

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD AT 19:30 ON MONDAY 14TH FEBRUARY 2022

Present: Councillors Sheldon (chairman), McArdle, Rainey, Brown, Steel, Griffiths, Lloyd, Fluck, Dickson and Thomas

Absent:

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill, County Councillor Ford and two members of public.

1. APOLOGIES

None.

2. DECLARATION OF INTERESTS

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13TH DECEMBER 2021

Resolved: The minutes were unanimously approved and signed by Chairman Sheldon as a correct and true record

Standing Orders lifted for Public Speaking and Planning

6. PUBLIC SPEAKING

A member of public passed on thanks from the Community Police Officer with respect to the speed watch activities. There is also a Community Police and Fire event at the Repton Village Hall this Saturday morning.

7. PLANNING MATTERS

Nothing to report.

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. District Councillor Haines, advised that SDDC are working on their local plan. Councillor Lloyd asked if the Parish Council should be reviewing their Neighbourhood Plan. Councillor Sheldon advised that he had been in contact with SDDC and as long as they have at least three years left on theirs the Parish Council need not review. Councillor Lloyd thought that the Parish Council should be reviewing their plan in respect to things such as environmental issues. It was agreed that Councillors Lloyd and Rainey would look into this and report back to the Council at a later date. A Green Homes Grant for loft and cavity wall insulation is still available from SDDC.



- b. District Councillor Churchill advised that there is to one more community meeting online, it is scheduled for 24th March. Significant staff shortages are still being seen at SDDC in particular with the planning department. There is a backlog due to the large case load. Anybody experiencing any issues should contact District Councillors Churchill and Haines for assistance. A new Conservation Officer has just started. There is a Social Housing and Decarbonisation fund, to introduce greater energy efficiencies in SDDC housing. There is funding for a greater number of vehicle charging points around the district, urban areas will be first with no on street parking but large settlements may get an opportunity. He asked the Parish Council to consider where they would like points sited in the Repton parish. The hospitality sector have had temporary permission for outdoor structures during the pandemic. SDDC are primed for an upsurge in noise issues as pubs can now have up to 180 days a year for these structures.
- c. County Councillor Ford advised he had sent through information on council tax. DCC have been awarded a Pathfinder status. There is a delay to the Swarkestone Bridge replacement, which has yet to enter any work stream, although D2/N2 LEP are aware of the requirement. Councillor Sheldon asked if County Councillor Ford could spear head a scheme for a replacement for Swarkestone Bridge. He advised he would support this. Councillor Dickson asked him to escalate the issue he had reported of damaged kerb stones around the Cross. An update to how issues are reported to DCC should be issued to the clerk in the near future.

9. CHAIRMAN'S REPORT

The Chairman advised he had been approached by several people asking if the Parish Council could consider installing signage for the Village Hall and Maple Tree Café. **Resolved, all Councillors agreed that this should be looked into further.**

10. CLERK'S REPORT

- a. The clerk had received responses to the two letters that had been sent out to allotment holders. One of these was directed to the Chairman. The Clerk and Chairman have dealt with this letter as a complaint and advised the allotment owner that an inspection of their allotment would be held in early April to see if it adhered to the allotment tenancy agreement.
- b. Grounds Maintenance 2022-23, the Council had committed to this in the previous year with the proviso that they were happy with the contractors work. **Resolved, all Councillors agreed that they were happy with the work and to carry on with the contractor.**
- c. Emergency Lighting checks at Broomhills. Several units have failed the test, some of which should still be under warranty. Clerk is to get prices to replace the faulty ones that are not under warranty.
- d. Summer Activities. **Resolved, all Councillors agreed that they did not wish to book this year.**

11. COUNCILLOR VACANCY CO-OPTION

SDDC advise that the Council can co-opt to fill the vacancy. It has been advertised on the noticeboards and website, and the parish magazine has been asked to include in the next edition. **Resolved, all Councillors agreed to co-opt a new Councillor at the March 2022 Council meeting.**

12. TREE WORKS

Resolved, all Councillors agreed to award the work to Tim Atkinson Tree Surgery and Garden Services.

Dates of work: Phase 1 on 22nd February, Phases 2 and 3 in April.

13. MILTON PHONE BOX ADOPTION

Resolved, All Councillors agreed to adopt the phone box. Councillor Sheldon signed the contact. Clerk to check that this will be covered adequately on the Council insurance.

14. PEACOCKS

Emails and letters have been received asking the Council if they could take any action with respect to the peacocks in Repton. Resolved, all Councillors agreed that it is not for the Parish Council to take any action and for concerned residents to contact SDDC.

15. JUBILEE MITRE FIELD

Councillor Sheldon advised that the Royal British Legion wish to use and light the beacon for the Queen's Platinum Jubilee. They will assess and check the beacon and ensure it is safe. Resolved, all Councillors agreed that the beacon is an asset of the Council's and needs adding to the asset register. It was noted that the Council have not paid for any gas or repairs to the beacon.

