

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD AT 19:00 ON MONDAY 8TH NOVEMBER 2021

Present: Councillors McArdle (Opening Chairman), Dickson, Rainey, Brown, Steel, Griffiths, Lloyd, Thomas and Sheldon (elected during the meeting Chairman).

Absent: Councillor Fluck, Perks and County Councillor Ford.

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill.

1. ELECTION OF CHAIRMAN

Councillor Sheldon was proposed by Councillor Dickson, seconded by Councillor Thomas. **Resolved, all Councillors agreed to Councillor Sheldon as Chairman**

2. SIGNING OF DECLARATION OF OFFICE OF CHAIRMAN

Councillor Sheldon accepted the role and signed the declaration of office. He thanked the previous two chairs for their leadership and proactive management.

3. ELECTION OF VICE CHAIRMAN

Councillor Dickson was proposed by Councillor Sheldon, seconded by Councillor McArdle. **Resolved, all Councillors agreed to Councillor Dickson as Vice Chairman**

4. APOLOGIES

Councillors Fluck and Perks, and County Councillor Ford gave their apologies.

5. DECLARATION OF INTERESTS

None.

6. DISPENSATIONS ON DECLARATION OF INTERESTS

ne.

7. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

8. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13TH OCTOBER 2021

Resolved: The minutes were unanimously approved and signed by Chairman Sheldon as a correct and true record

Standing Orders lifted for Public Speaking and Planning

9. PUBLIC SPEAKING

None.

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Chairman's Initials once full Council has approved: _____

10. PLANNING MATTERS

None.

Standing Orders Resumed

11. COUNTY, DISTRICT AND PARISH COUNCILLOR'S REPORTS

- a. District Councillor Haines provided an update on the planning application for a shed in Milton. An enforcement notice had been issued; this has been appealed, waiting on the decision of the appeal. The street sign at Broomhills Lane has been damaged, this has reported to SDDC.
- b. District Councillor Churchill provided an update on the Freeport; the business plan has been delayed. Area Forum meetings can no longer be held virtually and the Chief Executive believes they should not be held in person with the current Covid situation. He is therefore reconstituting them to be a community meeting. The next one is on Tuesday 30th November at 6:30pm via Teams (virtual meeting). The Podback scheme has been operating since mid-April, 1764 households registered and over a quarter of a million pods collected. Ground maintenance, now in winter schedule but as it is warm they will continue if they can. The pest control service is no longer operating out of SDDC. A mapping portal is now available on the SDDC website.
- c. It was discussed that the road condition on Broomhills Lane does not assist with flood management as the gravel is washed down when heavy rain is experienced. As this is an unadopted road the residents would need to fund any improvement. The Broomhills working party were asked to include this in their remit for investigation.

12. CHAIRMAN'S REPORT

- a. The outgoing Chair advised that she has noticed the path from Wystan Court to the Arboretum was overgrown, the Clerk agreed to report to SDDC as this is their property.
- b. The new chair asked for permission to attend the next Chair Skills training session. **Resolved, all Councillors agreed.**

13. CLERK'S REPORT

- a. Allotment Inspection: Inspection carried out by Clerk and Councillor McArdle 18th October 2021. **Resolved, all Councillors agreed that one letter to be sent out for allotment plot 13 to advise to that the allotment must stay cultivated as part of the tenancy agreement. One letter to be sent out for allotment plot 14 to advise the plot will be halved for the next financial year as it is not being kept cultivated as stated in the tenancy agreement conditions.**
- b. Plant replacements in Repton planters, Owen Jowett has asked if he can replace the plants. **Resolved, all Councillors agreed.**
- c. Purchase of Speed watch Equipment, the clerk has researched and this will cost approximately £500, DCC have advised they can provide some funding. Councillor Sheldon has spoken to the organiser and thinks this should be a Council led group. Councillor McArdle assisted by Councillor Brown has agreed to liaise with the group.
- d. Storage of Speed watch Equipment, Repton Village Hall has agreed it can be stored but wish the Council to provide a lockable storage cupboard.
- e. Broomhills Fire Safety Equipment The Clerk had asked for three quotations and passed to the Councillors for review. **Resolved, all agreed to City Fire Derby carrying out the work.**
- f. Broomhills Emergency Lighting Check, the Clerk had asked for three quotations but only one received. **Resolved, all agreed to Owen Jowett Electrical Services. All agreed no PAT testing needed this year.**
- g. Allotment training; **Resolved, all agreed to allow the Clerk to attend.**
- h. Finance meeting, **Resolved all agreed to 29th November 2021 at 19:00 meeting room at Repton Village Hall**

