

Repton Parish Council Meeting Minutes 23rd November 2020

Attendees: Councillors McArdle (chairman), Lloyd, Rainey, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon and the Clerk Caroline Crowder

Not present: Councillor Munnien

1. Apologies

None received.

2. Matters arising from Finance Meeting 25th November 2019

None.

The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.

John Saw -
29/11/21

4. Current Budget

	Budget 2020/2021	Actual to date 2020/2021	Forecast to year- end 2020/2021	Total forecast to year- end 2020/2021	Variance to budget 2020/2021
	£	£	£	£	£
Income					
Precept	42,285.72	42,272.00	0.00	42,272.00	-13.72
Support Grant	693.00	693.00	0.00	693.00	0.00
Allotments	787.50	72.00	800.00	872.00	84.50
Parks	1,690.50	58.00	200.00	258.00	-1,432.50
Burial Ground	5,400.00	2,400.00	1,700.00	4,100.00	-1,300.00
Bank Compensation	0.00	0.00	0.00	0.00	0.00
Footpaths	495.00	0.00	495.00	495.00	0.00
S106	0.00	0.00	0.00	0.00	0.00
Other	0.00	1,750.57	500.00	2,250.57	2,250.57
VAT	2,500.00	1,880.41	1,000.00	2,880.41	380.41
S136 (concurrent expenses)	10,845.00	0.00	14,197.49	14,197.49	3,352.49
Interest	65.94	22.45	1.50	23.95	-41.99
Arboretum		3,400.00	0.00	3,400.00	
Petty Cash		0.00	0.00	0.00	
Total Income	64,762.66	52,548.43	18,893.99	71,442.42	3,279.76

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3. Current Fees

All agreed to the playing fields and burial ground charges to remain the same. Allotment charges to increase; large undivided plots from £50.00 to £55.00, small divided plots from £36.00 to £40.00, all plots for those not in employment to stay the same at £25.00

<u>Facility</u>		<u>£</u>
Broomhills Playing Field & Pavilion	per hour for the pavilion	10.00
	for the erection of a marquee plus a £250 refundable deposit	500.00
	for the use of the car park (without other hire)	35.00
	Derby Triathlon Club per session	12.00
	Football Fees: Fixtures	35.00
	Football Fees: Juniors	6.00
	Football Fees: Training and ball skills	7.00
	DCC Youth Services (pavilion per evening)	25.00
Mitre Field	JOGS per annum	10.00
Monsom Lane Allotments	Large undivided plots	55.00
	Small divided plots	40.00
	All plots for those not in employment	25.00
Monsom Lane Burial Ground: (fees unchanged except children now from 0 – 18 years)	Purchase of new grave	300.00
	Purchase of child's grave	no charge
	Purchase of ashes plot	250.00
	Interment in grave	250.00
	Interment of ashes	200.00
	Interment of child	no charge
	Headstone fee	200.00
	Additional inscription	100.00
	Scattering of ashes	100.00
	Assignment of Exclusive Rights	100.00

4. Current Budget

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Parks	1,690.50	58.00	200.00	258.00	-1,432.50
Burial Ground	5,400.00	2,400.00	1,700.00	4,100.00	-1,300.00
Bank Compensation	0.00	0.00	0.00	0.00	0.00
Footpaths	495.00	0.00	495.00	495.00	0.00
S106	0.00	0.00	0.00	0.00	0.00
Other	0.00	1,750.57	500.00	2,250.57	2,250.57
VAT	2,500.00	1,880.41	1,000.00	2,880.41	380.41
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Expenditure	Budget	Actual to date	Forecast	Total	Variance
	2020/2021	2020/2021	to year-end 2020/2021	forecast to year-end 2020/2021	to budget 2020/2021
	£	£	£	£	£
Parks	7,063.14	7,841.71	1,829.00	9,670.71	2,607.57
Burial Ground	1,861.50	2,168.95	90.00	2,258.95	397.45
Office	5,695.27	3,745.19	1,200.00	4,945.19	-750.08
Salaries and Pension Payments	10,769.85	10,097.34	4,296.16	14,393.50	3,623.65
Allotments	385.93	668.95	190.00	858.95	473.02
Footpaths	1,000.00	540.00	0.00	540.00	-460.00
Village Amenities	3,597.99	6,174.34	2,290.57	8,464.91	4,866.92
Audit	1,438.81	914.80	0.00	914.80	-524.01
Arboretum	600.00	2,775.00	400.00	3,175.00	2,575.00
Insurance	993.25	828.78	0.00	828.78	-164.47
Loans	22,602.78	22,602.78	0.00	22,602.78	0.00
Legal	0.00	0.00	0.00	0.00	0.00
Village Hall	0.00	0.00	0.00	0.00	0.00
IT	237.93	182.00	366.44	548.44	310.51
Petty Cash	440.00	18.24	100.00	118.24	-321.76
S137	100.00	15,300.00	0.00	15,300.00	15,200.00
Move to reserves account	0.00	0.00	0.00	0.00	0.00
VAT	2,991.59	2,243.71	200.00	2,443.71	-547.88
Total Expenditure	59,778.04	76,101.79	10,962.17	87,063.96	27,285.93
Total Income and Expenditure 2020/21	4,984.62	-23,553.36	7,931.82	-15,621.54	-24,006.17

(+ surplus / - deficit)

Forecast Bank Balances at 31st March 2021

<i>current account (minus allocations)</i>	16,621.33
<i>recreation ground account</i>	288.30
<i>reserves account</i>	42,238.07
<i>allocations (held in current account)</i>	31,162.06
<i>petty cash</i>	81.76
	<u>90,391.52</u>

