

MINUTES OF THE ANNUAL MEETING OF REPTON PARISH COUNCIL HELD VIRTUALLY VIA ZOOM AT 19:30 ON TUESDAY 4TH MAY APRIL 2021

Present: Councillors McArdle (Chairman), Lloyd, Dickson, Sheldon, Rainey, Brown, Griffiths, Fluck and Perks

Absent: Councillors Steel, Thomas and County Councillor Ford.

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill and two members of public.

The meeting was recorded as an aide memoire for the Clerk and this was declared on the agenda.

1. ELECTION OF CHAIRMAN

Councillor Lloyd proposed Councillor McArdle for Chairman, which was seconded by Councillor Dickson. **Resolved, all Councillors agreed for Councillor McArdle to be Chairman.**

2. SIGNING OF THE DECLARATION OF OFFICE

Resolved, Councillor McArdle accepted the role of Chairman. Action Councillor McArdle to digitally sign the declaration following the conclusion of the meeting.

3. ELECTION OF VICE CHAIRMAN

It was proposed to have two Vice Chairman, Councillors Sheldon and Dickson. **Resolved, all councillors agreed for Councillors Sheldon and Dickson to be Vice Chairmen.**

4. APOLOGIES

Councillor Griffiths and County Councillor Ford.

5. DECLARATION OF INTERESTS

None.

6. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

7. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

8. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 12TH APRIL 2021

Councillor Lloyd asked for the heading of the minutes to be altered to the correct date. **Resolved, after the alteration the minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.**

Standing Orders lifted for Public Speaking and Planning

9. PUBLIC SPEAKING

Sarah Tennant from Repton School provided an update. Last term all pupils had negative Covid tests at the end of term. Restrictions have relaxed a little to allow pupils access to the village shops. Every pupil is tested twice weekly and this is reported. As the term goes on the restrictions will be relaxed again. If anybody has concerns she asked them to contact herself. Mitre Drive is looking better but once all work has finished she will be in touch with the contractor about ensuring the Drive is left in good repair.

Jules Johnson from Noel Baker Academy asked the Council for permission to allow their Duke of Edinburgh students to camp on Mitre Field. They wished to keep close to home with access to toilet facilities in order to achieve their award. There would be no more than 25 students who would be supported by adults for two single night stays. **Resolved, all Councillors agreed to this request.**

10. PLANNING MATTERS

No comments.

Standing Orders Resumed

11. COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

- a. District Councillor Churchill advised that two flood liaison meetings would be held each year, one more this year is due in the autumn. South Derbyshire is below the average number of Covid infections. The Freeport governance structure has been agreed and two directors appointed. The enforcement officer from SDDC is aware of the planning permission for 42 Milton Road, and has been assured it is not for business use, they will be visiting to check the height and use of. 80 High Street, District Councillor Churchill will ask the enforcement officer to check into this as work has already started to take place.
- b. Councillor Sheldon asked the Council if they would consider donating money as a prize for a short story completion. Councillor McArdle advised that she did not think this was appropriate, as the money in the community group reserve was for a community need not a competition. **Resolved all councillors agreed to not provide the prize money.**
- c. Councillor Dickson had attended the Transforming Trent Valley meeting. They have a community grant scheme ranging from £500 - £2,000 available.

12. CHAIRMAN'S REPORT

- a. The Chair advised that she had been joining the DALC chairs meetings and the Willington PPG. She advised that she thinks the Council should canvass the elderly and infirm in the parish to see what support they wish to have from the surgery.
- b. She is to draft a letter to the local MP Heather Wheeler on behalf of the Council asking for her to lobby for a bypass around the area for the extra traffic that Freeport will create, she asked all Councillors to provide her with their comments and views.
- c. Due to safeguarding one of the panes of opaque glass that has been installed in the pavilion at Broomhills will be changes to clear glass. She wished to have it minuted that the Council thanked Councillor Steel for all his work on the refurbishments.
- d. She advised that as we pay commercial trade prices for the bin at the burial ground, she thought it would be appropriate to let the allotment holders know if there was room in the bin they could use it. **Action the Clerk to advise allotment users they could use but not if it was already full.**
- e. The Council has been approached by a person holding an exercise class to see if this could be held outdoors on any of the council owned land. As Mitre Field is for the use of children it was considered not suitable. **Resolved all councillors agreed that Broomhills Field (not pavilion) could be rented for £20.00 per session.**
- f. The Government have stated that all council meetings from May 7th 2021 have to be held physically, as such the next council meeting would be held in the Main Hall of the Repton Village Hall to allow for social

distancing. All attendees would need to abide by the Repton Village Hall Risk Assessment and the Repton Parish Council one. **Action the Clerk to ensure a risk assessment is documented for Council meetings.**