Councillor Thomas has spoken to the organiser of the jubilee activities and the Village Party. They will organise their own insurance and risk assessments. Resolved, the Councillors all agreed that the Mitre Field could be used by these two organisers for their events around the jubilee (3rd June 2022) and village party (4th June 2022). Also that the Royal British Legion could have use of the field and beacon on 2nd June 2022. It is noted that although they have use of the field it cannot be closed off to the public. County Councillor Ford advised that he has a jubilee fund and would be willing to provide the Parish Council with £200 towards the jubilee and a donation to the Village party from another fund.

16. SIGN FOR REPTON VILLAGE HALL AND MAPLE TREE CAFE

See section 9

17. 20S PLENTY FOR DERBYSHIRE

Resolved, all Councillors agreed to call on Derbyshire County Council to implement 20 mph in the Repton parish (Repton and Milton) and will write to Derbyshire County Council to request 20 mph speed limits on streets throughout Derbyshire where people live, work, shop, play or learn with 30 mph as the exception on those roads, where full consideration of the need of vulnerable road users allows a higher limit.

18. BUILDING SURVEY AT BROOMHILLS

Councillor Brown and others had met with SDDC about the pavilion building at Broomhills. SDDC had suggested that the Council employ a building surveyor to see if it was reasonable to refurbish the building or if this would prove uneconomic. A quote had been supplied by a specialist contractor. Resolved, all Councillors agreed to employ Icon Building Consultancy for the survey and this was to be paid out of the S106 monies set aside for Broomhills. Councillor Brown agreed to document a communication to Eugene Minogue of SDDC around this area.

19. ST WYSTANS CLOCK SERVICING



Repton Church has asked the Parish Council to consider re-undertaking annual servicing of the church clock as it was considered a community clock. Resolved, all Councillors agreed to ask the installers of the clock for a price including an option for a three year service plan.

20. REPORTS FROM COMMITTEE/WORKING GROUPS ADD IN DETAILS FROM THE REPORTS SENT.

a. ELDERLY PROVISION (COUNCILLOR SHELDON)



Fisher Dales report
February 2022.docx

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

i. ARBORETA SIGNS

Resolved, all Councillors agreed to purchase two signs from Robert Lewis Signs for £690.00 plus VAT.



Environment and
Heritage February 202

c. RIGHTS OF WAY (COUNCILLOR DICKSON)



Rights of Way
February 2022.pdf

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

i. Gate Repairs

Resolved, all Councillors agreed as an extension of the ground maintenance contract for Mercia Garden Care to replace both gate posts, rehang the gates, make good the tarmac and remove waste for £325.00.

ii. Burial Ground Maintenance

Resolved, all Councillors agreed to an annual clearance this year, after the tree work has been completed for £325.00. They also agreed to quarterly clearance at £100.00 per clearance for one year, which would then be reviewed after the year. They also agreed for the spoil heap work at £475.00 to start ASAP, with the view of landscaping this area once this work was complete. This is an extension of the current grounds maintenance contract.

iii. Burial ground memorial inspection

This was carried out by Councillor Steel on 5th February 2022 and recorded in the inspection book. Two memorials were slightly loose, Clerk to try and contact owners to sort the issue. Note that they are not causing any risk at the moment to users of the burial ground.

E. BROOMHILLS AND MITRE FIELD DEVELOPMENT (COUNCILLORS GRIFFITHS AND THOMAS)



Meeting at Mitre Field
January 2022.docx

Councillor McArdle advised that consultation is now needed with the public about the potential for a pump track at Mitre Field.

e. FLOODING COMMITTEE (COUNCILLOR SHELDON)



Flood report February
2022.docx

Chairman's signature and date, once full Council has approved: _____

f. SPEED WATCH (COUNCILLOR MCARDLE)

Councillor McArdle will ask the speed watch co-ordinator for an update for the next meeting. Storage for this equipment and the flooding equipment is being looked into.

21. FINANCE

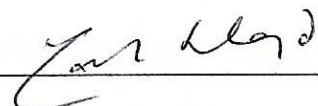
a. RECEIPTS

- i. Allotment fees Current Account £341.50
- ii. Speed watch donation from DCC Current Account £370.00

