

**Minutes of the Meeting of Repton Parish Council held in the Repton Village Hall at 19:30 on
Monday 11th November 2019**

Present: Councillors Lloyd (Chairman), Sheldon, Rainey, Dickson, Steel, Thomas, Perks, Munnien, McArdle, Brown

Staff and public in attendance: Caroline Crowder (Clerk and RFO), District Councillors Haines and Churchill, and one member of the public.

At the start of each meeting we are required to point out the fire exits and fire assembly point, in case of any alarms during the meeting.

1. Apologies

Councillor Griffiths, County Councillor Ford

2. Declaration of Interests

None

3. Approval of the Minutes of the meeting held on 14th October 2019

Minutes approved and signed by Chairman Lloyd. It was requested by District Councillor Churchill that all District and County Councillors to receive a copy of the draft minutes before the meeting. This was approved by the Parish Council. **Action Clerk to issue out draft minutes before each meeting.**

Standing Orders lifted for Public Speaking and Planning

4. Public Speaking

None

5. Planning Matters

No comments on any of the planning applications in the agenda

Standing Orders Resumed

6. County, District and Parish Councillors' Reports

- a. District Councillor Churchill, provided an update from County Councillor Ford on the causeway: *'Issues around flooding have dominated DCC recently with various parts of the county seriously affected; consequently this has delayed the undergrowth removal along the causeway. I did contact DCC regarding other issues on the causeway last week when reports came to me of the road being "Unstable" I had engineers check this, all found safe and sound with the structure. DCC have opened a fund for business affected by recent flooding of £100,000.'*
- b. District Councillor Churchill advised that within Repton we were still seeing flooding and drainage issues around Brook House, Matthews's jitty and New House wall. He has reported all three issues to the relevant authorities and keeps providing them with updated photographs of the repeat issues being seen.
- c. During the District Councillors surgery they had received reports of sunken ironwork within Repton; they have raised this with DCC. In the Crescent off Askew Grove, residents had reported that some trees had died; they are taking this up with SDDC.
- d. District Councillor Haines had attended a meeting between SDL and local residents. They walked the area covered by SDL for maintenance and reported dead trees and the repeated issues with bins not being emptied. They have agreed to remove the dog waste bins from the

children's play area and site elsewhere. They still have no steering committee to deal with issues.

- e. The Repton Area Forum was held last week had highlighted repeated traffic safety concerns with respect to speeding within the area. It was recommended that anybody with any concerns should report directly to CREST, <https://www.crestderbyshire.org/about-us/report-a-speeding-concern/>
- f. Also during the forum Councillor Dickson had noted that we are to receive up to 85 new police officers within the region. There are Safer Neighbourhood Grants available. The recent dog waste campaign had seen a reduction in incidents reported. Hartshorne Road has been planted with wild flowers, this is part of a pilot scheme and should it be successful District Councillor Churchill advised this would be rolled out further within the region.
- g. Further updates from County Councillor Ford were read out by the clerk: '*.. working the scheme for parking restrictions around the area, hopeful that this will be out for consultation before Christmas. Nothing of note to report on discussions around The Dales & Fisher Close.*'

7. Clerk's Report

- a. Enquiries have been made to the Scouts on litter collections but currently no reply received, Clerk will put this back on the agenda for the next meeting.
- b. Bull's Head public use of toilets. District Councillor Haines asked if evidence could be found that SDDC had contributed towards this in the past, she can then take this back to the council. A member of the public also advised he thought that the Bull's Head had paid the amount they received over to the Repton Village Hall in the past, he is to find further information on this and report back to the clerk. **Action Clerk to find and send evidence to District Councillor Haines.**
- c. Natwest Bank had failed to alter the Parish Office address after the Clerk had been into branch twice with the correct paperwork. After reporting a complaint to Natwest via phone and webchat, the complaints department have sorted the address update and provided a £60.00 compensation for inconvenience caused.
- d. The last allotment inspection of the year is due, it was agreed to carry this out on Monday 25th November at 14:30. Clerk and Councillors McArdle and Thomas are to attend and report back at the next council meeting.
- e. The clerk is unavailable to take minutes for the next Council meeting. Councillor McArdle volunteered to take the minutes. Clerk will ensure the agenda is issued out for the meeting.
- f. Broomhills fire equipment service has been completed by O'Heaps, and Councillor Perks has returned the documentation to the Clerk. An invoice should be issued for payment from O'Heaps. Councillor Perks also expressed a wish that for any further fire equipment or electrical testing that the Council worked with the Village Hall and the Church to see if a saving could be made by completing the work for all at the same time.
- g. Loan work risk assessment has been carried out with the Clerk by Councillor McArdle. She is to document the hazards found and will have the document ready for sign off at the next council meeting.

