

**Minutes of the Meeting of Repton Parish Council held in the Repton Village Hall at 19:30 on
Monday 9th March 2020**

Present: Councillors Lloyd (Chairman), Sheldon, Rainey, Dickson, Perks, Brown, Munnien and Griffiths.

Staff and public in attendance: District Councillors Churchill and Haines, County Councillor Ford and two members of the public.

At the start of each meeting we are required to point out the fire exits and fire assembly point, in case of any alarms during the meeting.

1. Apologies

Councillors Steel, Thomas and McArdle.

2. Declaration of Interests

Planning Application DMPA/2020/1321, Councillor Munnien personal interest.

3. Approval of the Minutes of the meeting held on 10th February 2020

The minutes were unanimously approved and signed by Chairman Lloyd as a correct and true record.

Standing Orders lifted for Public Speaking and Planning

4. Public Speaking

- a. A member of the public had come along to the meeting as they were interested in the recent flooding issues seen in the village. They advised that a local resident had set up a WhatsApp group to keep affected villagers up to date. They were also pleased to see that residents pulled together and helped each other during the recent issues.

5. Planning Matters

Planning application DMPA/2019/1305, Councillor Dickson expressed that he was unhappy with this application due to its aesthetics, however this is not a reason that we can use for an objection. No comments on all other applications.

Standing Orders Resumed

6. County, District and Parish Councillors' Reports

- a. County Councillor Ford has been busy with all the flooding issues, DCC believe that it will cost at least £23 million to fix the flooding issues. They may have to use their reserves. The footpath between Repton and Willington has been cleared as part of the clean-up work following the floods. DCC have put an increase on the council tax of 2 % to deal with the increasing costs of social care, apart from that they have not raised anything else. There are no further updates regarding the Dales. The traffic order is currently being put into a consultation package and he will advise when this is ready to go out for consultation.
- b. District Councillor Haines advised that their recent surgery in the Maple Café had gone well. They had been alerted to an issue outside the Village Hall with drop kerbs not matching on both sides of the road, making it difficult for people with mobility aides to cross the road. Parking issues on Askew Grove were highlighted and they are contacting Repton School to discuss this further with them.
- c. District Councillor Churchill advised that a recent email had gone out from SDDC on the differences between concurrent functions and the precept. They are proposing that they hold a monthly drop in surgery in Repton. He has reported the very bad potholes on Mount Pleasant Road to DCC. He noted that following work on the drainage around

Brook House, it had not been affected by the recent flooding. Tree roots had been removed from the drains; however these will most probably grow back and cause future issues. Pinfold Lane also had similar issues. A tree had been vandalised recently and the Police had been informed by a resident.

- d. Councillor Dickson had attended the recent Area Forum in Findern. He had been advised that the railway barriers in Willington would have an increased time out of three minutes for the barriers to reopen being introduced as a safety measure.

7. Chairman's Report

- a. Emails from the new account for the clerk had not been going out correctly and some people may find they had not received all communications sent out. **Action Councillor Griffiths to check into the issue**
- b. Mitre Field was missing off the proposed asset list. **Action Clerk to add onto asset register**
- c. Thank you to Owen Taylor for filling the planters that were now displayed on the triangle near the Cross.
- d. Thank you to DCC for clearing the pathway between Repton and Willington
- e. It was agreed that letters would be sent to the Greedy Pig, Dentist and Red Lion about their advertising boards, as they were obscuring the view of the planters that are a community asset. During the recent windy weather they had also blown over causing a danger to motorists, cyclists and passers-by.
- f. All were asked to keep up to date with any Coronavirus guidelines.
- g. A few instances of anti-social behaviour had been observed around the village, all were asked to report any issues that they witnessed.

