

MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD VIRTUALLY VIA ZOOM AT 19:30 ON MONDAY 14TH DECEMBER 2020

Present: Councillors McArdle (Chairman), Lloyd, Dickson, Perks, Brown, Thomas, Griffiths, Sheldon and Steel.

Absent: Councillors Munnien and Rainey

Staff and public in attendance: Clerk Caroline Crowder, District Councillors Churchill and Haines, County Councillor Ford and two members of public.

The meeting was recorded and this was declared on the agenda.

1. APOLOGIES

Councillor Rainey had submitted his apologies before the meeting to the Clerk.

2. DECLARATION OF INTERESTS

None.

3. DISPENSATIONS ON DECLARATION OF INTERESTS

None.

4. ANY ITEMS TO BE TAKEN WITH THE PUBLIC EXCLUDED

None

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 9TH NOVEMBER 2020

The minutes were unanimously approved and will be digitally signed by Chairman McArdle as a correct and true record after the meeting, see appendix A.

Standing Orders lifted for Public Speaking and Planning

6. PUBLIC SPEAKING

Sarah Tennant representing Repton School was present. She advised that it had been quiet at the school as they were having as little interaction with the Villagers as possible. The students will be back in early January and the School will be reviewing the Covid-19 arrangements just before they are due back to ensure that Government guidelines are adhered to.

7. PLANNING MATTERS

Nothing to report.

Standing Orders Resumed

8. COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

- a. County Councillor Ford advised that the council were putting into place their plans for Covid-19 testing and vaccinations. Out of the four trackers across the county South Derbyshire were the highest. They are accelerating the testing programme. He reminded people of hands, face, space. Councillor Sheldon believed that DCC were not focusing on the everyday work enough. County Councillor Ford updated the council on a new initiative called ShopAppy, it is aimed at small businesses who can join and get advice for free, for one year. John Port School were in receipt of S106 monies. He had escalated the lack of response on the license application for the Mercia sign.
- b. District Councillor Haines advised that the refuse collection calendars had now been issued out. The depot is to be well staffed over the Christmas period, anybody with issues are welcome to contact herself and District Councillor Churchill who can escalate these to the depot. Investigations over fly tipping had taken place and 35 fixed penalty notices had been issued.
- c. District Councillor Churchill had reported today a fly tipping incident at the end of Robin's Cross and End Lane. The Area Forums are due to restart in the new year and will be held virtually. Some contentious planning issues are still ongoing and he is watching these closely. The trees along Matthew's Jitty have been cut however the one around the lamppost had not been cut.
- d. Councillor Sheldon had been in discussions with Reverend Flowerdew. There is an education arm of the local community group that are wanting to assist children who may be missing out. He asked the Council if they would consider ring fencing £100.00 to assist the group if needed. **All Councillors agreed. Action the clerk to update the budget.**
- e. Councillor Brown was concerned that a dog waste bin was not being emptied. Upon further discussion it was found to be the one that is under the management company control and not the district or parish councils. District Councillor Churchill advised that the residents of that area need to form a committee to ensure that their management company were emptying this bin. He along with District Councillor Haines will contact the management company to complain again. The Councillors wished to also contact them again, **action the Clerk to email the management company on this issue.**
- f. Councillor Thomas asked for an update on the painting of the benches and steps and railings. The Clerk advised that our contractor was waiting for a dry spell for them to be able to undertake this work.

9. CHAIRMAN'S REPORT

- a. Chairman McArdle advised the Council that she had received the resignation letter of Councillor Munnien. She had reluctantly accepted her resignation and hoped that at some later date she may be able to stand again. The Council wish to fill this vacancy. **Action the Clerk to contact SDDC and ask what process we need to follow.**
- b. The Councillors discussed the Derbyshire and Derby Minerals Local Plan Sand and Gravel Consultation. The Clerk had submitted a comment to DCC on their behalf before the meeting expressing their concerns over noise, dust; and the environmental, archaeological, historic and visual impacts of the site. It was discussed that the Council would like to work with Willington Parish Council on the potential of a new crossing over the Trent between the two parishes.