8. Chairman's Announcements

- a. It has been reported to the Chair that the sign for Wood End has not been purchased and erected yet. The previous clerk was checking for any utilities that ran in the area before further work was to be carried out. **Action Clerk to investigate this project to progress through to purchase and installation of the sign**
- b. There will be no jottings in the December issue of the Parish magazine from the council. The chair will therefore report any news for November and December in the next issue.
- c. It has been highlighted to the Chair that the council will need storage for the poppies, Christmas tree stand and lights, as they are not in continual use. Councillor Rainey advised that the council owned a shed on the burial ground, which he was willing to clear out and they could be stored there. Concerns were raised over security and damp issues. Councillor Rainey advised that there are currently two locks on the shed. It was

also agreed that plastic boxes could be bought to ensure waterproof storage of anything that could be affected by damp.

- d. We have received a report that the fencing at Mitre Field is in need of repair/maintenance. Councillor Rainey had been out to check the situation and reported back that he believed we needed a new fence, gate and chain link. He agreed to write the scope of work needed, which once approved the Clerk could send out for quotation. Anybody knowing of any business that could undertake this work to advise the clerk of their contact details.
Action Councillor Rainey to document scope of work.

9. Elderly Services (Councillors **Sheldon**, Perks, Lloyd, McArdle)

- a. Councillor Sheldon advised the survey is still being analysed but that the full report should be available to us for the end of this month, ready for discussion at the December meeting.

10. Youth/Playing Fields Facilities (Councillors **Steel**, Perks, Griffiths, Munnien; Mr Skeith)

- a. Councillors Steel and Sheldon have met with representation from Repton Casuals. During this meeting it was decided where the defibrillator should be installed. This work along with other electrical safety work is due to be undertaken on the 19th November. Councillors Steel and Sheldon have requested Repton Casuals representatives to provide them with details/drawings and specifications of their proposals to refurbish of the kitchen together with works within the main hall for a serving/bar area – These proposals need to be approved by Repton Parish Council before they are incorporated into the overall scope of works for Broomhills. When Councillor Steel has completed the scope of works representatives from Repton Casuals will obtain 3 quotations for all the works required and send to Councillor Steel for analysis. Councillor Steel will then review these quotations and report back to the Council. It was discussed that the plans for the work have now been discussed for many months and the council needed to ensure that a decision was taken soon. They are therefore giving Repton Casuals until the 17th January 2020 to provide them the 3 quotations of what they wish to be included. It was also noted that the facility is for the use of all, and not restricted to just one user group. Finances to pay for this work to be considered at the Finance meeting. It was agreed that a working party of councillors, user groups and public should be put together for the facility.

11. Village Maintenance and Footpaths (Councillors **Dickson**, Sheldon, Griffiths, Brown, McArdle, Munnion)

- a. See 6a for updates on the causeway between Repton and Willington
- b. We have requested DCC to procure and install the new light at FP27
- c. Steps at the junction of FP5 and 6, DCC have advised they have no budget left this year to undertake this work. Agreed to keep on the agenda for future meetings.
- d. Brook Farm gate on BR 42, is now open again for public access to the bridleway.
- e. FP 16 to Monsom Lane, the gate post has rotted. Councillor Dickson has reported this to the footpaths officer at DCC, who in turn has reported to SDDC for further action.
- f. FP 10 from Mount Pleasant pub car park to junction with FP 9, had been reported to DCC for the vegetation to be cut back. They have advised their budget is fully committed for this year. Councillor Dickson will bring a request for a higher parish council budget to the finance meeting.
- g. Dog waste bins on Longlands estate see update 6d.
- h. Bridleway application for FP 13,15 to 14 needs the clerk to progress. **Action Clerk to progress the application**
- i. Pavement on Burdett way has been reported to DCC, but no further communication has been received back. Councillor McArdle is very concerned about the public's safety and has noticed other areas that also need checking. **Action all councillors to check pavements in the area that may need checking. Action Clerk to ask County Councillor Ford to progress the issue with DCC**
- j. Matthews's jitty street light being obscured has been reported again by Councillor Dickson for action to be taken.

