

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD VIRTUALLY VIA ZOOM AT 19:30 ON MONDAY 8TH MARCH 2021

Present: Councillors McArdle (Chairman), Lloyd, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon, Rainey and Steel.

Absent: None

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill, County Councillor Ford and two members of public.

The meeting was recorded as an aide memoire for the Clerk and this was declared on the agenda.

1. APOLOGIES

None.

2. DECLARATION OF INTERESTS

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. COUNCILLOR CO-OPTION

The Council had received two applications for the one councillor vacancy available. **A vote was taken by all councillors, the majority of votes going to Richard Fluck. Resolved, to appoint Richard Fluck to Councillor.**

6. SIGNING OF THE DECLARATION BY THE CO-OPTED COUNCILLOR

As Richard Fluck was not present at the meeting the clerk is to write to him asking if he wishes to accept the role of Councillor and if so to sign the Declaration of Office.

7. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 8TH FEBRUARY 2020

The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.

Standing Orders lifted for Public Speaking and Planning

8. PUBLIC SPEAKING

A member of the public advised that Mitre Drive which is owned by Repton School had been left in a mess after the recent development. He wished to know if the D2N2 Freeport was the same as Axis 50. He wished the Council to know that he thought the tidiness of the village was key and wished to ask the Council to reconsider employing a Lengthsman. He asked the Council if they would consider publishing draft minutes on the website.

A representative from Repton School was present and advised that she would pass on the concern over Mitre Drive. She updated the Council that the School was now back, with three weeks left until the end of term. The students are not allowed out of the school boundaries, other than to move between sites. All shops were off limits, apart from the Post Office which they had to gain permission from their housemaster to visit. All staff and students had been briefed by the headmaster over the Covid rules. They are all subject to testing. Overseas students are remaining overseas with remote learning. Anybody wishing to report any queries could direct them to herself.

9. PLANNING MATTERS

- a. No comments on any planning applications or decisions.
- b. District Councillor Churchill provided an update on an issue at Milton Road, a neighbour was extremely concerned by the size of a development bordering onto their property. The Planning and Chief Enforcement Officer are due to have a site visit to see if any breaches of planning permission had been made.

Standing Orders Resumed

10. COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

- a. County Councillor Ford had been working with District Councillor Haines on opening up a footpath between Newton Solney and Repton. They are seeking the permission of the land owner and will keep the Council updated on the progress. The Freeport was agreed to by the Government, he was keen to get Parish Councils involved and community engagement would be key he felt, a liaison committee would be formed. The Axis 50 development was still going through the process as lots of questions were still to be answered. He was keen to ensure that the local communities got as many benefits as possible.
- b. District Councillor Haines advised that they had just filled one open position in their planning team and one more position was to be filled. SDDC are part of pilot scheme to recycle coffee pods. Communications would be going to the residents soon and she believed that all brands of coffee pod would be able to be recycled.
- c. District Councillor Churchill wished to thank County Councillor Ford and District Councillor Haines on the footpath work. He had found out that to have another bridge over the Trent would take an act of parliament. Freeport was to be based across three sites; East Midlands Airport, Ratcliffe on Soar power station and land near Toyota. It is believed it will create 60,000 jobs and bring £12.5 million extra to SDDC. He has shared the four step road map for reopening Village Halls and the CHARLIE scheme from the Fire Service.
- d. Councillor Lloyd had received a complaint about a hedge overgrowing the pavement at Chestnut Way/Burton Road. Councillor McArdle advised she would check this out. She had found two areas that were missing street signs, Brook End (junction with Milton Road) and Boot Hill (junction with Brook End).
- e. Councillor Brown had found a car tyre had been dumped in the Brook by Pinfold Bridge. Also a street light on Pinfold Lane was permanently on, District Councillor Churchill advised he has reported this previously. The mole situation in the old arboretum needs to be addressed, Councillor McArdle to find contact details of firm previously used.
- f. Councillor Thomas advised a drain at the top of The Pastures had been cleared. He had advised Councillor McArdle of a street sign missing for Main Street from the end of the village and the Pinfold Close sign was held on via cable ties. Lots of signs are in need of cleaning and may need repainting. **Action to request replacement signs from SDDC for Main Street at the entrance to the village and Pinfold Close as a matter of urgency.**
- g. Councillor Steel advised The Dales path wall has broken and fallen into the Brook. He wished the councillors to have a meeting to discuss an application for S106 monies for further work at Broomhills.
- h. Councillor Griffiths would like to start a children's working party. **All Councillors agreed to this and for Councillor Griffiths to head up the group.**

