

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD VIRTUALLY VIA ZOOM AT 19:30 ON MONDAY 11TH JANUARY 2021

Present: Councillors McArdle (Chairman), Lloyd, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon, Rainey and Steel.

Absent: None,

Staff and public in attendance: Clerk Caroline Crowder, District Councillor Haines, County Councillor Ford and one member of public.

The meeting was recorded and this was declared on the agenda.

1. APOLOGIES

District Councillor Churchill had submitted his apologies before the meeting to the Chairman.

2. DECLARATION OF INTERESTS

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2020

The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.

Standing Orders lifted for Public Speaking and Planning

6. PUBLIC SPEAKING

A member of the public talked about the need for more cycle paths or bridleways to stop cyclist from having to use the pavements, roads or footpaths. There are local trails or pump tracks in neighbouring villages but to get there means that cyclists must risk going on the roads, the causeway to Willington being particularly dangerous, or using footpaths or pathways. It was discussed if footpaths could be converted into bridleways therefore allowing cyclists to use them. **Action Clerk to email DCC about the process for converting a footpath into a bridleway.** The member of public was advised by the Councillors that this was mostly in the remit of Derbyshire County Council for highways and rights of way. The Parish Council along with the District Council are very keen to get another route across the Trent.

7. PLANNING MATTERS

Nothing to report.

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

- a. County Councillor Ford advised that Covid rates were still high. He wished to remind everybody to adhere to the government guidelines. The A38 improvements had been granted and although the work would take place in Derby he was aware that this may affect traffic from the Repton ward going into the city. He advised that the Oaklands Care Home will be the South Derbyshire District vaccination centre. Councillor Sheldon asked him about the removal of the parking signs in Repton, he believed that the consultation papers would be out in the next few weeks.
- b. District Councillor Haines advised that their contractor for the green bins was still struggling to ensure that the bins were emptied on the correct day. This is down to the sheer amount of recycling and having to go back and empty the vehicle more times. Any bins missed if left out should be emptied the next day. All Councillors were in agreement that SDDC were doing a brilliant job, there was no issue in leaving bins out for one more day and wished Councillor Haines to pass on their thanks to all the staff.
- c. Councillor Brown asked about the ongoing issues with emptying the dog waste bins. SDDC empty all theirs on a Tuesday. Both Councillor Haines and the Clerk had been in contact with the management company about the one private bin. They advised the Clerk that in the summer they had a contractor onsite once a fortnight and they would empty the bin then, but this was not the case in winter. They were concerned about the amount of waste that was not from their residents being put into the bins and asked if the Parish Council could help, Clerk advised that the Parish and the District Council both have public bins throughout Repton which they maintained and emptied regularly.
- d. Councillor Steel reported that the new gate at the allotment was still not installed correctly. The clerk had already contacted the contractor. **Action Councillor Steel to arrange to meet the contractor onsite.**
- e. Councillor Brown had been to the pavilion to get the meter readings and felt that the building was cold. He wondered if we needed to do any checks on the pipes. Councillor Steel advised he was onsite the next day and would check. **Action Councillor McArdle to contact Repton Casuals.**
- f. Councillor Lloyd wondered if the parish council should be planting more trees and wildflowers in the parish. She asked all Councillors to think of any places that they would be suitable. The Parish Council could then work with the District Council. District Councillor Haines advised that SDDC were looking into more wild flower sites and would be planting indigenous varieties. She would obtain some information on this and pass to the Councillors.

9. CHAIRMAN'S REPORT

- a. It had been noticed that there was at least one active mole in the old arboretum. The councillors discussed whether they needed to get this looked at. It was agreed to monitor the situation.
- b. Repton Casuals fees had previously been discussed, however Councillor McArdle wanted to ensure that the Councillors were all in agreement that they should not be charged any more for this year. **All Councillors agree to no more fees for this year.**
- c. Councillor McArdle had noticed that some of the street signs were looking in need of some maintenance. She asked all Councillors to look around the village and make a note of any that needed work, along with any post boxes that needed repainting.
- d. Councillor McArdle will be attended the DALC chairs meeting and the Area forum in the next few days and will report back to the Council at the next meeting.
- e. The clerk had asked the Chair to confirm if the defibrillator bought for the Repton Village Hall was to be the Council's asset or it was to be gifted to the Village Hall. **All Councillors (apart from Councillor Perks who abstained due to his declared interest in the Village Hall) agreed that this was to be gifted to the Village Hall. Action Clerk to confirm this with the Repton Village Hall.**

10. CLERK'S REPORT

- a. Allotment letters will go out this month for this year's rent. No inspection dates will be declared at this time due to Covid restrictions being unknown for the future.
- b. The Census 2021 is due on Sunday 21st March 2021.
- c. See 8c.
- d. Waiting on SDDC Elections Officer to advise if this has to go to election in May or co-option can be used. If co-option is possible then suggest that this is declared on the February agenda with the hope that a decision can be announced in the March meeting. The Clerk and Chair would work together on the documents needed for co-option. **All Councillors agreed to this**

11. FLOOD PROTECTION

Nothing to report this month.