- i. Clerk annual leave: 15th December 2021 – 3rd January 2022, urgent burial queries will be picked up by Councillor Griffiths.
- j. The Remembrance Wreath is available to pick up from RBL, Councillor Griffiths agreed to collect. District Councillor Haines agreed to place the wreath on behalf of the Parish Council.
- k. A request to plant snowdrops around the memorial bench at the Wystan Arboretum had been received.
Resolved, all Councillors agreed to this request.
- l. Willington Scouts may wish to rent Broomhills pavilion. The Council were in favour of this and the Clerk is to liaise with the Scout group leader.
- m. Councillor Lloyd had spoken to the PCC to see if they would allow more hooks in the wall by the war memorial, for wreaths to be secured to. They will consider this and respond via Councillor Lloyd.

14. TREE INSPECTION RESULTS

Councillor Brown had summarised the full results provided by Apex Environmental. Councillor Dickson thought that some of the trees highlighted may not be Council owned. He has agreed to work with Councillor Brown to identify these. Councillor Brown is to discuss the maintenance needed with the grounds maintenance contractor to ascertain how much this will cost.

15. FREE TREE SCHEME

Councillor Brown gained agreement from the previous Chair to request 10 trees from the SDDC free scheme. He will pick these up when they are available. It was suggested that the best place to plant them would be the burial ground. Councillor Brown will discuss this with Councillor Steel.

16. REPORTS FROM COMMITTEE/WORKING GROUPS

a. ELDERLY PROVISION (COUNCILLOR SHELDON)

The Dales has nearly all been demolished. Trent and Dove have the provisional plans for rebuilding and will share these with the Council as soon as they are available. Councillor Sheldon thinks they will be for one and two bedroom flats.

b. ENVIRONMENT AND HERITAGE (COUNCILLOR BROWN)

Quotes had been received for two new signs for the arboreta. Councillor Brown wished for agreement from the Council to appoint Robert Lewis Signs as the preferred quote and he would then contact them to finalise the art work. **Resolved, all Councillors agreed.** Councillor Lloyd suggested opening event around the time of the Platinum Jubilee, she agreed to work on some plans and bring back to the Council for approval.

c. RIGHTS OF WAY/MAINTENANCE (COUNCILLOR DICKSON)

Councillor Dickson has reported a number of issues with footpaths and these have been resolved, there are other issues that he will chase again. Discussion was had over lighting at Matthew's jitty. Clerk to escalate to DCC that the vegetation needs clearing around the existing lights. Footpath group are to meet the next day and will provide a report at the next council meeting.

d. BURIAL GROUND AND ALLOTMENTS (COUNCILLOR STEEL)

Councillor Steel is to carry out the headstone inspection

RECREATION, PLAY FIELDS AND YOUTH (COUNCILLORS GRIFFITHS AND THOMAS)

The working group are to meet next week and will report back to the next meeting. Councillor Griffiths has spoken to the Den contact and they may have money to contribute to improvements at Mitre Field.

e. FLOODING COMMITTEE (COUNCILLOR SHELDON)

Drainage issues have been addressed by DCC in Brookend, and they are now flowing well.