10. CLERK'S REPORT

- a. SDDC have suggested that the 2020 dates for the Summer Holiday Provision be moved directly over to 2021, at an approximate cost of £870.00. **All Councillors agreed to this, dependent on the Covid restrictions that may be in place at that time.**
- b. The emergency lighting check has been carried out at Broomhills. There were two light fittings that failed the check and have now been replaced. The Council will be invoiced for the work.
- c. Chairman McArdle and the Clerk had authorised the installation costs of the defibrillator donated to the Repton Village Hall, the Council will be invoiced for the work. **All Councillors agreed to this.**

11. FLOOD PROTECTION

Councillor Sheldon had attended a meeting along with District and County Councillors and members of the public. District Councillor Churchill advised that there may be some things that the District and County Council could set up to help with monitoring the flooding, that could then be handed over to the Parish Council to maintain, such as a water level monitor on the brook that could send out text alerts. Councillors Brown and Dickson wished to be involved in any future meetings.

12. ELDERLY SERVICES (COUNCILLORS SHELDON, PERKS, LLOYD, MCARDLE)

Councillor Sheldon updated the Council on a meeting that had been held with the Chief Executive of SDDC. The Chief Executive agreed that they would like to work alongside the Parish Council and Trent and Dove for the plans around The Dales. As soon as they have set a working group up they will invite the Council to join. Councillor Sheldon will issue out a report to all Parish Councillors.

13. YOUTH/PLAYING FIELDS FACILITIES (COUNCILLORS STEEL, PERKS, GRIFFITHS, MUNNIEN)

- a. Councillor Steel is getting tenders in for the replacement of the windows and doors with the hope of work starting early February 2021. He is also getting quotes for the electrical upgrade work to the LED lights. Chairman McArdle thanked him for all his hard work.
- b. Councillors McArdle and Thomas had met with Repton Casuals. Councillor Thomas had summarised the legal documents for Broomhills Playing Fields and presented to them. Councillor Lloyd also mentioned that the fields had Queen Elizabeth Field status which meant they were protected for recreational use by everyone in the village, not an exclusive use by one group.

14. VILLAGE MAINTENANCE AND FOOTPATHS (COUNCILLORS DICKSON, SHELDON, GRIFFITHS, BROWN, MCARDLE, MUNNION)

Councillor Dickson advised that North Staffordshire Footpaths Group had submitted an application for the path from Tanners Lane to the field. Also that a member of the public was looking into the footpath, from Monsom Lane to the Twyford ferry.

15. BURIAL GROUND AND ALLOTMENTS (COUNCILLORS RAINEY, STEEL, THOMAS, GRIFFITHS, MCARDLE)

Nothing to report.

16. VILLAGE HERITAGE AND IMPROVEMENT (COUNCILLORS THOMAS, STEEL, PERKS, DICKSON)

- a. County Councillor Ford is chasing up the licence application as the Clerk has escalated it to him.

17. POLICE/SAFETY AND HIGHWAYS (COUNCILLORS GRIFFITHS, DICKSON, BROWN, THOMAS, RAINEY)

Nothing to report.

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18. ARBORETUM/SLEDGE WOOD (COUNCILLORS BROWN, LLOYD, MUNNIEN)

Councillor Brown reported that all the new trees looked good. He felt there should be some maintenance work undertaken before the growing season starts, and will bring this back to the council in a future meeting.

19. INFORMATION TECHNOLOGY (COUNCILLORS GRIFFITHS, MUNNIEN)

Councillor Griffiths reported that the Facebook page was now live and he would continue to update it.

20. FINANCE

a. RECEIPTS

- I. Interest £0.35 (receiving account: RBS reserves)
- II. Memorial fees £300.00 (receiving account: Current)
- III. Interment fees £200.00 (receiving account: Current)
- IV. Transfer from Recreation Ground Account to Current Account for grass cutting (2019/20) and new gate £1,724.72 (receiving account: Current)
- V. Transfer funds from Current Account to Recreation Ground Account £1,000.00 (receiving account: Recreation Ground)
- VI. Donation from DCC towards cost of defibrillator bought for Repton Village Hall £500.00 (receiving account: Current)
- VII. Rights of Way Minor Maintenance Agreement £495.00 (receiving account: Current)

