

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD VIRTUALLY VIA ZOOM AT 19:30 ON MONDAY 8TH FEBRUARY 2021

Present: Councillors McArdle (Chairman), Lloyd, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon, Rainey and Steel.

Absent: None

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Haines and Churchill, County Councillor Ford and four members of public.

The meeting was recorded and this was declared on the agenda.

1. APOLOGIES

None.

2. DECLARATION OF INTERESTS

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11TH JANUARY 2020

The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.

Standing Orders lifted for Public Speaking and Planning

6. PUBLIC SPEAKING

A member of the public advised he had created a Facebook group for cycling. He asked if it would be possible to create a cycle route from Repton to Milton. He was advised that this was a matter for DCC Highways, it is not something that the Parish Council have control over. County Councillor Martyn Ford advised he was happy to discuss this further with the member of public and directed them to the DCC webpages to get his contact details. Councillor Thomas advised he had checked the pump track out at Findern and it had cost around £35,000. He wasn't sure where one could be sited in Repton.

7. PLANNING MATTERS

DMPA/2020/1370: Re-location of boundary wall at 26 Longlands, Repton, Derby, DE65 6GB. **The Council wish to object to this as it goes against one of the site planning conditions, condition 2 of the original planning permission, this restricts any new wall/fence etc. in order to 'maintain the character of streets and public spaces'. The Parish Council want this condition to be upheld. Action Clerk to submit the objection to SDDC Planning.**

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

- a. County Councillor Ford advised that DCC are increasing their share of the council tax by 2.5%, 1.5% to general areas and 1% for adult social care. It will be a £572 million budget for 2021/22. Two of the Covid testing stations in Swadlincote have closed, the one in Midway is to be kept open. The Covid vaccinations for South Derbyshire are taking place at Oaklands Care Home. The culvert repair near the causeway is ongoing, any more details he receives on this will be passed on to the Clerk. Cadent have been to check the gas leak and are hoping to make the repairs in May, they will closely monitor the situation until then. The TRO has been sent out, although Repton Parish Council have not received this yet. **Action County Councillor Ford to chase DCC to send this to Repton Parish Council Clerk asap.** The DCC website has details for assistance for flooding and winter relief. He had received some communication about an issue with a verge on Milton Road. This is a temporary situation and he will continue to monitor it. DCC are supporting the Freeport bid, along with East Midlands Airport. The Government should issue some communications by the end of March.
- b. District Councillor Haines advised parishioners to still keep their bins out for emptying if they do not get emptied on their nominated day. She advised that Adrian Lowery from SDDC could be very helpful to the Council for their wildflower and tree planting plans.
- c. District Councillor Churchill wished the Council to know that the new arboretum is looking fantastic, well done Repton Parish Council. There is a collapsed sewer in Pinfold Lane. South Staffs Water, Severn Trent and DCC Highways have all been out to check the issue. The recent fly tipping in Red Lane, SDDC had investigated and made a £400 prosecution and issued a notice of warning. There are some long term planning issues that are taking a long time to process. He advised that he would love to see a cycleway connecting Repton and Willington for non-vehicular access. Getting pedestrians off the causeway would make them a lot safer. Rural Action Derbyshire are launching a Domesday book, he would pass the details on to the Clerk, **Action Clerk to issue to the Repton Village Hall.**
- d. Councillor Lloyd had received a report that there was a rats nest on the footpath running from Repton to Milton. **Councillor Steel agreed to ask a pest control company to assess the situation and he would report back to the Council.**
- e. Councillor Dickson had attended the Transforming Trent Valley meeting. They are looking to have a cycle route from Rugeley to Shardlow.
- f. Councillor Dickson had sent letters to Willington GP practice and the NHS Derby and Derbyshire Clinical Commissioning Group asking for a representation in Repton. Councillor Lloyd thanked him for his work and suggested that the Council send a letter highlighting the parts of the Repton Neighbourhood Development Plan that site a need for a representation in Repton. **All Councillors agreed to this, Councillor Lloyd to forward details to the Clerk for onward issuing to the NHS Derby and Derbyshire Clinical Commissioning Group.**