8. Clerk's Report

- a. **All agreed to increase the clerk's hours to 14 hours per week from the 1st January 2020. Clerk and Chair to sign new contract.**
- b. All agreed that an appraisal should be one-to-one and the Chair should arrange this with the Clerk for April each year. Salary review would follow after the appraisal. **Action Clerk to ask DALC if there are any guidelines for the appraisal.**
- c. One update to the circulated policies was needed, adding Mitre Field to the asset list. **All agreed to accept that proposed changes to the following policies: Annual Financial Risk Assessment, Asset List, Code of Conduct, Complaints Procedure, Equal Opportunities, Freedom of Information Act, Grievance, Harassment, Information Available Freedom of Information Act, Privacy Notice, Recording and Filming of Parish Council Meetings Protocol, Retention of Records and Standing Orders.**
- d. **All agreed to cancel cheque number 2800 as this had not been cashed from the financial year 2018/19.**
- e. Clerk requested to attend the following training courses: Grant Funding, Burials and Cemetery, Law and Good Practice, CiLCA intro, 1 and 2. Councillor Brown requested to attend Councillor Essentials. **All agreed, Clerk to book with DALC.**
- f. Increase in clerk's hours has triggered the need to join a pension scheme. Clerk proposed to join DCC as they had a section for parish council employees. **All agreed that DCC should be the pension provider. Clerk to facilitate joining.**

9. Elderly Services (Councillors **Sheldon**, Perks, Lloyd, McArdle)

- a. Two meetings for this working group have been held, the next meeting will be in the middle of April. They are currently working in pairs inspecting the village area.

10. **Youth/Playing Fields Facilities** (Councillors **Steel**, Perks, Griffiths, Munnien; Mr Skeith)

- a. Broomhills – Councillor Steel was not available for the meeting however he is seeking quotations and will report back to the council once he has received these.
- b. Playing Field inspections are ongoing by Councillor Griffiths. He has agreed to speak to the SDDC contact about their play inspections to ensure that everything is being covered.
- c. Mitre Field fence repairs are due to start on the 19th March, Councillor Rainey has the key to unlock the gate.

11. **Village Maintenance and Footpaths** (Councillors **Dickson**, Sheldon, Griffiths, Brown, McArdle, Munnion)

- a. Footpath between Repton and Willington has been cleared by DCC.
- b. The pavement on Burdett Close has been reported and County Councillor Ford has asked the Area Manager to go out and check the current state of the pavement.
- c. Community Facility Funding, **Action Clerk to ensure this goes onto next month's agenda.**
- d. Severn Trent Community Fund, **Action Clerk to ensure this goes onto next month's agenda.**
- e. Footpath 11, there has been an issue with the stile, Councillor Dickson has asked them to repair this.
- f. The gate at Brook End is sometimes not accessible, all asked to keep an eye on this as it should be left open.

12. **Burial Ground and Allotments** (Councillors **Rainey**, Steel, Thomas, Griffiths, McArdle)

All agreed to pay Mercia Garden Care for the recent work they have undertaken.

13. **Village Heritage and Improvement** (Councillors **Thomas**, Steel, Perks, Dickson)

- a. The two new planters are available for planting. **Action Clerk to advise Owen Jowett**

14. **Police/Safety and Highways** (Councillors **Griffiths**, Dickson, Brown, Thomas, Rainey)

- a. Flooding, a liaison group is being set up; there is a meeting in the Repton Village Hall on the 20th March at 19:00. At least one flood warden is needed. Various areas around the village need to be inspected and reported. The Environment Agency will be invited to the meeting as will Derbyshire County Council who has overall responsibility. The Parish Council will keep monitoring the flooding situation and will ensure that any issues are reported to the appropriate authority. District Councillor Churchill advised that he had a digital plan of Repton for the sewers which he has given to Councillor Sheldon. The DCC web pages are full of information and the Parish Council agreed to keep their webpages updated with this information too. **All agreed to a new working group for Flooding, joining with members of the community. Councillors Sheldon, Brown and Dickson to be Repton Parish Council representatives.**
- b. Repton School parking is being looked into and District Councillor Churchill is liaising with them.

