

Minutes of the Meeting of Repton Parish Council held in the Repton Village Hall at 19:30 on Monday 9th December 2019

Present: Councillors Lloyd (Chairman), Sheldon, Rainey, Dickson, Steel, Thomas, Perks, Munnien, McArdle, Brown and Griffiths.

Staff and public in attendance: District Councillor Haines and three members of the public.

At the start of each meeting we are required to point out the fire exits and fire assembly point, in case of any alarms during the meeting.

1. Apologies

Caroline Crowder (clerk), District Councillor Churchill and County Councillor Ford

2. Declaration of Interests

Councillor Munnien declared an interest in planning application 2019/1321.

3. Approval of the Minutes of the meeting held on 14th October 2019

The Minutes of 11th November, 2019 were unanimously approved and signed by Chairman Lloyd as a correct and true record.

Standing Orders lifted for Public Speaking and Planning

4. Public Speaking

- a. Residents of Mount Pleasant Road adjoining the land planned for the new arboretum were concerned over the untidy state of part of the site and how it affects them. Councillor Brown assured them the land would be cleared and cultivated but not fenced and there would be no obstruction for them to enter the land.
- b. A member of the public requested the gate on the public footpath alongside The Den to be unlocked and also the 'No Dogs' sign on The Den wall be removed. They were informed the gate belonged to The Den and the sign could be removed as it's replacement would be on the new fence.

5. Planning Matters

Concern was expressed regarding the proposed guttering on application DMPA/2019/1321 which could cause potential problems for the adjoining property (No 19).

Action: Clerk to comment and request this application conforms to Building Regulations with regard to the guttering overhanging the adjoining property and SDDC reassure residents of 19 Springfield Road.

Standing Orders Resumed

6. County, District and Parish Councillors' Reports

- a. District Councillor Haines reported that the SDDC Depot will be open over the Christmas/New Year holiday to deal with fly tipping complaints etc. Councillor Haines also reported the dog bin on the Clayfields Playground had not yet been removed although this was at the request of a resident not the Council.
- b. Councillor Dickson reported on his attendance at the 'Law and Good Practice at Council Meetings' training. He was thanked for circulating the useful information.
- c. Councillor Rainey also reported attending the Risk Management training which had highlighted the need for regular inspections of play equipment and the Council's responsibility in this regard.

- d. The Chairman thanked Councillor Munnien on behalf of the Council for her work on the Council's tree in St. Wystan's Church at the Tree Festival.

7. Clerk's Report

- a. Bulls Head public use of toilets – research reveals that the Bulls Head were not paid for the last two years and in the years prior they have paid the money over to the Village Hall. It is suggested therefore that these payments cease. **Action: Clerk to thank owner as matter of courtesy and cease payment.**
- a. Banking update - Councillors signatures required to allow the Clerk to apply for online banking. This was duly carried out as instructed.
- b. Leaves in the burial ground - a villager reported this into the clerk and asked for them to be cleared. Mercia Garden Care had tidied the leaves as part of their grounds maintenance contract.
- b. Lone worker risk assessment - Chairman's signature required. **It was unanimously Agreed** that the Chairman sign the risk assessment.
- c. Christmas day lunch at the Village Hall – **it was unanimously agreed** to pay the provider of the turkey and the Village Hall Committee if they raised an invoice for this good gesture.

8. Chairman's Announcements

Approval of budgetary decisions taken at the annual finance working party meeting held on 25th November, 2019. **It was agreed** to leave this until the January meeting when all the figures such as revenue and scales of fees and charges were to hand. **Action Clerk to put onto January agenda.**

9. Elderly Services (Councillors **Sheldon**, Perks, Lloyd, McArdle)

Councillor Sheldon had circulated copies of the survey and **it was agreed** to form a working party to which all councillors were invited along with the District Councillors. This would determine the Terms of Reference and strategy.

10. Youth/Playing Fields Facilities (Councillors **Steel**, Perks, Griffiths, Munnien; Mr Skeith)

- a. Broomhills – Councillor Steel reported the installation of the defibrillator and the completion of an electrical test. He was still awaiting a response from Repton Casuals.
- b. b. Playing field inspections – Councillor Rainey suggested monthly inspections during winter and weekly during summer months. It was agreed that Councillors Griffiths and Munnien would undertake these.
- c. Mitre field fence repairs – Councillor Rainey had drawn up a specification to replace the fencing and gates at field which was agreed could now go out to tender.
- d. Re-location of the no dogs sign from the end of the building onto the repaired fence to allow a new scout sign to be installed at Mitre field – agreed.
- e. Unlocking of the side gate (between the Den and bowling green). There have been repeated concerned comments about children sharing the drive with cars during the dark evenings – this was not a Parish Council gate therefore JoGs needed to remove the lock.

11. Village Maintenance and Footpaths (Councillors **Dickson**, Sheldon, Griffiths, Brown, McArdle, Munnion)

- a. Footpath between Repton and Willington. **Action: Clerk to enquire of Councillor Ford when this will be one.**
- b. New street light FP27 – Councillor Dickson reported this light was now in situ.
- c. Bridleway application for Footpaths 13, 15 to 14 – still outstanding along with the Tanners Lane one.
- d. Pavement on Burdett Way – still outstanding, no response from County Councillor Ford. **Action: Clerk to ask Councillor Ford for site meeting with Councillor McArdle**

12. Burial Ground and Allotments (Councillors **Rainey**, Steel, Thomas, Griffiths, McArdle)

Allotment inspection report received however Councillor Steel had clarification for the Clerk to clear some confusion over the plots. Councillor Rainey had updated the Agreements as the Council had agreed.