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Date	Payment method/c heque number	Name	Description	Vat	Total	Details for banking	Payment from
07/01/2022	Direct Debit	British Gas	Broomhills electricity	£3.96	£83.18	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	Standing Order	Repton Village Hall Company	Office Rent		£230.00	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Vesta Payment Solutions (via Clerk)	Mobile phone top up		£10.00	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	C Hawksworth	Broomhills cleaning	£0.42	£38.50	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Clerk	Salary		£841.50	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£219.69	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Amazon (via clerk)	Tie wraps	£0.67	£3.99	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Amazon (via clerk)	Printer ink	£5.80	£34.79	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	HMRC	NI and Tax		£64.40	PAID: Authorised under delegate authority Chair and Clerk	Current Account
07/01/2022	BACS	Livens Ltd (via D Jacobs)	Keys		£53.70	PAID: Authorised under delegate authority Chair and Clerk	Current Account
				£10.85	£1,579.75		
03/02/2022	BACS	An allotment holder	Refund of overpayment allotment fees		£7.50	PAID: Authorised under delegate authority Chair and Clerk	Current Account
03/02/2022	BACS	An allotment holder	Refund of overpayment allotment fees		£12.00	PAID: Authorised under delegate authority Chair and Clerk	Current Account
03/02/2022	BACS	An allotment holder	Refund of overpayment allotment fees		£12.00	PAID: Authorised under delegate authority Chair and Clerk	Current Account
03/02/2022	BACS	An allotment holder	Refund of overpayment allotment fees		£7.50	PAID: Authorised under delegate authority Chair and Clerk	Current Account
					£39.00		
							Current Account
14/02/2022	BACS	Locksmith by John G Ltd	Keys cut		£25.50	Authorisation needed	Current Account
24/01/2022	Direct Debit	British Gas	Broomhills electricity	£2.66	£55.90	Information only	Current Account
14/02/2022	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information only	Current Account
14/02/2022	BACS	Vesta Payment Solutions (via Clerk)	Mobile phone top up		£10.00	Authorisation needed	Current Account
14/02/2022	BACS	Cleaner	Broomhills cleaning		£36.00	Authorisation needed	Current Account
14/02/2022	BACS	Clerk	Salary		£984.92	Information only	Current Account
14/02/2022	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£274.01	Information only	Current Account
14/02/2022	Direct Debit	Information Commissioner's Office	Data Protection fee		£35.00	Information only	Current Account
14/02/2022	BACS	Post Office Ltd (via clerk)	Postage		£4.50	Authorisation needed	Current Account
14/02/2022	BACS	Post Office Ltd (via clerk)	Postage		£4.80	Authorisation needed	Current Account
14/02/2022	BACS	PayPal (via clerk)	Postage		£2.64	Authorisation needed	Current Account
14/02/2022	BACS	Amazon (via clerk)	Printer ink	£2.62	£15.72	Authorisation needed	Current Account
14/02/2022	BACS	Owen Jowett Electrical Services	Emergency lighting checks at Broomhills pavilion		£90.00	Authorisation needed	Current Account

Chairman's signature and date, once full Council has approved:



Resolved: All Councillors agreed to the payments.

c. BANK BALANCES

Current Account = £34,363.61
 Recreation Ground Account = £298.30
 RBS Reserves = £42,242.62
 Petty Cash = £81.76

d. ASSET REGISTER



Asset List February
2022.xlsx

Resolved, all Councillors agreed to the updates and to include the beacon at Mitre Field.

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 7TH FEBRUARY 2022)

- i. DALC: Covid Plan B guidance for Parish and Town Councils; IMPORTANT CHANGE TO SICKNESS REPORTING; Member question about use of IT - response from members; Budget news - no cap on precept increase; December Newsletter; January Newsletter x 2; Training Reminder; DALC Spring Seminar - April 5th confirmed
- ii. DCC: Community News x 4; Road Closure: A514 Derby Road, Swarkestone; February's health and wellbeing content calendar; Mobile Library Routes
- iii. NALC: Newsletter x 6 ; Chief Executive's Bulletin x 6; New Year Open Letter
- iv. SDDC: Carbon Literacy Training Invite from South Derbyshire District Council; South Derbyshire Community Meetings / Area Forums; Carbon Literacy Training Invite from South Derbyshire District Council - polite reminder; Application ref. DMOT/2021/1784: Notification of decision on an application; East Midlands Airport Community Fund Session; Your Invite to the South Derbyshire CVS AGM; Summer Scheme 2022 - deadline reminder; Safer Internet Day - Cyber Awareness Webinar; Active Communities and Health Team Newsletter - Winter edition
- v. CVS: The Latest News From South Derbyshire CVS x 1
- vi. County Councillor Ford: Grass Verge Conference; Burdett Way/20 is Plenty; Updates
- vii. District Councillor Andrew Churchill: SDCVS Training and Information Events February 2022; NDP
- viii. District Councillor Haines: Active Communities & Health Team - Winter 2022 Newsletter
- ix. Charlotte Farrell: 20s Plenty meeting 18 January; 20s Plenty Meeting Slides
- x. Sterilizing Services x 2
- xi. Sovereign: Parish Recreation Areas - 84119 & 81158
- xii. Councillor Dickson: Monthly reports-Footpaths Working Group Dec 21
- xiii. Repton School: Sir John Port's Charity Awards
- xiv. Police: Police & Crime Commissioner - Budget Consultation 2022/23
- xv. A resident: Peacocks
- xvi. Royal British Legion: Thank you
- xvii. Derbyshire Pension Fund LGPS employer newsletter 179, December 2021; Derbyshire Pension Fund LGPS employer newsletter 180, January 2022
- xviii. Police & Crime Commissioner - Budget Consultation 2022/23
- xix. Gallagher: Buildings valuation and underinsurance - are you covered?
- xx. Jubilee
- xxi. Royal British Legion Industries: Planting a Tree for the Jubilee

Chairman's signature and date, once full Council has approved: _____

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Parish Meeting of Repton and Milton to be held on 14th March 2022 at 19:00 in the Repton Village Hall, with the Repton Council Meeting for March 2022 to follow on conclusion of the Parish Meeting.

Chairman's signature and date, once full Council has approved: _____

14/03/2022
Car Lloyd