

Repton Parish Council Finance Meeting Minutes 29th November 2021

Attendees: Councillors Sheldon (chairman), McArdle, Rainey, Dickson, Perks, Brown, Griffiths, Fluck, Steel and the Clerk Caroline Crowder

Not present: Councillor Perks

1. Apologies

Councillors Lloyd (household isolation) and Thomas.

2. To receive declarations of interest on items on the agenda

None.

3. To grant any dispensations following declarations of interests

None

4. To determine which items if any on the agenda should be taken with the public excluded

Resolved, all Councillors agreed to exclude the public for all remaining items on the agenda.

5. Approval of the minutes from Finance Committee Meeting held on 23rd November 2020

Resolved, All Councillors approved the minutes and Chairman Sheldon has signed them.

a. Matters arising from minutes



6. Current Fees

<u>Facility</u>		<u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	10.00
	for the erection of a marquee plus a £250 refundable deposit	500.00
	for the use of the car park (without other hire)	35.00
	Derby Triathlon Club per session	12.00
	Football Fees: Fixtures	35.00
	Football Fees: Juniors	6.00
	Football Fees: Training and ball skills	7.00
	DCC Youth Services (pavilion per evening)	25.00
Mitre Field	JOGS per annum	10.00
Monsom Lane Allotments	Large undivided plots	55.00
	Small divided plots	40.00
	All plots for those not in employment	25.00
Monsom Lane Burial Ground: (fees unchanged except children now from 0 – 18 years)	Purchase of new grave	300.00
	Purchase of child's grave	no charge
	Purchase of ashes plot	250.00
	Interment in grave	250.00
	Interment of ashes	200.00
	Interment of child	no charge
	Headstone fee	200.00
	Additional inscription	100.00
	Scattering of ashes	100.00
	Assignment of Exclusive Rights	100.00

7. Fee Proposals for 2022-23

Resolved, all Councillors agreed to keep the fees the same, removing the assignment of exclusive rights as this is no longer applicable.

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	Additional inscription	100.00
Scattering of ashes	100.00	



8. Current Budget Review

		Budget	Forecast to Year End
		2021-22	2021-22
		£	
Income			
	Precept	42,272.00	42,272.00
	Support Grant	693.00	693.00
	Allotments	830.00	855.00
	Broomhills	258.00	0.00
	Mitre Field		10.00
	Burial Ground	4,100.00	2,700.00
	Grants Received	0.00	0.00
	Footpaths	495.00	495.00
	S106	0.00	0.00
	Memorial Benches	0.00	1,770.00
	VAT	1,000.00	1,288.14
	S136	14,197.49	14,508.69
	Reserves Interest	23.95	172.46
	Arboreta	0.00	0.00
	Petty Cash	0.00	0.00
	Total Income	63,869.44	64,764.29
Expenditure			
	Broomhills	16,238.82	12,231.91
	Mitre Field	453.61	833.61
	Burial Ground	2,304.13	2,308.84
	Office	5,044.09	6,247.65
	Salaries and Pension	14,681.37	14,478.32
	Allotments	411.01	436.83
	Footpaths	1,000.00	1,000.00
	Litterbins	3,300.00	3,294.14
	Signs	0.00	705.00
	Cross	0.00	0.00
	Benches, railings, steps	1,370.51	2,499.99
	Planters and refills	700.00	700.00
	Defibrillators	0.00	0.00
	Village Party	0.00	0.00
	Christmas	0.00	20.00
	Audit	933.10	395.00
	Arboreta	533.46	2,176.30
	Insurance	845.36	1,732.14
	Loans	22,602.78	22,602.78
	Legal	0.00	0.00
	Village Hall	0.00	0.00

Chairman's Initials once full Council has approved: _____

	IT	559.41	227.61
	Petty Cash	50.00	0.00
	S137	0.00	400.00
	Move to reserves account	204.00	0.00
	VAT	1,000.00	1,103.29
Total Expenditure		72,231.64	73,393.40
Total Income and Expenditure 2021/22		-8,362.20	-8,629.11
	(+ surplus / - deficit)		
Total Reserve Carried forward for all accounts		86,232.25	85,965.34

MADE UP OF

<i>Current Account (less capital allocations)</i>	<i>Forecast for end of 2021-22</i>	14,058.23
<i>Recreation Ground Account</i>	<i>Forecast for end of 2021-22</i>	288.30
<i>Petty Cash</i>	<i>Forecast for end of 2021-22</i>	81.76
<i>Reserves Account</i>	<i>Forecast for end of 2021-22</i>	42,242.29
<i>Capital Allocations</i>	<i>Forecast for end of 2021-22</i>	29,294.76
TOTAL	Forecast for end of 2021-22	<u>85,965.34</u>