13. Village Heritage and Improvement (Councillors **Thomas**, Steel, Perks, Dickson)

- a. Preservation of the Cross – still to be completed however the invoice had not been paid in full.
- b. Adopt a kiosk – nothing to report.
- c. Repton Village Hall: Fencing around artificial grassed area – this was a priority which the Village Hall Committee was dealing with.

14. Police/Safety and Highways (Councillors **Griffiths**, Dickson, Brown, Thomas, Rainey)

Planters for the 'Triangle' at The Cross were now with Councillor Sheldon and two more for alongside the church wall bench were on order.

15. Arboretum/Sledge Wood (Councillors **Brown**, Lloyd, Munnien; Mr McGahan)

Plan for new arboretum – Councillor Brown reported how the 10 neighbouring properties had been contacted and informed about the Council's plans and were all in support. Meetings with the SDDC Tree Officer and Woodgrow Groundcare would now be planned with a view to planning the planting and maintenance etc.

16. Information Technology (Councillors **Griffiths**, Munnien)

Councillor Griffiths reported that there was a new printer for the office and a new mobile was to be purchased. It may be possible to get a fixed landline earlier than expected due to Virgin Media getting in touch. Members stressed the urgency and necessity of having some telephone connection.

17. Finance

a. Receipts since last meeting

07/11/19	Football Fees	£404.00
20/11/19	Artstone Memorials new headstone	£200.00
02/12/19	J Hylton & Sons Funeral Directors, interment	£250.00

b. Payments since last meeting

15/11/19	British Gas	Broomhills Electricity	VAT: £8.19	Total: £174.00
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c. Payments for Approval

Date	Payment method/cheque number	Name	Description	Vat £	Total £	details for banking
09/11/19	2915	Firs Farm Nurseries Ltd	Planters refill Milton	26.66	159.94	requires approval
14/11/19	2906	DALC	Risk Management Course		50.00	requires approval
21/11/19	2906	DALC	Law and Good Practice Course		75.00	requires approval
21/11/19	2906	DALC	Freedom of Information/GDPR Training		50.00	requires approval
18/11/19	2909	O. Heap and Son (Derby) Limited	Broomhills Fire Safety Checks	21.39	128.34	requires approval
01/11/19	2905	Ian Griffiths	Leaflets and Posters for NDP Referendum Publicity		152.56	requires approval
01/11/19	2905	Ian Griffiths	Correx Boards for NDP Referendum Publicity		63.77	requires approval
01/11/19	2905	Ian Griffiths	Banner for NDP Referendum Publicity		58.37	requires approval
25/11/19	2916	Amberol Limited	2 x planters for the bench near the vicarage	129.80	778.80	requires approval
01/12/19	2918	Repton Village Hall Company	Office Rent		230.00	requires approval
01/12/19	2919	C Hawksworth	Broohills Pavilion Cleaning		72.00	requires approval
27/11/19	2920	Cooper Electrical Services	Broomhills electrical work for annual testing and defib installation	81.80	490.80	requires approval
01/12/19	2919	C Hawksworth	Cleaning materials	0.34	2.00	requires approval
28/10/19	2924	Mercia Garden Care	Burial Ground mow for November		90.00	requires approval
28/10/19	2924	Mercia Garden Care	Burial Ground mows x 3 for October		270.00	requires approval
01/12/19	2917	C J Crowder	Salary		676.57	information only
				259.99	3,348.15	

Resolved, all payments and receipts approved.

d. Bank Balances

<u>Account Name</u>	<u>Balance</u>
Natwest Current	£57,528.45
Natwest Recreation Ground	£2,569.18
Royal Bank of Scotland Reserves	£35,789.65
Petty Cash	£50.70

e. Fixed Assets

Add 2 new planters once delivered

18. Correspondence

- NALC Chief Executive Bulletins
- NALC newsletter
- Reporting information / complaints to the Police from SDDC
- South Derbyshire Environmental Forum - autumn update- training, support, free trees and surveys! From SDDC
- South Derbyshire Awards - NOMINATE NOW from SDDC
- Correct ways to report crimes. From PCSO
- Advance notice of payphone removal consultation from SDDC
- Active South Derbyshire Newsletter from SDDC
- Record Office Consultation from DCC
- Community Safety Clean Up from DCC
- An unusual request for Repton Village Hall users – RSVP from Repton Village Hall Company
- IOSH Managing Safely Course 23rd, 27th & 30th January 2020 from DALC
- Your Council Your Voice survey from DCC
- Launch of the Digital MOT Service from DCC

19. Reports to Note

Derbyshire Association of Local Councils – Circular 12-2019: AGM & Excellence Awards update - Children's Funeral Fund - National Audit Office consultation - NALC respond to deployment of 5G - Security of Data - HR Advice - Stores from the county. Noted.

20. Date and time of next Parish Council meeting

Finance meeting, Monday 13th January 2020, 19:30 in the Meeting Room at Repton Village Hall