13. REGISTER OF DISCLOSABLE PECUNIARY INTERESTS

The Clerk asked all Councillors to check their forms on the Repton Parish Council website and if the data was not current to please fill out a new form and submit to her.

14. CLERK'S REPORT

- a. SDDC have advised that the Commercial Waste Contract for Broomhills and the Burial Ground was to increase by 10%. The Clerk had asked if they could offer any discount on this and was advised this would not be possible. **Resolved, all councillors agreed to the increase. Action the Clerk to respond on behalf of the Council.**
- b. Mercia Garden Care has advised that they will provide a quote for painting of the steps at Pinfold Close.
- c. All Councillors had been sent the End of Year Finance Report, no queries had been received by the Clerk.
- d. One pence extra on the signed payment schedule for April 2021 for the Broomhills water bill had been found by the clerk. This has been corrected in the accounts.

15. WORKING PARTIES/COMMITTEES FOR 2021/22

Councillor McArdle advised she would document her ideas for this and circulate to all Councillors for comment. She would then collate all responses and send to the Clerk. **Resolved all Councillors agree to alter the agenda to remove each working party and replace with Councillor reports.**

16. FLOOD PROTECTION

Councillor Sheldon has spoken to the Clerk and the Chair about forming a Flood Protection Committee. This would involve four meetings per year that the Clerk would need to minute. **Resolved all Councillors agreed to this and to pay the Clerk overtime for the work involved in the committee meetings.**

17. ELDERLY SERVICES (COUNCILLORS SHELDON, PERKS, LLOYD, MCARDLE)

Councillor Sheldon is to arrange a meeting between the Council and Trent and Dove

18. YOUTH/PLAYING FIELDS FACILITIES (COUNCILLORS STEEL, PERKS, GRIFFITHS)

Nothing to report.

19. VILLAGE MAINTENANCE AND FOOTPATHS (COUNCILLORS DICKSON, SHELDON, GRIFFITHS, BROWN, MCARDLE)

Nothing to report.

20. BURIAL GROUND AND ALLOTMENTS (COUNCILLORS RAINEY, STEEL, THOMAS, GRIFFITHS, MCARDLE)

Nothing to report.

21. VILLAGE HERITAGE AND IMPROVEMENT (COUNCILLORS THOMAS, STEEL, PERKS, DICKSON)

- a. The Clerk is working on the conditions given by DCC for installation of the sign.
- b. Councillor Brown is to work with Mercia Garden Care over the installation of the five benches which are being purchased. This will be an extension of the grounds maintenance contract with them.
- c. The Clerk is to work on the proposal for a new noticeboard at Milton.
- d. The Clerk has made enquiries with BT about the phone box in Milton. They have advised that it can be adopted from them but they suggested that the district council is contacted for any planning permission or conservation queries before adopting. The Clerk is waiting to hear back from SDDC.

22. POLICE/SAFETY AND HIGHWAYS (COUNCILLORS GRIFFITHS, DICKSON, BROWN, THOMAS, RAINEY)

Resolved all Councillors agreed to support the 20s plenty campaign. Action the Clerk to update the campaign coordinator.

23. ARBORETUM/SLEDGE WOOD AND BIODIVERSITY (COUNCILLORS BROWN, LLOYD)

- a. One quote had been received for tree inspections. All Councillors agreed that this seemed expensive. Councillor Lloyd suggested that the Council contact SDDC to see if their Tree Officer could assist. **Action the Clerk to contact SDDC.**
- b. **Resolved, all Councillors agreed to ask Mercia Garden Care to quote to for the removal of the two trees on the border of the old Arboretum as an extension to the current grounds maintenance agreement.**

19. INFORMATION TECHNOLOGY (COUNCILLOR GRIFFITHS)

Nothing to report.