B/McA

b. PAYMENTS FOR APPROVAL

| Date | Payment method/cheque number | Name | Description | Vat | Total | Details for banking | Payment from |
|----------|------------------------------|---|---|----------------|------------------|-----------------------------|---------------------------|
| 14/12/20 | BACS | Repton Recreation Ground cross charge | Invoice from current account for grass cutting last year and new gate | | 1,724.72 | Approval Sought | Recreation Ground Account |
| 14/12/20 | BACS | FindmySupplies (via C J Crowder) | Printer ink | | 31.69 | Approval Sought | Current Account |
| 14/12/20 | BACS | Legalesign Limited | Digital Signing software annual subscription | 14.40 | 86.40 | Approved by Clerk and Chair | Current Account |
| 14/12/20 | Direct Debit | British Gas | Broomhills Electricity | 4.32 | 90.85 | Information Only | Current Account |
| 14/12/20 | BACS | Woodgrow Horticulture Ltd | New arboretum trees | 442.00 | 2,652.00 | Approval Sought | Current Account |
| 14/12/20 | BACS | R Massey and Son Ltd (reimburse T Skeith) | Wire and netting for poppies | 0.66 | 3.99 | Approval Sought | Current Account |
| 14/12/20 | BACS | R Massey and Son Ltd (reimburse T Skeith) | Wire and netting for poppies | 2.32 | 13.98 | Approval Sought | Current Account |
| 14/12/20 | BACS | Transfer to Recreation Ground Account | Transfer to Recreation Ground Account | | 1,000.00 | Approval Sought | Current Account |
| 14/12/20 | BACS | Vodafone (via C J Crowder) | Mobile phone top up | | 10.00 | Approval Sought | Current Account |
| 14/12/20 | BACS | Zoom (via C J Crowder) | Zoom meetings | 2.40 | 14.39 | Approval Sought | Current Account |
| 14/12/20 | BACS | C J Crowder | Clerk Salary | | 789.30 | Approval Sought | Current Account |
| 14/12/20 | BACS | Derbyshire CC - Superannuation Fund | Pension payment | | 219.69 | Approval Sought | Current Account |
| 14/12/20 | Standing Order | Repton Village Hall Company | Office Rent | | 230.00 | Information Only | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Gsuite payment November | 0.93 | 5.57 | Approval Sought | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Gsuite reimbursement July | 0.97 | 5.81 | Approval Sought | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Backblaze | 10.93 | 54.61 | Approval Sought | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Gsuite reimbursement August | 0.92 | 5.51 | Approval Sought | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Gsuite reimbursement September | 0.89 | 5.36 | Approval Sought | Current Account |
| 14/12/20 | BACS | Ian Griffiths | Gsuite reimbursement October | 0.89 | 5.36 | Approval Sought | Current Account |
| 14/12/20 | BACS | Aldi (via O Jowett) | Planter refill | 2.49 | 14.94 | Approval Sought | Current Account |
| 14/12/20 | BACS | Planters Garden Centre (via O Jowett) | Planter refill | | 16.73 | Approval Sought | Current Account |
| 14/12/20 | BACS | B and Q (via O Jowett) | Planter refill | | 92.25 | Approval Sought | Current Account |
| 14/12/20 | BACS | B and Q (via O Jowett) | Planter refill | | 46.25 | Approval Sought | Current Account |
| 14/12/20 | BACS | Amazon (via Clerk) | Rubber bands | 0.31 | 1.87 | Approval Sought | Current Account |
| 14/12/20 | BACS | C Hawkesthorn | Broomhills Cleaning | | 36.00 | Approval Sought | Current Account |
| 14/12/20 | BACS | City Fire | Broomhills Fire Safety Check | 19.40 | 116.40 | Approval Sought | Current Account |
| 14/12/20 | BACS | SDDC | Burial Ground and Broomhills Bin Collection | | 655.18 | Approval Sought | Current Account |
| 14/12/20 | BACS | Simply Antivirus (via C J Crowder) | McAfee Anti-Virus Software | 2.17 | 12.99 | Approval Sought | Current Account |
| | | | TOTAL | £506.00 | £7,941.84 | | |

Resolved, all payments approved. Councillors Dickson and Lloyd to digitally sign off on payments after the meeting. See appendix B.

C. BANK BALANCES

| | |
|---------------------------|------------|
| Current Account | £44,325.79 |
| Recreation Ground Account | £288.30 |
| Reserves | £42,238.07 |
| Petty Cash | £81.76 |

d. ASSET REGISTER

The Clerk has received information from the internal auditor around what should be recorded on the asset register. It is being updated and will be presented back to the Council at a later meeting.

