# **Minutes of the Meeting of Repton Parish Council held virtually via Zoom at 19:30 on Monday 12th October 2020**

**Present**: Councillors McArdle (voted in Chairman), Lloyd (chairman for start of meeting only), Rainey, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon, and Steel.

**Absent:** Councillor Munnien

**Staff** **and** **public** **in** **attendance**: District Councillors Churchill and Haines and three members of public.

The meeting was recorded and this was declared on the agenda.

## Election of Chairman

Councillor Lloyd stood down as Chairman.

Councillor Sheldon proposed for Councillor McArdle to become chairman, this was seconded by Councillor Thomas. **All Councillors agreed and Councillor McArdle accepted the role.**

On behalf of everyone Councillor McArdle wished to thank Councillor Lloyd wholeheartedly for her dedication and commitment in taking over as Chair, especially during a difficult period of an election followed by a pandemic, it was greatly appreciated.

## Signing of declaration of chairman

**Action Chairman McArdle and the Clerk to digitally sign the declaration after the meeting, see appendix A.**

## election of vice chairman

Councillor Thomas proposed Councillor Dickson to become vice chairman, this was seconded by Councillor Lloyd.

Councillor Rainey proposed Councillor Sheldon to become vice chairman, this was seconded by Councillor Dickson.

**All agreed to both proposals, having two vice chairmen Councillors Dickson and Sheldon. Councillors Dickson and Sheldon accepted their roles.**

## Apologies

Apologies received from County Councillor Ford.

## Declaration of Interests

Councillor Perks for matters concerning the Repton Village Hall.

All Councillors for planning application DMPA/2020/0841 as the Council owns the property concerned.

## Dispensations on Declaration of Interests

**All Councillors agreed that Councillor Perks was allowed to provide information on matters concerning the Repton Village Hall.**

## Any Items to be taken with the public excluded

None

## Approval of the Minutes of the meeting held on 14th September 2020

**The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix B.**

***Standing Orders lifted for Public Speaking and Planning***

## Public Speaking

Sarah Tennant representing Repton School was present at the council meeting and assured all that they are still very focused on working with the community to ensure that pupils are following the government guidelines around the village. Whilst they are still trying to monitor the pupils entering the local shops, they cannot always have a member of staff stationed there. They have empowered the shops to refuse access to the pupils to ensure that the government guidelines are met. Councillor Sheldon wished the school to know that in his experience their pupils had been very polite.

Two members of the public wished to discuss planning application DMPA/2020/0828 as this affected their property. They advised they had no issue with a property being built next to them but that the proposal showed that the building would be within 5 metres of their property with 8 windows overlooking their garden, meaning that they would have little privacy. District Councillor Churchill advised he had been round to the property to look himself and as the plan showed it the new property would be higher than the neighbours meaning they would lose their privacy. He agreed to ask for this proposal to go to the planning committee. The Councillors agreed that the current proposal was in contravention of the Repton Neighbourhood Development Plan due to its domination over the neighbouring property. **All councillors agreed to object to the current proposal**.

## Planning Matters

**The Councillors agreed to object to planning application DMPA/2020/0828, due to it not conforming to the local plan with respect to loss of privacy, loss of daylight and visual intrusion of the neighbouring property. Action the Clerk to submit objection.** No other applications were objected to.

***Standing Orders Resumed***

## County, District and Parish Councillors’ Reports

District Councillor Haines advised that due to restrictions on working with Covid, sometimes not all bins were emptied on their usual collection day. If residents leave their bins out, they should be emptied the next day. The district councillors are hoping to start their surgeries again and will be doing this remotely rather than physically for the foreseeable future. The wild flower scheme had received positive feedback and they were now reviewing how to take this forward.

District Councillor Churchill advised to keep reporting any fly tipping seen, and the district council are clearing these away as quickly as possible. They have asked for the signage on Robin’s Cross to be refreshed. Discussions had taken place over the Repton Lunch Group restarting. SDDC are reticent to restart again yet but hoping that this may be possible soon. He and Councillor Dickson had attended the Trent Valley Transformation meeting. Enquiries have been made into having another crossing over the Trent but with initial costings at £4 million this is not likely to go ahead soon.

Councillor Thomas has agreed with a member of the public to have the planters in Repton refilled for winter, with the hope of also having plants in the grass near the vicarage. Councillor McArdle asked if the planters could be placed in a triangle by the cross. It was also agreed that the planter by the Village Hall could remain there.

Councillor Thomas had also noticed that the bench on the pastures had not been repainted. The contractor had not originally included this in their quote and had advised this would cost a further £60. **All agreed for this to be funded, Action the Clerk to instruct the contractor.**

The wrongly sited parking signs on the High Street were discussed as DCC have still not removed them. **The Parish Councillors were very unhappy that they were still in place and agreed to write to the Chief Executive of DCC, DCC Highways and County Councillor Ford asking for their immediate removal, by the latest end of 2020. Action Chair to document the letter and Clerk to send on behalf of the Parish Council.**

## Chairman’s Report

None due to new Chairman being only just appointed at the start of the meeting.