15. **Arboretum/Sledge Wood** (Councillors **Brown**, Lloyd, Munnien; Mr McGahan)

- a. The preparation work has been completed by Woodgrow on the new arboretum. Residents were informed before the work and Councillor Brown has kept them updated. Councillor Brown inspected the old arboretum with Woodgrow who have identified some issues that need looking in to. He will draw up a document outlining the work needed. Planting season for the trees would be in September. SDDC have already advised what trees should be planted. **Action Councillor Brown to document an article for the parish newsletter inviting people to purchase trees.**

16. **Neighbourhood Development Plan and Planning** (Councillors **Lloyd**, Perks, Sheldon, Munnien, Rainey; Mr Thompson)

19. Correspondence

| From | Subject | Date Received |
|---------------------|--|--|
| SDDC | South Derbyshire Environmental Forum | 28/01/2020 |
| DALC | 20 miles per hour speed limit – DCC | 29/01/2020 |
| NALC | Newsletter | 29/01/2020 12/02/2020 12/02/2020 |
| DALC | Derbyshire Constabulary Invitation | 29/01/2020 |
| NALC | Spring conference 2020 | 30/01/2020 20/02/2020 13/02/2020 |
| St Wystans Church | Conservation Management Plan | 31/01/2020 |
| SDDC | Severn Trent Community Fund | 31/01/2020 |
| NALC | Chief Executives Bulletin | 31/01/2020 07/02/2020 16/02/2020 21/02/2020 |
| Police | Spotlight Newsletter | 03/02/2020 |
| Trent Valley Org | Invitation to beaver information evening | 03/02/2020 |
| NALC | NALC Study Tour | 03/02/2020 18/02/2020 |
| SDDC | South Derbyshire Local Green Spaces Modifications Consultation | 04/02/2020 |
| DCC | Parish and Town council Liaison Forum | 05/02/2020 |
| SDDC | Repton Area Agenda pack | 05/02/2020 |
| SDDC | Flood Liaison Meeting – Environment Agency Briefing Notes | 05/02/2020 |
| DALC | Training Timetable | 06/02/2020 |
| SDDC | Age UK Scam | 10/02/2020 |
| DALC | Councillor Essential Training Courses Venues | 13/02/2020 |
| DCC | Live Stronger for Longer | 17/02/2020 |
| SDDC | Repton Flooding Notes – Sunday 16/02/20 | 17/02/2020 |
| DCC | Emergency Road Closure: B5008 Willington Road, Repton | 18/02/2020 |
| SDDC | Message to Councillors re Flooding | 18/02/2020 |
| DALC | Spring Seminar – 12 March 2020 – Alfreton Hall | 20/02/2020 |
| SDDC | Flood Liaison Minutes | 21/02/2020 |
| Heather Wheeler, MP | Financial Help for Flooded Properties | 21/02/2020 |
| SDDC | Update on Refuse/Compost Collections missed due to Flooding | 21/02/2020 |
| SDDC | Calling all community groups in South Derbyshire and the wider national forest | 24/02/2020 |
| DALC | NALC/BTA Toilet Tax Survey | 25/02/2020 |
| SDDC | Review of Charitable Collections Policy | 25/02/2020 |

20. Date and time of next Parish Council meeting

Monday 20th April 2020, 19:00 for the Parish Meeting followed by the Parish Council Meeting in the Meeting Room at Repton Village Hall






03-2020 March 9th

Final Audit Report

2020-04-21

| | |
|-----------------|--|
| Created: | 2020-04-20 |
| By: | Caroline Crowder (clerk@repton-pc.gov.uk) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAASPKSUdP9dntS3HNaHDSiKDmO0u-cWQtr |

"03-2020 March 9th" History

-  Document created by Caroline Crowder (clerk@repton-pc.gov.uk)
2020-04-20 - 7:39:54 PM GMT- IP address: 86.21.108.220
-  Document emailed to Carol Lloyd (cl.l@btinternet.com) for signature
2020-04-20 - 7:41:39 PM GMT
-  Email viewed by Carol Lloyd (cl.l@btinternet.com)
2020-04-21 - 4:48:31 AM GMT- IP address: 86.158.159.15
-  Document e-signed by Carol Lloyd (cl.l@btinternet.com)
Signature Date: 2020-04-21 - 10:20:50 AM GMT - Time Source: server- IP address: 86.158.159.15
-  Signed document emailed to Caroline Crowder (clerk@repton-pc.gov.uk) and Carol Lloyd (cl.l@btinternet.com)
2020-04-21 - 10:20:50 AM GMT