

Minutes of the Meeting of Repton Parish Council held virtually via Zoom meeting at 19:30 on Monday 8th June 2020

Present: Councillors Lloyd (Chairman), Sheldon, Rainey, Dickson, Perks, Brown, Thomas, Steel and McArdle.

Staff and public in attendance: District Councillors Churchill and Haines, County Councillor Ford.

The meeting is to be recorded and this was declared on the agenda.

1. Apologies

Councillors Griffiths and Munnien

2. Declaration of Interests

Councillor Perks for matters concerning the Repton Village Hall.

3. Approval of the Minutes of the meeting held on 18th May 2020

Councillor Dickson asked for the replacement sign location to be corrected to Main Street from Brook End. Councillor Lloyd also requested to change the title of Mr Farrell to Dr Farrell. **Action Clerk to update the minutes. The minutes were unanimously approved and will be digitally signed by Chairman Lloyd as a correct and true record after the meeting, see appendix A.**

Standing Orders lifted for Public Speaking and Planning

4. Public Speaking

No public in attendance at the meeting.

5. Planning Matters

No comments.

Standing Orders Resumed

6. County, District and Parish Councillors' Reports

- a. District Councillor Churchill, more instances of fly tipping and littering have been noted. SDDC and DCC had both been made aware of issues at Broomhills. SDDC had suggested that the increase was being seen during the lockdown period, and hoped once this had ended that the issue would lessen again. They also suggested that the Parish Council may wish to use social media to highlight the issue. A mock planning committee had been held to test out using digital technology, this had gone well. He wished to say that he thought the new planters in the village and the work done on the arboretum all looked super and brightened up the village. High Street is shut until the 17th June 2020; a water leak has also been seen to affect the local shop. He has reported a footpath issue to DCC for between Repton and Newton Solney. Footpath 9 has a fence missing which is allowing cattle access to the footpath.
- b. District Councillor Haines, grant schemes are being looked at to see if they can be reopened. Grass cutting is still behind but they are working their way through and bins are being emptied regularly.
- c. County Councillor Ford, DCC are doing a lot of work around Covid-19 locally and 'Vision Derbyshire' are working with local authorities. £12.5 million has been given out to local businesses. There is a lot of reliance on government advice for all the changing regulations around opening up businesses. Many staff are working from home; therefore things are taking longer to get resolved.

- d. Councillor Brown, he suggested that we need to get a pack ready to send out to the new arboretum tree purchasers. We have seen an issue with people saying that the old arboretum was suffering with drought, Woodgrow have investigated and the damage is caused by a late spring frost. The Chair thanked Councillor Brown for all his help.

7. Chairman's Report

- a. It has been mentioned that perhaps the Village Hall could reduce the council's rent during the Covid-19 closure. Councillor Lloyd said that as we still have our office equipment stored there we should continue as is. Councillor Steel advised that SDDC have been awarding grants to village halls, he had received one on behalf of Milton Village Hall. Councillor Perks advised he would check into this for Repton Village Hall.
- b. The Chair thanked Owen Jowett and Councillor Thomas for the work that has been done on the planters. She will send a letter of thanks to Owen Jowett.
- c. The littering issues will go into the parish magazine. **Action Councillor Griffiths to put the details onto the council website.**

8. Clerk's Report

- a. DALC have moved offices to Matlock from Cromford.
- b. To ensure that we have like for like insurance cover between the previous supplier and the new one, there was an increase of £5.96, this is on the schedule of payments to be authorised this month. Clerk and Chair had used their powers to authorise the payment as this needed to be in before the council meeting.
- c. Planters have all been filled in Repton. Milton planters can have their contents replaced by Firs Farm. **All councillors agreed to this and to keep Firs Farm on the regular refills.**
- d. The Broomhills gate padlock has been replaced by Repton Casuals as the old one no longer worked. SDDC grass cutting now have a copy of this key as delivered by the Clerk to them. Councillor Perks asked for a key. All others will be kept in the office.
- e. The allotment society donation has been paid electronically to an allotment holder to put into their cash fund, as agreed with Councillor Steel.
- f. Chasing up quotes for the bench and railing work.

9. Elderly Services (Councillors **Sheldon**, Perks, Lloyd, McArdle)

- a. Councillor Sheldon will have quotes ready for the next meeting for the purchase of a defibrillator for the Repton Village Hall. County Councillor Ford was asked if he could contribute any towards this. He advised that he would look into this as he previously supplied the money for the cases of the defibrillators in Repton.
- b. There were no updates on any decisions being made by DCC on the Dales site.
- c. The working party meeting will be set up, as an outdoor meeting of no more than six, as per the current government guidelines. **Action Councillor Sheldon to set up a meeting.**