11. CHAIRMAN'S REPORT

- a. The Chair along with Councillors Dickson and Lloyd had joined a meeting of the Willington Surgery Patient Participation Group. There was no representation from the Repton Parish and she asked that this be highlighted in the jottings to encourage parishioners to join, along with her.
- b. The Chair had circulated the Pension Employers Discretion Policy to all councillors for consideration. **They all agreed to adopt the policy, Clerk to submit this to Derbyshire County Council Pensions.**
- c. It was discussed that a Flood Protection Committee may need to be formed to give the group a formal standing. **Action the Clerk to research committees and their rules and report back to Councillor Sheldon.**

12. CLERK'S REPORT

- a. Clerk is on annual leave from 1st to 11th April 2021.
- b. Clerk had circulated draft updates to the policies and risk assessments to all the Councillors before the meeting. **All Councillors agreed to the changes or no changes of the Privacy Notice, Information Available Freedom of Information Act, Financial Regulations, Complaints Procedure, Code of Conduct, Standing Orders, Annual Financial Risk Assessment, Retention of Records Policy, Recording and Filming of Parish Council Meetings Protocol, Harassment, Grievance, Equal Opportunities, Lone Working Policy, Risk Assessments; Allotments, Poppies, Mitre Field, Burial Ground**
- c. **All agreed to hold the Parish Meeting on 12th April 2021 to allow for this to be virtual.**
- d. **All agreed for the May council meeting to move back to its usual slot of the second Monday on the month the meeting would be held 10th May 2021.**
- e. The Clerk had been contacted by DALC to say they were looking to host CILCA training, the clerk asked the council if they were willing to fund this. **All Councillors agreed to this.**

13. FLOOD PROTECTION

Councillor Sheldon reported that the flood wardens had nearly finished their training, due to complete within the month. The Environment Agency has cleared the banks of the brook from Brook End bridge. He is trying to get them to look at getting natural flood management for Repton. The Flood Protection Working Group is due to meet with Severn Trent and DCC Highways to look at the drains around Repton, in particular on High Street.

14. ELDERLY SERVICES (COUNCILLORS SHELDON, PERKS, LLOYD, MCARDLE)

Councillor Sheldon is still working with Trent and Dove and waiting for the documents to be signed to allow the District and County Council to work together on the Dales replacement.

15. YOUTH/PLAYING FIELDS FACILITIES (COUNCILLORS STEEL, PERKS, GRIFFITHS)

Councillor Steel advised that work was due to start on the 12th April on replacing the doors and windows at Broomhills Pavilion. He is waiting on a date for the electrical work to start. He is seeking quotes for work on the floor and redecorating. After some discussion **it was agreed that Councillor Steel would chair a meeting of the working party to discuss the future of Broomhills and what plans the council would like to look into.**

16. VILLAGE MAINTENANCE AND FOOTPATHS (COUNCILLORS DICKSON, SHELDON, GRIFFITHS, BROWN, MCARDLE)

Nothing to report.

17. BURIAL GROUND AND ALLOTMENTS (COUNCILLORS RAINEY, STEEL, THOMAS, GRIFFITHS, MCARDLE)

- a. Councillor Steel has performed the annual safety check on the burial ground monuments and there are no major concerns.
- b. The Clerk reported that herself and the Chair had received a complaint at the allotments of weeds and turf being dumped under the hedge at the allotments that backed onto the burial ground. A communication had gone out to all allotment holders to remind them to adhere to the regulations that they had signed off in their allotment agreements.