9. CHAIRMAN'S REPORT

- a. The Chair has contacted Royal Mail about the post boxes needing a repaint and the old grey boxes being removed. Two post boxes have already been repainted.
- b. Any councillor with ideas of where a new litter bin may be installed to contact the Chair.
- c. The Chair and Councillor Steel are booked on training courses for Chair Skills and Health & Safety; Grant Funding and Councillor Essentials.
- d. The Chair had attended the recent DALC chairs and Area Forum meetings.
- e. DALC have advised to prepare for physical meetings to restart in May as this is when the current legislation expires. The majority of Councillors were very concerned about this and would not be attending any physical meetings in the near future.

10. CLERK'S REPORT

- a. Councillor Co-option was agreed by SDDC and the notices have gone into all notice boards and on to the website. The Clerk will check all applications and forward on to the councillors. The closing date for applications is 1st March 2021. **All Councillors agreed to make the decision at the March 2021 meeting for the co-option of one councillor for the vacancy.**
- b. The High Street is due to be closed 15th – 26th March 2021

- c. The Clerk on advice from the Chair had asked the current Ground Maintenance contractor to provide a quote for the next financial year and also the following two, these have been shared with all councillors for review. **All Councillors agreed to extend the current contract with Mercia Garden Care in line with the quotations received, reserving the right to cancel this contract if any work was consistently not up to the standard required by the council. Action Clerk to inform Mercia Garden Care.**
- d. The Chair had agreed with the Clerk that the Clerk could attend the following training courses: Internal Controls, Year End Accounts and Audit, Law and Good Practice of Local Council Meetings, Grant Funding.

11. FLOOD PROTECTION

- a. Councillor Sheldon reported that there is now a thriving and active flood watch group in Repton, with a WhatsApp group and people going forward to be trained as flood wardens. The Environment Agency are discussing cutting back overgrowth between Brook End and the bridge and should complete this in this financial year. Repton needs natural flood management in order to stagger the flow into the brook. Tim Summers has provided exceptional support and within one hour of request had ensured sandbags were delivered to Repton. Richard Ward is organising a measuring system to be put in place, which hopefully can be configured to provide text alerting. Well Lane needs a new grid over the gully to ensure safety for all. Councillor Sheldon is due to receive a list of all drains in the parish, we can then ensure that any problems are correctly reported. The drains are currently cleared twice a year but only a third tend to be cleared at once due to access issues. He has asked to be informed when these are scheduled so residents can be warned to remove any obstructions. There is a problem with flooding in Milton outside the Village Hall, Councillor Steel asked if this on Councillor Sheldon's list of issues. A member of the public supported Councillor Steel advising that when the flooding happens the village is cut off as there is no access out of it. District Councillor Churchill encouraged people to report issues to DCC via their Do It Now system on their website, confirmation emails could then be forwarded to Councillor Sheldon for information and County Councillor Ford to chase up.
- b. The Clerk had researched the role of Lengthsman and forwarded details to the Councillors. Due to health and safety issues it is not recommended for Lengthsman to clear the roads at the pavements edge. Councillor Sheldon asked to park this issue for now and may bring this back at a later date.
- c. Prices for additional gully and drain clearing had been obtained from SDDC and circulated to all Councillors.

12. ELDERLY SERVICES (COUNCILLORS SHELDON, PERKS, LLOYD, MCARDLE)

Councillor Sheldon reported that a conditional exchange was being proposed allowing SDDC, DCC, Repton Parish Council and Trent & Dove to all work together on the future of The Dales and Fisher Close.