12. ELDERLY SERVICES (COUNCILLORS SHELDON, PERKS, LLOYD, McARDLE)

Nothing to report this month.

13. YOUTH/PLAYING FIELDS FACILITIES (COUNCILLORS STEEL, PERKS, GRIFFITHS)

- a. Councillor Steel has sent out tenders for the replacement of the doors and windows. They are due back with him by the end of the month and he will prepare a report for the next meeting.
- b. Councillor Thomas had been looking at the agreement in place with Repton Casuals and noticed that they are getting an annual fee paid to them. He wished to know how that was being spent. A meeting is needed with Repton Casuals before the next council meeting. **Action Councillors Thomas and McArdle to arrange the meeting with Repton Casuals.**

14. VILLAGE MAINTENANCE AND FOOTPATHS (COUNCILLORS DICKSON, SHELDON, GRIFFITHS, BROWN, McARDLE, MUNNION)

Councillor Dickson had been out to check the stile at Tanners Lane after a complaint in to the clerk about the stile being dangerous. He had logged this with Derbyshire County Council who had now added this to their maintenance list. **Action Clerk to reply to complainant.**

15. BURIAL GROUND AND ALLOTMENTS (COUNCILLORS RAINEY, STEEL, THOMAS, GRIFFITHS, McARDLE)

Nothing to report.

16. VILLAGE HERITAGE AND IMPROVEMENT (COUNCILLORS THOMAS, STEEL, PERKS, DICKSON)

- a. Derbyshire County Council have started to process the license for the new sign and the Clerk has placed notices in all three notice boards by request from them. DCC will advise when the permission has been granted.
- b. Repton Village Hall Trustee was again discussed. It was agreed to vote on if the Council wished to have a Council member as trustee. **It was passed by majority vote that the Council did not want to have a Council member as a trustee (Councillor Perks abstained from the vote).**

17. POLICE/SAFETY AND HIGHWAYS (COUNCILLORS GRIFFITHS, DICKSON, BROWN, THOMAS, RAINEY)

The safety of cyclists and pedestrians using the causeway to Willington had been discussed earlier. The Council wished to support SDDC in any way they could on having a further crossing across the Trent and public footpaths/bridleways alongside the existing causeway. **All Councillors agreed that the Clerk should write a letter to SDDC.** As the infrastructure is looked after by DCC for highways and rights of way **the Councillors agreed that the Clerk to write to them asking what their plans are for this.**

18. ARBORETUM/SLEDGE WOOD (COUNCILLORS BROWN, LLOYD)

Councillor Brown advised that the Clerk had dealt with an issue over the stakes at the new arboretum and this had now been resolved. Some of the neighbours had also mentioned to him that they would like to see wildflowers there.

19. INFORMATION TECHNOLOGY (COUNCILLOR GRIFFITHS)

Nothing to report.

20. FINANCE

a. RECEIPTS

- i. £0.36 interest (receiving account: RBS reserves)
- ii. £119,99 refund for faulty goods Office Depot (receiving account: Current Account)

b. PAYMENTS FOR APPROVAL

Date	Payment method/cheque number	Name	Description	Vat	Total	Details for banking	Payment from
11/01/2020	Standing Order	Repton Village Hall Company	Office Rent		230.00	Information Only	Current Account
11/01/2020	BACS	Zoom (via C J Crowder)	Zoom meetings	2.40	14.39	Approval Sought	Current Account
11/01/2020	BACS	Vodafone (via C J Crowder)	Mobile phone top up		10.00	Approval Sought	Current Account
11/01/2020	Direct Debit	British Gas	Broomhills Electricity	1.87	39.35	Approval Sought	Current Account
11/01/2020	BACS	C J Crowder	Clerk Salary		789.30	Information Only	Current Account
11/01/2020	BACS	Derbyshire CC - Superannuation Fund	Pension Payment		219.69	Information Only	Current Account
11/01/2020	BACS	Amazon (via Clerk)	Printer ink	3.33	19.98	Approval Sought	Current Account
11/01/2020	BACS	HMRC	NI and PAYE		195.15	Approval Sought	Current Account
11/01/2020	BACS	Owen Jowett Electrical Services	Broomhills Emergency Lighting Replacements		128.00	Approval Sought	Current Account
11/01/2020	BACS	Owen Jowett Electrical Services	Broomhills Emergency Lighting Checks		90.00	Approval Sought	Current Account
11/01/2020	Direct Debit	Information Commissioner's Office	Date Protection Fee		35.00	Approval Sought	Current Account
11/01/2020	BACS	C Hawksworth	Broomhills Cleaning		36.00	Approval Sought	Current Account
11/01/2020	BACS	C Hawksworth	Broomhills Cleaning Materials	0.50	3.00	Approval Sought	Current Account
			TOTAL	£8.10	£1,809.86		

Resolved, all payments approved. Councillors Dickson and Lloyd to digitally sign off on payments after the meeting. See appendix B.