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5. Current Allocations

Allocations in Current Account		
PAID	Village Planters filling	
	One bench for next financial year	£300.00
	New litter bin	£1,500.00
	Signs	£1,000.00
PAID	Repton Village Hall donation	
	S106 contribution Broomhills work	£20,121.02
PAID	New fence at Mitre Field	
PAID	Defibrillator for Repton Village Hall	
PAID	New arboretum	
	Work on allotments	£304.00
	Laptop, monitor, keyboard, mouse	£946.04
	S106 contribution Brookside Close for Outdoor Sports Contribution	£6,991.00
	Total Capital Allocations	£31,162.06
RBS Reserves		£42,238.07
	TOTAL RESERVES	£73,400.13

6. Allocations for 2021-2022

All councilors agreed to carry forward any unused allocations from 2020/21 to 2021/22. Also to allocate £200.00 to the Royal British Legion donation and £10,000 to an emergency reserve.

Allocations carried over from 2020-21		
	One bench for burial ground	£300.00
	New litter bin	£1,500.00
	Signs	£1,000.00
	S106 Broomhills	£20,121.02
	Work on allotments	£304.00
	Laptop, monitor, keyboard, mouse	£946.04
	S106 contribution Brookside Close for Outdoor Sports Contribution	£6,991.00
New Allocations for 2021-22		
	Emergency reserve	£10,000.00
	S137 Royal British Legion Donation	£200.00
	subtotal	£41,362.06
RBS Reserves		42,238.07
	TOTAL	83,600.13

Current S106 Broomhills

<u>Draft Schedule of Work at Broomhills</u>	<u>Already Paid</u>	<u>VAT</u>	<u>Cost</u>	<u>Total Cost</u>
Windows and external doors	Defibrillator (2019-20)	365.40	1,827.00	2,192.40
Electrical works	Installation of Defibrillator (2019-20)	40.00	200.00	240.00
Plumbing works	Bidesign Fee	116.25	581.25	697.50
Floor finishes	Planning Fee	4.17	482.83	487.00
Fixtures and fittings	Fence repairs	0.00	439.90	439.90
Internal redecoration				
Defibrillator				
Roof				
TOTAL	TOTAL	525.82	3,530.98	4,056.80

S106 received 11/03/2019 23,652.00

S106 remaining 20,121.02

Current S106 Brookside Close

<u>Draft Schedule of Work at Brookside Close</u>	<u>Already Paid</u>	<u>VAT</u>	<u>Cost</u>	<u>Total Cost</u>

S106 received 11/03/2019 6,991.00

7. S106 Monies Available in the Future to Repton Parish Council

<u>Contribution</u>	<u>Development</u>	<u>Project to spend on</u>	<u>Amount Expected (£)</u>
Outdoor Sports	Cameron Homes, Milton Road	Improvements to the outdoor recreation facilities (pitch or pavilion) at Broomhills Playing Fields (£11,088.17 available ASAP)	20,460
Built Facilities	Cameron Homes, Milton Road	Extension to Repton Village Hall (£6,189.22 available ASAP)	11,420
Open Space	Maplevale Homes	Improvements at Broomhills Recreation Ground	21,260
Outdoor Sports	Maplevale Homes	Outdoor recreation improvements at Broomhills Recreation Ground	12,540
Built Facilities	Maplevale Homes	Extension to Repton Village Hall	6,954
TOTAL			72,634

Total available for Repton Village Hall £18,374

Total available for Broomhills (fields and pavilion) £54,260

Action Clerk to contact SDDC in relation to the S106 monies to confirm if the available monies above are reserved for Repton Parish Council only.

8. Revenue Budget Review and Proposals

Incomings based on no increase in precept. Outgoings based on a 2% increase in costs from the previous year, excluding any larger purchases that are not recurring ones.

All Councillors agreed to the proposed budget

	Proposed Budget 2021-22 £
Income	
Precept	42,272.00
Support Grant	693.00
Allotments	830.00
Parks	258.00
Burial Ground	4,100.00
Bank Compensation	0.00
Footpaths	495.00
S106	0.00
Other	0.00
VAT	1,000.00
S136	14,197.49
Reserves Interest	23.95
Transfer into reserves	0.00
Petty Cash	0.00
Total Income	63,869.44
Expenditure	
Parks	5,825.43
Burial Ground	2,304.13
Office	5,044.09
Salaries	14,681.37
Allotments	411.01
Footpaths	1,000.00
Village Amenities	5,370.51
Audit	933.10
Arboretum	533.46
Insurance	845.36
Loans	22,602.78
Legal	0.00
Village Hall	0.00
IT	559.41
Petty Cash	50.00
Proposed move to reserves	0.00
S137	204.00
VAT	1,000.00
Total Expenditure	61,364.64
Total Income and Expenditure 2021/22	2,504.80
(+ surplus / - deficit)	

Forecast Bank Balances as at 31st March 2022

Current Account (less capital allocations)	8,926.12
Recreation Ground Account	288.30
Petty Cash	81.76
Reserves Account	42,238.07
Capital Allocations	41,362.06
TOTAL	92,896.31

9. Broomhills Lane Pavilion and Playing Fields

Action Councillor Steel to seek updated quotes for the proposed work at Broomhills pavilion. All Councillors agreed that Councillor Steel had their agreement to go ahead with the work.

10. Precept 2021/2022

All Councillors agreed that the precept should stay at the same level for the next financial year. Action Clerk and Councillor McArdle to sign the precept request and return to SDDC

11. Any Other Business

None.

Appendix A; Signed Meeting Minutes for Finance Meeting held 25th November 2019



FinanceminutesNov19
signed.pdf

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29.11.21