10. Youth/Playing Fields Facilities (Councillors **Steel**, Perks, Griffiths, Munnien; Mr Skeith)

- a. Broomhills Lane Pitch Improvement Plan was discussed by the Councillors. It looks like the grant will be available for a ten year period. **Councillors were asked to vote on if they agreed to the signing of the plan, nine Councillors were fore and one against; therefore it is agreed for Councillor Lloyd to sign the agreement as the Chair.**
- b. The working party need to arrange a meeting to discuss the grass cutting. It should be noted that whoever cuts the grass should have the relevant insurance and risk assessments in place. **Action Councillor Perks to arrange the meeting. Action Clerk to send out the previous details in Word format to all. Action Councillor McArdle to find out who owns the tractor at Broomhills.**

- c. The council had received a suggestion that Pétanque could be installed at Mitre Field. This was discussed and the council agreed that Mitre Field was not the correct area as this was for children and they believed this was not a child friendly activity. Councillor Perks advised it is on the agenda for discussion at the Village Hall, it was discussed that this was a better place for it to be sited.

11. Village Maintenance and Footpaths (Councillors **Dickson**, Sheldon, Griffiths, Brown, McArdle, Munnion)

- a. **Action Councillor Dickson to set up some footpath walks for the councillors to check the local footpaths.**
- b. Councillor Thomas raised that there is a British Standard for stiles. **Action Councillor Thomas to summarise the details and issue to all other councillors.**
- c. District Councillor Churchill advised that all issues should be reported on the DCC website Do it Now and they can look into any issues. **Action Councillor Griffiths to add to our website the link to Do it Now. Action Councillor Lloyd to add into the jottings for the parish magazine. Website: <https://apps.derbyshire.gov.uk/applications/do-it-now/road-maintenance.asp>**

12. Burial Ground and Allotments (Councillors **Rainey**, Steel, Thomas, Griffiths, McArdle)

- a. Skip. The plot that has now been taken over by a new allotment holder currently contains the collected rubbish that the allotment holders have found, this will need to be placed into the skip. It was discussed and agreed that a skip should be ordered and broken branches from the burial ground could also be added. Burning of matter was briefly discussed, it was agreed to bring this back later in the year for discussion as the agreement with the allotment holders would need to be altered to reflect any change. **All Councillors agreed to have the skip now for the allotments and burial ground, this would be the only one for this year. Action Clerk to order skip from Burton Skips and go for a larger one than last year. Action Councillors Thomas, Sheldon and Brown to clear the broken branches and place into the skip, they will also look into the contents of the shed to see if anything can get put into the skip (Councillor Rainey has the shed key). Action Clerk to put burning of allotment waste onto the December meeting agenda.**
- b. Turf and dirt has been collecting in the bottom of the hedges and side of the shed at the burial ground. This people thought would need quite a large amount of work to rectify the situation. There is also some moss gathering at the edges of the path. It was agreed to monitor the moss situation and bring back the collection of turf/dirt to the finance meeting in November. **Action Clerk to add to finance meeting agenda.**

13. Village Heritage and Improvement (Councillors **Thomas**, Steel, Perks, Dickson)

- a. During the November 2019 finance meeting the Council agreed to a donation of £15,000.00 to Repton Village Hall using S137 power. **Ten Councillors agreed to this being paid now, one councillor who has an interest in the Village Hall abstained from voting. This payment is in this month's payment schedule.**
- b. Street decorations will not be looked at during lockdown, therefore **all agreed to postpone until the restrictions are lifted.**

14. Police/Safety and Highways (Councillors **Griffiths**, Dickson, Brown, Thomas, Rainey)

- a. Brook End bridge; a large coping stone had been removed and tipped into the brook. A member of the public asked the people responsible to remove from brook, they however refused. Councillor Dickson has reported it to DCC for further investigation.
- b. Clerk has been conversing with DCC to see if they will be able to provide the sign and pay for it, as per their details on the licence application.

15. **Arboretum/Sledge Wood** (Councillors **Brown**, Lloyd, Munnien; Mr McGahan)

- a. New arboretum regulations have been drawn up by Councillor Brown. **All Councillors agreed to these regulations, which would be issued out to new tree holders.**
- b. Fish have been witnessed to be returning to the brook following the floods seen earlier in the year.

16. **Information Technology** (Councillors **Griffiths**, Munnien)

- a. **All agreed to continue using zoom for the virtual council meetings.**

17. **Flood Protection** (Councillors **Sheldon**, Brown, Dickson,; Dr Farrell)

- a. Councillor Sheldon asked if he could take on the lead for this working group as he believed it should be a member of the council that held this role. **All Councillors agreed.**
- b. Councillor Sheldon is to meet with the Environment Agency before the next meeting to walk the brook, he will report back to the Council.

