial Benches	0.00	
VAT	1,000.00	
S136	14,771.07	based on maximum allowed in 2022-23
Reserves Interest	168.00	based on rate of interest as at Nov 2022
Arboreta	0.00	
Petty Cash	0.00	
Overpayment return	0.00	
Bank compensation	0.00	
Transfer to reserves	0.00	
Total Income	71,747.07	

unless specifically mentioned, all expenditure categories contain a 5% increase due to inflation

Expenditure

Broomhills	2,852.92	
Mitre Field	833.29	
Burial Ground	2,873.83	
Office	4,757.04	
Salaries and Pension	16,380.00	Agreed to a two point scale increase from time of attaining CiLCA Increase of 1,000 to cover skips and any other work
Allotments	1311.96	
Footpaths	625.01	
Litterbins	1,638.00	
Signs and leaflets	0.00	
Cross	0.00	
Benches, railings, steps	315.00	
Planters and refills	660.81	
Defibrillators	150.00	potential new pads Only every other year, next due in 2024, taken out 1,000
Village Party	0.00	
Christmas	210.00	
Audit	460.47	
Arboreta	926.36	
Insurance	1,892.54	estimate double due to new pump track
Loans	22,602.78	set repayment

Legal	0.00	
Village Hall	0.00	
IT	276.30	
Phone box	0.00	
Petty Cash	0.00	
Speed watch	0.00	
S137	262.50	
Move to reserves account	0.00	
Move to recreation ground account	1,050.00	to cover grass cutting and grounds maintenance of Mitre Field
VAT	1,000.00	
Flooding	300.00	to cover monitoring fee
Grit	262.50	
Tree works	300.00	
Clock servicing	185.00	
<i>Sub total</i>	<u>62,126.31</u>	

Potential Earmarked Reserves 2023-24

Broomhills S106	6,753.72
Brookside S106	6,991.00
Burial ground landscaping	2,500.00
Multi wheeled track at Mitre Field	15,000.00
Milton refurbishment	2,000.00
New planter	500.00
Parish amenities and accessibility	5,000.00
Broomhills	2,000.00
Coronation celebrations	1,000.00
<i>Sub total earmarked reserves</i>	<u>41,744.72</u>

Light at Matthew's jitty (may need to bring forward from 2022-23)

Total Expenditure 103,871.03

Total Income minus Expenditure -32,123.96
(+ surplus / - deficit)

Balance brought forward from 2022-23 (current, recreation ground, petty cash) £ 38,196.04

Forecast as at 31st March 2024 (current, recreation ground, petty cash) £6,072.08
Forecast as at 31st March 2024 reserves account £ 42,639.20

10. Precept 2023-24

Resolved, all Councillors agreed to a precept of £50,000.00

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12.12.2022