13. YOUTH/PLAYING FIELDS FACILITIES (COUNCILLORS STEEL, PERKS, GRIFFITHS)

Councillor Steel had distributed quotations for the proposed works at the pavilion prior to the meeting. He wished to seek the Councillors agreement to contract Steve Frost Conservatories and James Williamson. **All Councillors agreed to use these contractors.** There are still plumbing, floor repairs and decoration to be done. **All Councillors wished Councillor Steel to gain quotes for these works. Councillor Steel agreed to speak to a previous Councillor about how to apply for S106 funding for these works.**

14. VILLAGE MAINTENANCE AND FOOTPATHS (COUNCILLORS DICKSON, SHELDON, GRIFFITHS, BROWN, MCARDLE, MUNNION)

- a. Councillor Dickson had obtained fifty right of way markers for the footpaths group to use to replace previous markers.

- b. Report from Footpaths Group regarding footpath from Mill Hill - currently a quagmire due to ploughing and sheep in field plus heavy use by walkers following a long spell of wet weather. The line of the path has been lost in the mud but not obstructed. Better weather will resolve the problem.

15. BURIAL GROUND AND ALLOTMENTS (COUNCILLORS RAINEY, STEEL, THOMAS, GRIFFITHS, MCARDLE)

Councillor McArdle had received a report that a headstone had been damaged at the burial ground. **Action Councillor Steel is to complete the annual headstone safety check and provide the details to the Clerk.**

16. VILLAGE HERITAGE AND IMPROVEMENT (COUNCILLORS THOMAS, STEEL, PERKS, DICKSON)

- a. The clerk had been advised by DCC that the sign licence application was now with legal to authorise and issue the license.
- b. It was discussed by the Councillors that they would like to undertake an audit of all road name signs as some were in need of work. All details to be sent to Councillor McArdle.

17. POLICE/SAFETY AND HIGHWAYS (COUNCILLORS GRIFFITHS, DICKSON, BROWN, THOMAS, RAINEY)

Nothing to report.

18. ARBORETUM/SLEDGE WOOD AND BIODIVERSITY (COUNCILLORS BROWN, LLOYD)

Councillors Brown and Lloyd have been working on a proposal for wild flower and tree planting around the parish in a staged programme. They are preparing maps and seeking advice on suppliers. They will issue a pack to the Councillors in the next few weeks. It was suggested that a lot of this is centred on Repton, Milton could benefit along the road out to Ticknall.

19. INFORMATION TECHNOLOGY (COUNCILLOR GRIFFITHS)

Nothing to report.

20. FINANCE

a. RECEIPTS

Allotment rental = £210.00 (received into current account)

b. PAYMENTS ALREADY MADE AND FOR APPROVAL

Date	Payment method/cheque number	Name	Description	Vat	Total	Details for banking	Payment from
08/02/2021	Standing Order	Repton Village Hall Company	Office Rent		£230.00	Information Only	Current Account
08/02/2021	BACS	Zoom (via C J Crowder)	Zoom meetings	£2.40	£14.39	Approval Sought	Current Account
08/02/2021	BACS	Vodafone (via C J Crowder)	Mobile phone top up		£10.00	Approval Sought	Current Account
08/02/2021	Direct Debit	British Gas	Broomhills Electricity	£2.24	£47.18	Information Only	Current Account
08/02/2021	BACS	C J Crowder	Clerk Salary		£789.30	Information Only	Current Account
08/02/2021	BACS	Derbyshire CC - Superannuation Fund	Pension payment		£219.69	Information Only	Current Account
08/02/2021	BACS	C Hawsworth	Broomhills Cleaning		£36.00	Approval Sought	Current Account
08/02/2011	BACS	Noble Electrical Services	Installation of defibrillator at Repton		£380.00	Approval Sought	Current Account