Earmarked Reserves in Current Account

Current Year as at 18/11/2021

<i>New litter bin</i>	1,500.00
<i>S106 Broomhills</i>	9,253.72
<i>Work on allotments</i>	304.00
<i>Laptop, monitor, keyboard, mouse</i>	946.04
<i>S106 contribution Brookside Close for Outdoor Sports Contribution</i>	6,991.00
<i>Emergency reserve (flooding)</i>	10,000.00
<i>Broomhills upgrade</i>	
<i>S137 Royal British Legion Donation</i>	200.00
<i>Community Child Assistant</i>	100.00
	<u>29,294.76</u>

RBS Reserves

42,242.29

71,537.05

9. Budget Proposals for 2022-23

Resolved, all Councillors agreed to recommend to full Council:

- a. The budget shown below
- b. A donation of £150.00 to the WI Village Christmas in December 2021
- c. Relocation of the burial ground bin to the allotments for them to use with one skip in December 2021 (money to be taken from current financial year earmarked reserves). Any further skips would see a need for allotment rent to be increased. Clerk to find out what day and how often the collection is and place a notice in the burial ground advising of the relocation
- d. Clerks hours to be increased by three hours per week training time from beginning of January 2022 until end of July 2022, and if the Clerk gains the CiLCA qualification a one salary point increase from the date of achieving (based on August 2022)
- e. Clerk to chase SDDC to see if Brookside Close S106 can be allocated to Mitre Field
- f. Clerk to ask Grounds Maintenance Contractor for price of levelling graveyard spoil heap and removal of weeds, brambles etc.
- g. Clerk to ask Grave Digger if he can top up graves from spoil and not add any further spoil
- h. Councillor Thomas to represent Council for Jubilee celebrations, all requested finance needs to go to full Council for approval

	Potential Budget
	2022-23
Income	
Precept	48,000.00
Support Grant	693.00
Allotments	830.00
Broomhills	0.00
Mitre Field	10.00
Burial Ground	2,700.00
Grants Received	0.00
Footpaths	495.00
S106	0.00
Memorial Benches	0.00
VAT	1,000.00
S136	14,508.69
Reserves Interest	3.00
Arboreta	0.00
Petty Cash	0.00
Total Income	68,239.69

Expenditure				
	Broomhills maintenance and upkeep	1,344.06	Assume percentage increase of costs at 3%	
	Mitre Field	858.62		
	Burial Ground	2,355.55		
	Office	5,966.78		
	Salaries and Pension	18,222.89		
	Allotments	449.93		
	Footpaths	1,030.00		
	Litterbins	3,399.00		
	Signs	0.00		
	Cross	0.00		
	Benches, railings, steps	360.50		estimate 5 benches to be repainted
	Planters and refills	721.00		
	Defibrillators	0.00		
	Village Party	1,030.00	Asked for an estimate for climbing wall, approximating at this price	
	Christmas	0.00		
	Audit	406.85		
	Arboreta	515.00		
	Insurance	877.70	No tree survey needed	
	Loans	22,602.78		
	Legal	0.00		
	Village Hall	0.00		
	IT	234.44		
	Petty Cash	0.00		
	S137	100.00	Royal British Legion Donation for wreath	
	Move to reserves account	0.00		
	VAT	1,000.00		
Total Expenditure		61,475.11		
Total Income minus Expenditure 2022/23		6,764.58		
	(+ surplus / - deficit)			

Total Reserve brought forward for all accounts from 2021-22		85,835.34
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Forecast accounts as at 31st March 2023

<i>Current Account (less capital allocations)</i>	392.81
<i>Recreation Ground Account</i>	288.30
<i>Petty Cash</i>	81.76
<i>Reserves Account</i>	42,242.29
<i>Capital Allocations</i>	49,594.76
TOTAL	92,207.11

Earmarked Reserves in Current Account

	<u>2022-23</u>
New litter bin	1,500.00
S106 Broomhills	9,253.72
Work on allotments	304.00
IT equipment	946.04
S106 Brookside Close	6,991.00
Emergency Reserve for Flooding	10,000.00
Spoil heap at Burial Ground removal and landscaping	1,000.00
Tree maintenance	5,000.00
Jubilee celebrations	1,000.00
New light at Matthews jitty	2,300.00
Milton notice board	1,300.00
Mitre field	5,000.00
Village amenities in Milton	5,000.00
TOTAL EARMARKED RESERVES	49,594.76
<i>RBS Reserves</i>	<u>42,242.29</u>
TOTAL RESERVES	91,837.05

Chairman's Initials once full Council has approved: _____

10. Precept 2022-23

Resolved, all Councillors agreed to recommend to full Council the precept be set at £48,000.00

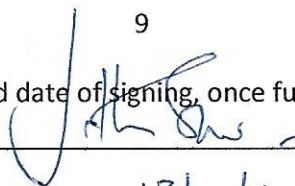
11. Any Other Business

a. Review of Committee Terms of Reference

Resolved, All Councillors agreed no revisions necessary

9

Chairman's Signature and date of signing, once full Council has approved:



13/12/21