18. VILLAGE HERITAGE AND IMPROVEMENT (COUNCILLORS THOMAS, STEEL, PERKS, DICKSON)

- a. The clerk had been advised by DCC that the sign licence application was now with legal to authorise and issue the license.

19. POLICE/SAFETY AND HIGHWAYS (COUNCILLORS GRIFFITHS, DICKSON, BROWN, THOMAS, RAINEY)

Nothing to report.

20. ARBORETUM/SLEDGE WOOD AND BIODIVERSITY (COUNCILLORS BROWN, LLOYD)

Councillors Brown and Lloyd via the Clerk had written to SDDC to advise them about the proposals they have for tree and wild flower planting.

19. INFORMATION TECHNOLOGY (COUNCILLOR GRIFFITHS)

Nothing to report.

20. FINANCE

a. RECEIPTS

Allotment rental = £685.00 (received into current account)

VAT reclaim = £1,035.73 (received into current account)

Concurrent Expenses = £14,197.00 (received into current account)

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Date	Payment method/c heque number	Name	Description	Vat	Total	Details for banking	Payment from
15/03/2021	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information Only	Current Account
08/03/2021	BACS	Zoom (via C J Crowder)	Zoom meetings	£2.40	£14.39	Approval Sought	Current Account
08/03/2021	BACS	Vodafone (via C J Crowder)	Mobile phone top up		£10.00	Approval Sought	Current Account
08/03/2021	BACS	C J Crowder	Clerk Salary		£789.50	Information Only	Current Account
08/03/2021	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£219.69	Information Only	Current Account
08/03/2021	BACS	C Hawksworth	Broomhills Cleaning		£36.00	Approval Sought	Current Account
08/03/2021	BACS	Bluehost (via I Griffiths)	Gmail (January)	£0.93	£5.57	Approval Sought	Current Account
08/03/2021	BACS	C J Crowder	Clerk travel expenses for noticeboards		£16.65	Approval Sought	Current Account
23/02/2021	Direct Debit	British Gas	Broomhills Electricity	£2.14	£45.04	Approval Sought	Current Account
08/03/2021	BACS	Viking	Stationery	£9.45	£66.90	Approval Sought	Current Account

08/03/2021	BACS	Tree & Garden Services	Concreting stop tap lid	£6.00	£36.00	Approval Sought	Current Account
08/03/2021	BACS	Bluehost (via I Griffiths)	Gmail (February)	£0.90	£5.39	Approval Sought	Current Account
08/03/2021	BACS	Parkinson Partnership (via DALC)	Training Internal Controls		£30.00	Approval Sought	Current Account
08/03/2021	BACS	DALC	Training Year End Accounts and Audit		£30.00	Approval Sought	Current Account
08/03/2021	BACS	Royal Mail (via C J Crowder)	Postage		£0.85	Approval Sought	Current Account
			TOTAL	£21.82	£1,535.98		

c. BANK BALANCES

Current Account	£52,181.23
Recreation Ground Account	£288.30
Reserves	£42,239.13
Petty Cash	£81.76

d. ASSET REGISTER

Nothing to report.

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 1ST MARCH 2021)