- k. The Broomhills footpath to the stables had seen signs go up by the landowner advising this was private land and access was available for horses and dog walkers as long as dogs were kept on leads. Councillor Dickson checked with DCC that the signs were allowed and they advised they had no issues with them.
- l. The tree in the brook that was reported to the Environment Agency, they have contacted the land owner to advise they are aware of the tree. They do not see any increased risk of flooding over the bridge

12. Burial Ground and Allotments (Councillors **Rainey**, Steel, Thomas, Griffiths, McArdle)

The working group have met and reported back as follows:

- a. Sheds: The allotments are on land forming part of the burial ground and will become part of the cemetery when the current area is full. This means that this is not a permanent allotment site unlike most allotments. At the start of the allotments there was a verbal agreement with the allotment holders and the local residents that sheds would not be allowed on the allotments. The RPC did agree in about 2016 that the allotment holders could have a communal compost area and communal facility or shed. The allotment holders perceived there were problems with a shed and they opted for a Polytunnel for the communal area. This would also give protection from rain etc. The local residents accepted the proposals but were against any relaxation of the sheds on individual allotments restriction. Tool boxes have been allowed but was not explicitly written in the allotment holder's agreement. The Council discussed this issue and not all councillors were in agreement of not allowing sheds. A vote was taken and 8 councillors were in agreement, two against. It was resolved that no sheds would be allowed.
- b. Bonfires: It was noted that bonfires on the allotments give rise to complaints from local residents to parish councillors. Currently there is not a suitable position on the allotments for a general bonfire with existing structures, shrubs etc. It was agreed that the provision of a portable common brazier would be the best solution. This would be used by the allotment holders in December, January, February and March to burn allotment waste. This would require the wind to be from the SW quadrant and under the control of a named responsible person (allotment holder). That person would be responsible for the safe operation and shut down of the brazier and the other people on site. The allotment holders would be looking to the RPC to fund the initial cost of the brazier. The Council discussed this issue and not all councillors were in agreement of allowing a brazier. A vote was taken and 9 councillors were in agreement, one against. Resolved that this would be allowed for a one year trial period.
- c. Skips: It was agreed that the RPC would provide one skip for the use by the allotment holders in the next financial year for allotment waste only. Date to be agreed by RPC and the allotment holders. All councillors agreed to this.
- d. Agreements: The allotment agreement was reviewed and accepted with the requirement that the fees would be set at the RPC finance Meeting. It was also agreed that the allotment holder's agreement will be updated to allow individual tool boxes. These tool boxes are to be limited to 2m long, 1m wide and 1.25m high and the responsibility of the allotment holder to keep in good repair. **Action Councillor Rainey to update the agreement**
- e. Councillor Steel advised he was happy to undertake the annual burial ground inspection

13. Village Heritage and Improvement (Councillors **Thomas**, Steel, Perks, Dickson)

- a. Councillor Thomas had some concerns over the recent work undertaken by Bonsers on the Repton Cross. He alongside Councillor Dickson, met onsite with a representative from Bonsers, who after inspection agreed that they were not happy with the quality and quantity of the repointing either. He agreed to revisit the work. **Action Clerk to inform Bonsers that we would expect a revised invoice once this work was completed and would not be paying the original invoice they had issued.** They also spoke about whether it was possible to reinstall a spike or cross on top of the ball. It was suggested that the crack in the ball held no issues in the current state but would not take addition of anything on top of it. **Action Clerk to contact County Councillor Ford on the contribution they were going to make towards the cost of the restoration work.**

- b. The council had received a suggestion from a Milton villager that the phone box in Milton could be adopted by the Council **Action Councillor Griffiths to look into this scheme and report back at the next meeting.**