## Clerk’s Report

* 1. CiLCA training has been suspended by DALC due to lack of available trainer. Clerk to attend once this has been resolved.
  2. Burial ground records have all now been entered into a spreadsheet, the Clerk asked if the Councillors would like the records published on the website. **All agreed, Action the Clerk to send to Councillor Griffiths for uploading to the Parish Council website.**
  3. More silk poppies and a poppy wreath had been ordered from the Royal British Legion at a cost of £100 each. Two members of the public had volunteered again to set up the display on the Repton Cross, they were thanked by the Chair and **the clerk was actioned to send them a letter of thanks.**
  4. This year’s Remembrance Day would not be marked in the usual way due to Covid restrictions. Councillor Sheldon has volunteered to represent the Council and lay the wreath by the memorial on the 11th November 2020.
  5. Anybody wishing to attend the DALC Annual General Meeting are able to do so virtually, this is to be held on Tuesday 20th October 11:30.
  6. British Gas has advised that for the fuel bills at Broomhills they would be switching to monthly bills rather twice yearly.
  7. The Council were asked to consider making a decision on holding virtual meetings until the end of this financial year. **All agreed to this, the decision to be reviewed in March 2021.**
  8. Repton Village Hall has asked if the Clerk can become a trustee of the Village Hall. After some discussion the Councillors agreed to bring this item back on the next meeting’s agenda. **Action Clerk to include in the next meeting agenda.**
  9. **It was agreed to hold the Finance Meeting on Monday 23rd November 2020 by virtual meeting at 19:00.** This is a Council only meeting, no public attendance.
  10. **All Councillors agreed to the usual advert in the parish magazine for the fee of £64.00 for the coming year. Action Clerk to update the details and submit the advert.**
  11. **All agreed as PAT testing had been done at Broomhills last year; it was not needed this year.**
  12. **All agreed to using City Fire Derby for the fire equipment testing at Broomhills.**
  13. The clerk had received a complaint that the advertising boards near the cross were obstructing the planters. **All Councillors agreed that this should be taken up with DCC Highways and County Councillor Ford to have them removed due to road safety issues. Action Clerk to contact Highways and County Councillor Ford.**
  14. The water supply contract is up for renewal at the burial ground and allotments. **All Councillors agreed to fix for the next 5 years. Action the Clerk to submit application to South Staffordshire Water.**

## Elderly Services (Councillors Sheldon, Perks, Lloyd, McArdle)

* 1. Trent and Dove are to purchase The Dales from Derbyshire County Council. Councillor Sheldon asked if now was the best time to release the survey details to Trent and Dove. After some discussion it **was agreed by all Councillors to have a meeting with Trent and Dove first. Councillor Sheldon to set this up.**

## Youth/Playing Fields Facilities (Councillors Steel, Perks, Griffiths, Munnien)

* 1. Councillor McArdle advised that herself and Councillors Brown and Thomas had met with representatives from Repton Casuals to discuss the future of Broomhills. They agreed to work with them to find the optimum future plan for the use of all as a multi-sports venue. **Action Clerk to find the deeds to enable the Council to determine exactly what powers or options are available.**

## Village Maintenance and Footpaths (Councillors Dickson, Sheldon, Griffiths, Brown, McArdle, Munnion)

* 1. Councillor Dickson had reported to DCC that there was barbed wire still to be removed from footpath 13. He reported that this has now been done.
  2. Tanner’s Lane footpath application has been submitted by the Northern Footpaths Group.

## Burial Ground and Allotments (Councillors Rainey, Steel, Thomas, Griffiths, McArdle)

* 1. The broken seat in the burial ground can now be removed as Councillor McArdle has spoken to the family that donated it and they have no objection to the seat and the plaque attached to it being removed. **Action the Clerk to get this bench removed.**

## Village Heritage and Improvement (Councillors Thomas, Steel, Perks, Dickson)

* 1. Councillor McArdle had attended a meeting with the WI and Repton School about the plans for this year’s Christmas Tree. Given the current pandemic there would not be a switching on event. The WI asked if the Council could purchase another set of lights to join with the set purchased last year, approximately £300. **All Councillors agreed to this. Action Clerk to order the light.**

## Police/Safety and Highways (Councillors Griffiths, Dickson, Brown, Thomas, Rainey)

* 1. Councillor Griffiths is to meet with the PCSO at Broomhills in the next week to discuss security with them and the possibility of having CCTV. He will report back to the Council at the next meeting.

## Arboretum/Sledge Wood (Councillors Brown, Lloyd, Munnien)

1. Councillor Brown advised that the order has been placed with Woodgrow for the trees and work at the new Arboretum. He hoped the work would go ahead in the next few weeks.

## Information Technology (Councillors Griffiths, Munnien)

* 1. **All Councillors agreed to the Social Media policy.**

## Flood Protection (Councillors Sheldon, Brown, Dickson,; Dr Farrell)

* 1. Councillor Sheldon advised that there were now some Flood Wardens in the village. A flood plan is currently being produced.