All Councillors agreed to a direct debit being signed by Councillor McArdle and the Clerk for the Information Commissioner's Office Data Protection Fee.

C. BANK BALANCES

Current Account	£39,635.92
Recreation Ground Account	£288.30
Reserves	£42,238.43
Petty Cash	£81.76

d. ASSET REGISTER

As the Council had now agreed that the defibrillator was not their asset the Clerk advised that the asset register would be updated and issued out for approval in the next meeting. **Action Clerk to update and issue asset register.**

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 1ST DECEMBER 2020)

- a. DALC: Police and Crime Commissioner Funding; Good Councillors' Guide to Community Business; Newsletter - December and Local Government Ethical Standards extended deadline; Xmas Card 2020; Pay freeze - update from LGA; New Leisure Fund; Census Vacancies
- b. DCC: Derbyshire and Derby Minerals Local Plan - Sand and Gravel Consultation: Mobile Library Routes – Amended; Community News 18 December 2020; Can you let residents know about community testing?
- c. NALC: Announcement: Coronavirus update x 1; Rebuilding Communities x , Chief Executive's Bulletin x 3; NALC Breaking News; Funding Bulletin
- d. District Councillor Andrew Churchill: Fly Tipping Report; Complaint; Fly-tipping on Robin's Cross Lane
- e. District Councillor Kerry Haines: Delayed Green Bin Collections - Tuesday 1st December; FP 8 Milton Sign and Robins Cross Road Fly Tipping sign
- f. South Derbyshire CVS: Land Wanted for Community Project in Swadlincote; From Liz Gumbley - South Derbyshire CVS re Police Crime Commissioner Vulnerability Fund; SDCVS Christmas Closing
- g. Councillor Dickson: Definitive Map Modification Order for the Tanners Lane Footpath Repton to the River Trent
- h. Councillor McArdle:
- i. Office of National Statistics: Census 2021 x 3; Temporary Census Jobs - ONS are recruiting now; ONS - Joanna Page star of 'Gavin and Stacey' to front Census 2021 community heroes campaign
- j. Village News Magazine: The Village News Magazine –December issue
- k. Repton School Update
- l. Litter on the Roads Complaint
- m. SDDC: ASD Sports Pass & Grant Scheme - Application window OPENING MONDAY 14TH; Repton Area Forum Meeting - 19.01.21; South Derbyshire Equalities, Diversity and Inclusion Strategy 2021-25 consultation
- n. Dr Richard M Clarke: Covid-19 preventative behaviour and symptoms study
- o. Andrea Balderston: Radio Repton!
- p. Support Staffordshire: Invitation to parish councillors - Transforming the Trent Valley Parish Council meeting 19th January 2021

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 8th February 2021, 19:30 by virtual zoom meeting

APPENDIX A: SIGNED DECEMBER 2020 MINUTES



11-2020 December
14th - signed.pdf

APPENDIX B: SIGNED PAYMENT SCHEDULE



January 2021 Agenda
Payment Request sign

Barbara McArdle

Document Information

Document

Title 1-2021 January 11th
ID a31ee47d-408d-4284-a32e-18a11e16827e
Status Signed
Sender Caroline Crowder (clerk@repton-pc.gov.uk)
Dept/business Repton Parish Council
Dept/business ID repton-parish-council
PDF Certified True

Signers

Name Authentication
Barbara McArdle <barbara.mcardle@live.co.uk> Email

History

Event	User	IP address	Date/Time
1-2021 January 11th created by Caroline Crowder	Caroline Crowder (clerk@repton-pc.gov.uk)	86.18.159.248	Mon, 8 Feb 2021 19:31:46 +0000
1-2021 January 11th emailed to Barbara McArdle	Caroline Crowder (clerk@repton-pc.gov.uk)		Mon, 8 Feb 2021 19:31:49 +0000
Barbara McArdle <barbara.mcardle@live.co.uk> opened email for 1-2021 January 11th	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:14 +0000
1-2021 January 11th visited by Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:18 +0000
Initials applied (page 1)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:36 +0000
Initials applied (page 2)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:39 +0000
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Initials applied (page 4)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:43 +0000
Initials applied (page 5)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:48:45 +0000
Signature applied (page 6)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:49:01 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:49:07 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:49:07 +0000
Signer offered option to accept or reject document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:49:07 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.156.150.176	Mon, 8 Feb 2021 21:49:07 +0000