18. **Finance**

a. **Receipts since last meeting**

Memorial fee	200.00
BT email account cancellation credit	4.84
TOTAL	£204.84

b. **Payments for Approval**

Date	Payment method/cheque number	Name	Description	Vat	Total	Details for banking	Notes
23/04/20	BACS	Cartridge People (via Clerk)	Printer cartridge	£3.50	£20.99	Current Account	Approval sought
05/05/20	BACS	Came & Company Local Council Insurance	Insurance (increase to ensure like for like insurance)		5.96	Current Account	Approval sought
08/06/2020	BACS	Derbyshire CC - Supernannuation Fund	Pension payment (May 2020)		213.81	Current Account	Information only
08/06/2020	BACS	Owen Jowett	Planter refill		171.47	Current Account	Approval sought
08/06/2020	BACS	C J Crowder	Clerk Salary		720.95	Current Account	Information only
08/06/2020	BACS	Woodgrow Horticulture Ltd	Maintenance on old arboretum	83.00	498.00	Current Account	Approval sought
08/06/2020	BACS	C J Crowder	Mobile phone top up		10.00	Current Account	Approval sought
08/06/2020	Standing Order	Repton Village Hall Company	Office Rent		230.00	Current Account	Approval sought
08/06/2020	BACS	Zoom (via C J Crowder)	Zoom meetings	2.40	14.39	Current Account	Approval sought
08/06/2020	BACS	C Hawksworth	Broomhills Cleaning		27.00	Current Account	Approval sought
	BACS	Repton Village Hall Company	Donation to Repton Village Hall Company		15,000.00	Current Account	Approval sought
08/06/20	BACS	Mercia Garden Care	Burial ground grass and hedge cut		530.00	Current Account	Approval sought
08/06/20	BACS	Mercia Garden Care	Arboretum hedge cut		150.00	Current Account	Approval sought
08/06/20	BACS	Mercia Garden Care	Footpaths strimming		200.00	Current Account	Approval sought
23/06/20	Direct Debit	British Gas	Broomhills Electricity	06/01/00	145.44	Current Account	Approval sought
			TOTAL		£95.82	£17,938.01	

Resolved, all payments approved. Councillors Dickson and McArdle to digitally sign off on payments for approval. See appendix B.

c. **Bank Balances**

Account Name	Balance
Natwest Current	£48,702.90
Natwest Recreation Ground	£1,003.02
Royal Bank of Scotland Reserves	£42,229.58
Petty Cash	£90.88

d. **Fixed Assets**

No updates

19. **Correspondence**

From	Subject	Date Received
DALC	<ul style="list-style-type: none">Office move	Since last agenda until 28 th May 2020
SDDC	<ul style="list-style-type: none">Action grants deadline	Since last agenda until 28 th May 2020
DCC	<ul style="list-style-type: none">Temporary road closure of Milton Road, ReptonCommunity Newsletter 18th May	Since last agenda until 28 th May 2020
SDCVS	<ul style="list-style-type: none">Stronger South Derbyshire Fund Update	Since last agenda until 28 th May 2020
NALC	<ul style="list-style-type: none">X 8 emails	Since last agenda until 28 th May 2020
District Councillor Andrew Churchill	<ul style="list-style-type: none">Get safe online adviceBriefing for members re: facilities in parks and open spaces managed by South Derbyshire District CouncilTip Reopening	Since last agenda until 28 th May 2020

20. **Date and time of next Parish Council meeting**

Monday 13th July 2020, 19:30 by virtual zoom meeting

Appendix A: Signed May 2020 Minutes



05-2020 May 18th - signed.pdf

Appendix B: Signed Payment Schedule



June 2020 Agenda Payment Request - sig

C Lloyd

14/07/2020

Document Information

Document

Title	06-2020 June 8th
ID	a3edb2bd-70a0-4164-b4da-5e8f7b03aef0
Status	Signed
Sender	Caroline Crowder (clerk@repton-pc.gov.uk)
Dept/business	Repton Parish Council
Dept/business ID	repton-parish-council
PDF Certified	True

Signers

Name	Authentication
Carol Lloyd (cl.l@btinternet.com)	Email

History

Event	User	IP address	Date/Time
06-2020 June 8th created by Caroline Crowder	Caroline Crowder (clerk@repton-pc.gov.uk)	86.21.91.12	Mon, 13 Jul 2020 20:07:15 +0000
06-2020 June 8th emailed to Carol Lloyd	Caroline Crowder (clerk@repton-pc.gov.uk)		Mon, 13 Jul 2020 20:07:22 +0000
06-2020 June 8th visited by Carol Lloyd <cl.l@btinternet.com>	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:10:31 +0000
Initials applied (page 1)	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:11:04 +0000
Initials applied (page 2)	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:11:07 +0000
Initials applied (page 3)	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:11:09 +0000
Initials applied (page 4)	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:11:11 +0000
Signature applied (page 5)	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:15:42 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:16:01 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:16:01 +0000
Signer offered option to accept or reject document	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:16:01 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	Carol Lloyd (cl.l@btinternet.com)	81.158.7.95	Tue, 14 Jul 2020 10:16:01 +0000