## Finance

### Receipts since last meeting

**None**

### Payments for Approval

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Payment method/cheque number** | **Name** | **Description** | **Vat** | **Total** | **Details for banking** | **Notes** |
| 15/09/2020 | Direct Debit | South Staffs Water | Water Cemetery and Allotments |  | £88.95 | Current Account | Direct Debit |
| 15/09/2020 | Direct Debit | South Staffs Water | Water Cemetery and Allotments |  | £88.95 | Current Account | Direct Debit |
| 15/09/2020 | Direct Debit | South Staffs Water | Water Broomhills |  | £47.94 | Current Account | Direct Debit |
| 12/10/2020 | Direct Debit | Public Works Loan Board | Loan repayment |  | £11,301.39 | Current Account | Direct Debit |
| 01/10/2020 | BACS | C J Crowder | Clerk Salary |  | £1,132.26 | Current Account | Information only |
| 01/10/2020 | BACS | HMRC | NI and PAYE |  | £57.86 | Current Account | Information only |
| 01/10/2020 | BACS | Zoom (via C J Crowder) | Zoom meetings | £2.40 | £14.39 | Current Account | Approval sought |
| 01/10/2020 | BACS | Viking (via C J Crowder) | Ink | £6.60 | £39.58 | Current Account | Approval sought |
| 01/10/2020 | BACS | Mercia Garden Care | Burial ground maintenance |  | £180.00 | Current Account | Approval sought |
| 01/10/2020 | BACS | C Hawksworth | Broomhills Cleaning |  | £36.00 | Current Account | Approval sought |
| 01/10/2020 | BACS | Vodafone (via C J Crowder) | Mobile phone top up |  | £10.00 | Current Account | Approval sought |
| 01/10/2020 | BACS | Superannuation Fund | Pension payment |  | £249.07 | Current Account | Information only |
| 01/10/2020 | BACS | Repton Village Hall Company | Office Rent |  | £230.00 | Current Account | Standing Order |
| 01/10/2020 | BACS | Mercia Garden Care | Broomhills fence repairs |  | £439.90 | Current Account | Approval sought |
| 02/10/2020 | BACS | Repton PCC | Advert in The Village News |  | £64.00 | Current Account | Approval sought |
| 12/10/2020 | BACS | St Johns Ambulance | Defibrillator | £365.40 | £2,192.40 | Current Account | Approval sought |
|  |  |  | **TOTAL** | **£374.40** | **£16,172.69** |  |  |

**Resolved, all payments approved. Councillors Dickson and Lloyd to digitally sign off on payments after the meeting. See appendix B.**

## Bank Balances

Current Account £47,850.93

Recreation Ground Account £1,003.02

Reserves £42,236.66

Petty Cash £81.76

## Asset Register

No updates

## Correspondence (received since last agenda until 6th October 2020)

* 1. DALC: Playground Inspections and Safety Training course - Whitworth Centre, Darley Dale, Matlock - 15 October 2020, Derbyshire Association of Local Councils - Annual General Meeting - Excellence Awards Ceremony - 11.30am - 20 October 2020, DALC - Councils' Get Together Sep 23, 2020 4:00 PM, Effective Town & Parish Council Communications & Engagement in a Post-Lockdown World - Seminar - 1st October 2020 - Via Zoom, FW: MHCLG / NALC Right to Contest Snapshot Online Survey - Request To Circulate To Member Councils For Completion By 9/10, Pse, Public Governor elections at Derbyshire Community Health Services NHS Foundation Trust, Clerk & Councillor Get Together - Planning consultation, September newsletter, DALC Annual General Meeting, Tuesday 20th October 2020, 11.30am
  2. SDDC: Hilton, Marston on Dove and Hoon Neighbourhood Development Plan consultation, Playing Pitch Strategy, Temporary Road Closure: Knights Lane, Repton
  3. DCC: Community News - 4 September 2020, A message to Town and Parish Councils from Derbyshire County Council, Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2020, Temporary Road Closure: Brook End, Repton, Community News - 22 Sept 2020, LGA webinar on public sector exit payments 23rd September 2pm, Derbyshire Pension Fund - LGPS employer newsletter, issue 168, Derbyshire and Derby Minerals Local Plan
  4. NALC: Rebuilding Communities x 6, Chief Executives Bulletin x 5, Coronavirus Update x 2
  5. SDDC Planning
  6. District Councillor Andrew Churchill: Fly Tipping Report, Repton Flood Meeting, Do It Now - Contact reference F733604,  Do It Now - Contact reference F733603, Temporary Road Closure: Knights Lane, Repton, More Fly Tipping
  7. District Councillor Kerry Haines: Great British September Clean, Introducing TTTV for Parish Councils Zoom call
  8. Repton Village Hall Chair: RVH Users x 2, Info for all connected with RVH: recent Govt Covid update
  9. South Derbyshire CVS: Stronger South Derbyshire Bulletin 1 October, Stronger South Derbyshire Bulletin 23 September, Stronger South Derbyshire Bulletin 18 September
  10. Councillor McArdle: Broomhills Lane Facilities

## Date and time of next Parish Council meeting

Monday 9th November 2020, 19:30 by virtual zoom meeting

## Appendix A: Signed Chairman’s Declaration



## Appendix B: Signed July 2020 Minutes



## Appendix C: Signed Payment Schedule

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