			Village Hall				
08/02/2011	BACS	Firs Farm Nursery	Planter refills at Milton	£26.66	£159.94	Approval Sought	Current Account
08/02/2011	BACS	Firs Farm Nursery	Planter refills at Milton	£26.66	£159.94	Approval Sought	Current Account
			TOTAL	£57.96	£2,046.44		

c. BANK BALANCES

Current Account	£37,799.48
Recreation Ground Account	£288.30
Reserves	£42,238.43
Petty Cash	£81.76

d. ASSET REGISTER

Councillor Lloyd asked for the fingerpost to be entered into the register, once this had been recorded **all councillors agreed to the asset register.**

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 1ST FEBRUARY 2020)

- a. DALC: January 2021 Newsletter; Local Elections to go Ahead; MEA Climate Action support; Training Courses for 2021
- b. DCC: Community News - 12 January 2021
- c. NALC: Coronavirus update x 3; Chief Executives Bulletin x 4; OPEN LETTER TO ALL COUNCILLORS; LCR Magazine; NALC Online Events x 4
- d. District Councillor Andrew Churchill: Scam Warning; Green bin collections 20.01.21; Clearing the Drains and gutters/gullies
- e. District Councillor Kerry Haines: Suspended Collections
- f. Flood Resilience, EMD: Environment Agency: Shardlow and Willington forecasting changes
- g. Councillor Dickson: GP Heath Care facilities in Repton; Re: GP Heath Care facilities in Repton
- h. Councillor McArdle: January 2021 newsletter
- i. Office of National Statistics: Promotion of Census 2021
- j. SDDC: Summer Holiday Provision
- k. Police: PCC Hardyal Dhindsa's Budget Consultation; Derbyshire Rural Safety and Crime Prevention Guide
- l. Derbyshire Pension Fund: Derbyshire Pension Fund - Employer Newsletter 169, January 2021
- m. Councillor Steel: Broomhills
- n. John Laidlaw: Live & Local - Community Arts during Lockdown and Subsidised Outdoor Performances
- o. Sue Godwin: Magazine Thank You

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

In lieu of a Parish Meeting it was **agreed by all Councillors** to allow public speaking for a longer period at the next meeting which is scheduled for Monday 8th March 2021, 19:30 by virtual zoom meeting

APPENDIX A: SIGNED JANUARY 2021 MINUTES



1-2021 January 11th
signed.pdf

APPENDIX B: SIGNED PAYMENT SCHEDULE



February 2021
Agenda Payment Requ

Barbara McArdle

Document Information

Document

Title	2-2021 February 8th
ID	f2625afb-e7f8-4028-8c6d-ec84b1589faa
Status	Signed
Sender	Caroline Crowder (clerk@repton-pc.gov.uk)
Dept/business	Repton Parish Council
Dept/business ID	repton-parish-council
PDF Certified	True

Signers

Name	Authentication
Barbara McArdle <barbara.mcardle@live.co.uk>	Email

History

Event	User	IP address	Date/Time
2-2021 February 8th created by Caroline Crowder	Caroline Crowder (clerk@repton-pc.gov.uk)	86.18.159.248	Mon, 8 Mar 2021 20:53:44 +0000
2-2021 February 8th emailed to Barbara McArdle	Caroline Crowder (clerk@repton-pc.gov.uk)		Mon, 8 Mar 2021 20:53:45 +0000
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2-2021 February 8th visited by Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:37:07 +0000
Browser geo-location provided: Lat 52.83984, Long -1.542311	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:37:23 +0000
2-2021 February 8th emailed to Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)		Mon, 8 Mar 2021 21:38:07 +0000
2-2021 February 8th visited by Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:38:19 +0000
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Initials applied (page 5)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:38:55 +0000
Signature applied (page 6)	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:39:09 +0000
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Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:40:15 +0000
Signer offered option to accept or reject document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:40:15 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:40:15 +0000
2-2021 February 8th signed by Barbara McArdle <barbara.mcardle@live.co.uk>	Barbara McArdle (barbara.mcardle@live.co.uk)	86.149.100.1	Mon, 8 Mar 2021 21:40:16 +0000