14. Police/Safety and Highways (Councillors **Griffiths**, Dickson, Brown, Thomas, Rainey)

- a. The three planters for near the cross are on order and Councillor Sheldon would be contacted when they are ready for delivery. Councillor Thomas has drawn up a plan with the assistance of the Allotment holders for installing a bed of plants near the bench by the Vicarage. **Action Councillor Thomas to canvas local opinion on this and report back at the next meeting. Action Clerk to order the two planters for either side of the bench**

15. Arboretum/Sledge Wood (Councillors **Brown**, Lloyd, Munnien; Mr McGahan)

- a. Councillor Brown has received a copy of the plan for the new arboretum. This is currently on display in the meeting room at the Repton Village Hall and will be published on the council website. He had documented a letter to go out to residents who may be affected by the plans, he has asked the Clerk to print and he will deliver them. He is doing more research into the procurement and maintenance of a new arboretum. He will then report back at the next council meeting

16. Neighbourhood Development Plan and Planning (Councillors **Lloyd**, Perks, Sheldon, Munnien, Rainey; Mr Thompson)

- a. The referendum is due to take place on Thursday 14th November, at Repton and Milton Village Hall. The leaflets, posters, yellow boards and a banner have been produced and have been issued or installed. Total cost to RPC is £275, which will be go onto next month's finances

17. Information Technology (Councillors **Griffiths**, Munnien)

- a. Update from Councillor Griffiths. The new website is now up and live. There are a couple of things which need altering but this being left until the referendum has taken place as we are advertising the website on the posters and leaflets.
- b. Switch over to the new Parish Council email addresses will take place soon.

18. Training Courses

- a. It was agreed that Councillor Rainey could attend the Risk Management course at DALC, cost is £50
- b. It was agreed that Councillor Dickson could attend the Law and Good Practice course at DALC, cost is £75
- c. It was agreed the clerk could attend the grant funding session at SDDC on the 14th January 10:00, a contribution to the cost of lunch will be needed, price to be confirmed by DALC. Any councillors wishing to attend should let the Clerk know.

19. Finance

a. Receipts since last meeting

£550 from Burton Co-operative Funeralcare for a double grave and interment

b. Payments since last meeting

01/11/2019 BT Telephone and Broadband £66.00

c. Payments for Approval

| Date | Payment no | Name | Description | Vat | Total | details for banking |
|----------|------------|-----------------------------|--|--------|----------|------------------------------|
| 14/10/19 | 2914 | C J Crowder Travel | Travel Expenses | £ | £ | |
| 23/10/19 | 2908 | Amberol Limited | 3 x planters for near the cross | 133.70 | 802.20 | requires approval |
| 28/10/19 | 2910 | C Hawksworth | Broomhills Pavilion Cleaning | | 90.00 | approved in previous meeting |
| 28/10/19 | 2911 | Repton PCC | Repton Church Christmas Tree Festival Tree | | 16.00 | requires approval |
| 01/11/19 | 2912 | Repton Village Hall Company | Office Rent | | 230.00 | approved in previous meeting |
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| 01/11/19 | 2913 | C J Crowder | Salary | | 676.77 | requires approval |
| | | | | 133.70 | 1,842.70 | information only |

Resolved, all payments and receipts approved.

d. Bank Balances

| Account Name | Balance |
|---------------------------------|------------|
| Natwest Current | £59,142.93 |
| Natwest Recreation Ground | £2,165.18 |
| Royal Bank of Scotland Reserves | £35,789.65 |
| Petty Cash | £65.94 |

Chair signed bank reconciliation statement

e. Fixed Assets

Nothing further to add

20. Correspondence

- NALC Chief Executives Bulletins dated 11th, 18th October and 1st November
- Reporting information / complaints to the Police from SDDC
- South Derbyshire Environmental Forum - autumn update- training, support, free trees and surveys! From SDDC
- Repton Area Forum pack
- Christmas Reception SDDC
- Repton Village Hall email update. Councillor Sheldon wished to discuss this further. The Chair advised to bring the discussions to the Finance meeting

21. Reports to Note

None

22. Date and time of next Parish Council meeting

Finance meeting, Monday 25th November, 19:30 in the Meeting Room at Repton Village Hall

Monday 9th December 2019, 19:30 in the Meeting Room at Repton Village Hall

The Press and Public are invited to attend. Plans are available for inspection, by appointment, at The Parish Council Office, Mondays and Thursdays 14:00 to 17:00