17. FINANCE

a. RECEIPTS

- i. Interest received into RBS Reserves Account = £0.72
- ii. Memorial payment received into Current Account = £200.00

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Date	Payment method/ cheque number	Name	Description	Vat	Total	Details for banking	Payment from
11/10/2021	BACS	Apex Environmental Ltd	Tree inspection		£880.00	Approval sought	Current Account
08/11/2021	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information only	Current Account
08/11/2021	BACS	Vesta Payment Solutions (via Clerk)	Mobile phone top up		£10.00	Approval sought	Current Account
08/11/2021	BACS	C Hawksworth	Broomhills cleaning		£57.20	Approval sought	Current Account
08/11/2021	BACS	Clerk	Salary		£841.50	Information only	Current Account
08/11/2021	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£219.69	Information only	Current Account
08/11/2021	BACS	Mercia Garden Care	Grounds maintenance		£530.00	Approval sought	Current Account
21/10/2021	Direct Debit	British Gas	Broomhills electricity	£1.44	£30.32	Approval sought	Current Account
08/11/2021	BACS	CJB Plumbing and Heating	Broomhills shower repairs		£60.00	Approval sought	Current Account
08/11/2021	BACS	Viking	His vis jackets, clipboards, printer ink, pens	£6.44	£38.65	Approval sought	Current Account
08/11/2021	BACS	Amazon (via clerk)	1 Hi vis vest	£0.49	£2.95	Approval sought	Current Account
08/11/2021	BACS	Amazon (via clerk)	2 Hi vis vests	£1.00	£5.98	Approval sought	Current Account
08/11/2021	BACS	Timpson	Keys cut		£19.75	Approval sought	Current Account
08/11/2021	BACS	Astutium Ltd (via Councillor Griffiths)	Web domain renewal for one year	£20.00	£119.99	Approval sought	Current Account
08/11/2021	BACS	Unipar Services	Flood warden jackets	£42.00	£252.00	Approval sought	Current Account
08/11/2021	BACS	Firs Farm Nurseries Ltd	Milton planter refill	£26.66	£159.94	Approval sought	Current Account
08/11/2021	BACS	SDDC	Trade waste		£671.29	Approval sought	Current Account
08/11/2021	BACS	Royal British Legion	S137 donation		£ 400.00	Approval sought	Current Account
			TOTAL	£98.03	£4,529.26		

Resolved: All Councillors agreed to the payments.

c. BANK BALANCES

Current Account	£39,790.98
Recreation Ground Account	£288.30
Reserves	£42,241.95
Petty Cash	£81.76

d. ASSET REGISTER

Flood Warden Radios, Head Torches and Hi Vis Jackets to be added to the register.

18. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 3RD NOVEMBER 2021)

- a. DALC: October Newsletter; DALC AGM – presentations; DALC November '21 Newsletter; Training Update
- b. DCC: Traffic Regulation Order full public consultation - 7th -29th October 2021- various locations in South Derbyshire; Emergency Road Closure: Repton Road, Hartshorne; 11 Oct – Community News from Derbyshire County Council – NetZero campaign, Home from Hospital scheme, foster for Derbyshire, Get Online Week, Anti-slavery day, grants for young Chesterfield musicians; Ad Boards - Burton Road, Repton DCC ref F738990 SBS 35920093; Derbyshire County Council Snow Warden Scheme 2021-22; 25 October – Community News– take our survey for a chance to win £100, Shine a Light, care worker jobs, action on plastic, library space opportunity, new police panel members sought, bird flu, domestic abuse week, Safer gambling week, Stress Awareness week
- c. NALC: Newsletter x 4; Chief Executive’s Bulletin x 4
- d. SDDC: Area Forum/Community Meeting; Consultation: Draft Melbourne Neighbourhood Development Plan; EMIP Liaison Meeting – Minutes; Flood Liaison Meeting - Tuesday, November 2, 2021 at 10am
- e. County Councillor Ford: Repton Parking Concern, 20s Plenty
- f. CVS: The Latest News From South Derbyshire CVS x 2
- g. Ellsmere Playground Products: Introduction for Outdoor Play Area inspections
- h. Derbyshire Pension Fund: Special Bulletin October 2021 - Opportunity to join Derbyshire Pension Board; Derbyshire Pension Fund LGPS employer newsletter, issue 177, October 2021; Derbyshire Pension Fund - LGPS and the McCloud Judgement – action required; Derbyshire Pension Fund’s response to email to employers from Divest Derbyshire & Derbyshire Pensioners’ Action Group
- i. Sterilizing Services x 1
- j. Various: Hedge near Repton Footpath 38

19. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 29th November, at 19:00, in the meeting room at Repton Village Hall, Finance Committee.
Monday 13th December, at 19:30, in the Repton Village Hall.

Rw - P

13/12/21