- i. DALC: DALC's February 2021 newsletter; Guidance on the Possible Return to In Person meetings; How to Conquer Town & Parish Council Accounting & Stop Worrying - Training Webinar - 3 March 2021 - 10am - 11.30am; Notes from meeting with MHCLG regarding playgrounds; DIS 981 and Funding Bulletin; Training Reminder; Parkinson Partnership Finance courses schedule update
- ii. DCC: Emergency Road Closure: B5008 Repton Road, Willington / Willington Road, Repton; Covid Campaign; 2 Feb 2021; EXTENSION - Temporary Prohibition of Waiting: Repton Road, near Ticknall; New local health apps library; Community Newsletter 22 Feb 2021
- iii. NALC: Coronavirus update x 3 ; Chief Executives Bulletin x 4, NALC Online Events x 8; NALC STAR COUNCIL AWARDS 2021
- iv. District Councillor Andrew Churchill: Derbyshire Alert
- v. District Councillor Kerry Haines: Circulate
- vi. Various Councillors: GP Healthcare Facilities; Increase in Councillors
- vii. DDCCG: Re: ENQ 1365 GP Heath Care facilities in Repton
- viii. Office of National Statistics: Census Day 21st March
- ix. SDDC: Active Communities & Health Team - Winter 2020/21 Newsletter; Think Digital When Contacting the Police; Police and Crime Commissioners Vulnerability funding; Flood Liaison Meeting; Flood Liaison Meeting - Monday, March 1, 2021 at 2pm; Derbyshire Fire Service "CHARLIE" Scheme for those at greatest risk of home fires
- x. Charlotte Farrell: 20's Plenty for Derbyshire
- xi. Claire Whittaker-Smith: Join our free webinar: Helping Local Councils secure external funding
- xii. Police: PCC Hardyal Dhindsa's Vulnerability Grant; up to date contact details for SNT
- xiii. Derbyshire Pension Fund:
- xiv. CVS: The Latest News from South Derbyshire CVS; From Liz Gumbley - South Derbyshire CVS re Police Crime Commissioner Vulnerability Funding; Beyond Covid: What next for VCSE Organisations in Derby & Derbyshire?: The Latest News from South Derbyshire CVS
- xv. County Councillor Martyn Ford: D2N2 Freeport bid
- xvi. Councillor McArdle: Request to temporarily retain virtual Parish Council meetings; I am sharing 'PSPO 2020 Fouling of Land by Dogs' with you
- xvii. Various individuals: Repton Rambles
- xviii. Came & Company Local Council Insurance: Read the latest insights from Came & Company Local Council Insurance; Unoccupied premises update from Came & Company

- xix. Derbyshire Pension Fund: To all Derbyshire Pension Fund employers - Public Sector Exit Payment Cap update, Prudential AVCs

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 12th April 2021 Annual Parish Meeting at 19:15, followed by the Parish Council meeting, by virtual zoom meeting.

APPENDIX A: SIGNED FEBRUARY 2021 MINUTES



2-2021 February 8th
signed.pdf

APPENDIX B: SIGNED PAYMENT SCHEDULE



March 2021 Agenda
Payment Request sign

Barbara McArdle

Document Information

Document

Title	3-2021 March 8th
ID	66759d3e-4608-4ea5-819d-916eb6e4ca63
Status	Signed
Sender	Caroline Crowder (clerk@repton-pc.gov.uk)
Dept/business	Repton Parish Council
Dept/business ID	repton-parish-council
PDF Certified	True

Signers

Name	Authentication
Barbara McArdle <barbara.mcardle@live.co.uk>	Email

History

Event	User	IP address	Date/Time
3-2021 March 8th created by Caroline Crowder	Caroline Crowder (clerk@repton-pc.gov.uk)	86.18.159.248	Mon, 12 Apr 2021 18:29:40 +0000
3-2021 March 8th emailed to Barbara McArdle	Caroline Crowder (clerk@repton-pc.gov.uk)		Mon, 12 Apr 2021 18:29:41 +0000
Barbara McArdle <barbara.mcardle@live.co.uk> opened email for 3-2021 March 8th	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:57:46 +0000
3-2021 March 8th visited by Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:57:51 +0000
Browser geo-location provided: Lat 52.839413, Long -1.542233	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:02 +0000
Initials applied (page 1)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:46 +0000
Initials applied (page 2)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:50 +0000
Initials applied (page 3)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:51 +0000
Initials applied (page 4)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:53 +0000
Initials applied (page 5)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:58:55 +0000
Signature applied (page 6)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 19:59:14 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 20:00:14 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 20:00:14 +0000
Signer offered option to accept or reject document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 20:00:14 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.146.114.59	Mon, 12 Apr 2021 20:00:14 +0000