20. YOUTH RECREATION FACILITIES (COUNCILLORS GRIFFITHS, THOMAS)

Nothing to report.

21. FINANCE

a. RECEIPTS

None.

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Date	Payment method/c heque number	Name	Description	Vat	Total	Details for banking	Payment from
15/05/2021	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information Only	Current Account
04/05/2021	BACS	Zoom (via Clerk)	Zoom meetings	£2.40	£14.39	Approval Sought	Current Account
04/05/2021	BACS	Vesta Payment Solutions (via Clerk)	Mobile phone top up		£10.00	Approval Sought	Current Account
04/05/2021	BACS	Clerk	Salary		£790.10	Information Only	Current Account
04/05/2021	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£219.69	Information Only	Current Account
04/05/2021	BACS	C Hawksworth	Broomhills Cleaning		£54.00	Approval Sought	Current Account
04/05/2021	BACS	British Recycled Plastic	Benches	£354.00	£2,124.00	Approval Sought	Current Account
04/05/2021	BACS	DALC	CiLCA Training		£200.00	Approval Sought	Current Account
04/05/2021	BACS	Heath Pest Control	Mole control - old arboretum	£28.00	£168.00	Approval Sought	Current Account
04/05/2021	BACS	Came and Company	Insurance		£852.14	Approval Sought	Current Account

BmCandle

04/05/2021	BACS	D Jacobs	Broomhills keys		£24.50	Approval Sought	Current Account
04/05/2021	BACS	Mercia Garden Care	Burial ground mowing April		£90.00	Approval Sought	Current Account
04/05/2021	BACS	Mercia Garden Care	Preparation and paint for railings at Pinfold		£349.99	Approval Sought	Current Account
04/05/2021	BACS	Mercia Garden Care	Burial ground mowing May		£90.00	Approval Sought	Current Account
04/05/2021	BACS	Mercia Garden Care	Pastures Bench paint		£70.00	Approval Sought	Current Account
			TOTAL		£384.40	£5,286.81	

c. BANK BALANCES

Current Account	£49,197.75
Recreation Ground Account	£288.30
Reserves	£42,239.83
Petty Cash	£81.76

d. ASSET REGISTER

Nothing to report.

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 29TH APRIL 2021)

- i. DALC: Further Information : Letter of Condolence : The Death of HRH The Duke of Edinburgh; Prince Philip x 3; Death of HRH Prince Phillip - Duke of Edinburgh; April Newsletter; Derbyshire Association of Local Councils Website; Youth Councils - Younger Councillors; Notes from clerk and chair forums 14th April 2021; Excellence Awards - DALC – Nominations; FW: Paid election volunteers needed - deadline 25 April
- ii. DCC: Community News 31 March 2021; Community News – 13 April; Community News - 21 April 2021
- iii. NALC: Online Events x 12; Chief Executives Bulletin x 4; LCR Magazine; NALC STAR COUNCIL AWARDS 2021
- iv. Rachel Traverse: EMIP Liaison Meeting at 5pm
- v. District Councillor Kerry Haines: Members' briefing: Podback scheme
- vi. Police: Hate Crime Services; Updated Details; Ask for Ani
- vii. District Councillors Andrew Churchill: Re: Development at 42 Milton Road, Repton - ENF/2021/00039
- viii. SDDC: Summer Activities 2021 Update; RE: Summer Activities 2021 Update; Commercial Waste Contract
- ix. CVS: The Latest News from South Derbyshire CVS x 2
- x. County Councillor Martyn Ford: Apologies
- xi. Councillor Dickson: TTTV Parish Council meeting 13.4.21
- xii. Read the latest insights from Came & Company Local Council Insurance
- xiii. Reopening of the Maple Tree Café
- xiv. Nicola Lynes: Invitation to Transforming the Trent Valley Parish Council meeting - Connecting Communities Through Action
- xv. Derbyshire Pension Fund - Employer Newsletter 171, April 2021
- xvi. Valuation Office Agency: Request for information non-domestic rating

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 14th June 19:30 in the Main Hall, Repton Village Hall.

APPENDIX A: SIGNED APRIL 2021 MINUTES



4-2021 April 12th
signed.pdf

APPENDIX B: SIGNED PAYMENT SCHEDULE



May 2021 Agenda
Payment Request sign