22. CORRESPONDENCE (RECEIVED SINCE LAST AGENDA UNTIL 1ST DECEMBER 2020)

- a. DALC: Clerk and Chair's on line meetings – yesterday; Government Updated Guidance on Remembrance Events; HR Revised Furlough Leave; Newsletter - November 2020; Training Update
- b. SDDC: Active Communities & Health Team - Autumn 2020 Newsletter
- c. DCC: 05 Nov 2020; 9 November 2020, Newsletter 18 November; Mobile Library Routes; Mobile library Routes 14 December 2020 to 19 March 2021; Emergency Road Closure: Brook End, Repton; Snow Warden Reminder; Community News 26 Nov 2020
- d. NALC: Announcement: Coronavirus update x 4; Rebuilding Communities x 4, Chief Executive's Bulletin x 4
- e. District Councillor Andrew Churchill: Police New Arrival; Advise on Flooding for your Communities
- f. District Councillor Kerry Haines: DMPN/2020/1057 - Further concern
- g. South Derbyshire CVS: Stronger South Derbyshire Bulletin 6 November; South Derbyshire CVS Foodbank...Winter Giving Campaign; Stronger South Derbyshire Bulletin 20 November
- h. Councillor Dickson: GP Health Care Facilities in Repton x 2; Gravel Extraction at Repton, Milton, Foremark and Newton Solney
- i. Councillor McArdle: The Dales/Fisher Close, Repton
- j. Treetops Hospice: Light Up a Life
- k. Air Ambulance Virtual Santa Fun Run
- l. Office of National Statistics: Census 2021
- m. Support Staffordshire: Trent Talks with Transforming the Trent Valley
- n. NHS Derby and Derbyshire Clinical Commissioning Group: Re: GP Heath Care facilities in Repton
- o. Village News Magazine: The Village News Magazine –December issue

23. DATE AND TIME OF NEXT PARISH COUNCIL MEETING

Monday 11th January 2021, 19:30 by virtual zoom meeting

APPENDIX A: SIGNED NOVEMBER 2020 MINUTES



10-2020 November
9th - signed.pdf

APPENDIX B: SIGNED PAYMENT SCHEDULE



December 2020
Agenda Payment Requ

Barbara McArdle

Document Information

Document

| | |
|------------------|---|
| Title | 11-2020 December 14th |
| ID | 8a46fbb5-8620-4a41-8455-0858ddb5c6f8 |
| Status | Signed |
| Sender | Caroline Crowder (clerk@repton-pc.gov.uk) |
| Dept/business | Repton Parish Council |
| Dept/business ID | repton-parish-council |
| PDF Certified | True |

Signers

| | |
|--|----------------|
| Name | Authentication |
| Barbara McArdle <barbara.mcardle@live.co.uk> | Email |

History

| Event | User | IP address | Date/Time |
|---|--|----------------|---------------------------------|
| 11-2020 December 14th created by Caroline Crowder | Caroline Crowder (clerk@repton-pc.gov.uk) | 86.18.159.248 | Mon, 11 Jan 2021 20:43:53 +0000 |
| 11-2020 December 14th emailed to Barbara McArdle | Caroline Crowder (clerk@repton-pc.gov.uk) | | Mon, 11 Jan 2021 20:43:56 +0000 |
| Barbara McArdle <barbara.mcardle@live.co.uk> opened email for 11-2020 December 14th | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:27 +0000 |
| 11-2020 December 14th visited by Barbara McArdle <barbara.mcardle@live.co.uk> | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:32 +0000 |
| Initials applied (page 1) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:45 +0000 |
| Initials applied (page 2) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:49 +0000 |
| Initials applied (page 3) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:50 +0000 |
| Initials applied (page 4) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:52 +0000 |
| Initials applied (page 5) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:53 +0000 |
| Initials applied (page 6) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 20:59:56 +0000 |
| Signature applied (page 7) | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 21:00:16 +0000 |
| Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document. | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 21:00:24 +0000 |
| Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation. | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 21:00:24 +0000 |
| Signer offered option to accept or reject document | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 21:00:24 +0000 |
| Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document | Barbara McArdle (barbara.mcardle@live.co.uk) | 86.139.241.187 | Mon, 11 Jan 2021 21:00:24 +0000 |