

**Minutes of the Meeting of Repton Parish Council held In the Community Room, Fisher Close,
Repton at 19:30 on
Monday 8th July 2019**

Present: Councillors Perks (Vice Chairman), Steel, Dickson, Sheldon, Griffiths, Munnien, McArdle, Rainey.

Staff and public in attendance: Caroline Crowder (Clerk and RFO), District Councillors Churchill and Haines, and six members of the public.

1. Apologies

Councillors Lloyd, Thomas, Brown; County Councillor Ford, Repton School Bursar.

2. Declaration of Interests

Councillor Steel is an allotment holder. Councillor Dickson for any issues concerning the Den on Mitre Field, as he lives on Mitre Drive. Councillor Sheldon for any issues around Brook End, as he lives on Brook End. Councillor Perks re-affirmed his interest as a trustee of the Repton Village Hall Company.

3. Approval of the Minutes of the meeting held on 10th June 2019

Minutes approved and signed by Vice Chairman Perks.

Standing Orders lifted for Public Speaking and Planning

4. Public Speaking

- a. A member of public who was representing the Repton Casuals advised he had met with Councillor Steel to discuss making Broomhills Pavilion more useful to themselves and the public. They are proposing to turn it into a Clubhouse capable of serving food and drinks. Councillor Perks asked for them to submit a proposal to the Council, this will then referred to the working group for Broomhills to consider and present to the Council. Councillor Sheldon wished it to be minuted that he supports this proposal. Councillor Steel advised he is in the process of getting quotes for work to take place at Broomhills.
- b. A representative of Repton School in the absence of the Bursar apologised on behalf of the school for the mess which was made by their ex-pupils at Mitre Field on the night of 29th June 2019. They are viewing the CCTV footage available to them. The ex-pupils are the responsibility of their parents/guardian. The school will be introducing some new rules in the light of this incident for next year. They are to include: Contacting all parents/guardians to remind them it is their responsibility to take their children away at the end of the night, they will enhance their security to identify any issues quicker on the night, and they will set a clear expectation to the pupils that they still represent the school. The Council members thanked the school representative for the apology and the new rules they are introducing.

5. Planning Matters

- a. Planning application 9/2019/0614, the Parish Council are supporting this application and the Chairman has already written to SDDC. Vice Chairman Perks advised that SDDC have in principle agreed this application subject to their formal approval of a new detailed proposal for new trees. Planning application 9/2019/0475, Councillor Sheldon advised that parking is already an issue along Brook End and he would like the Council to submit a response to SDDC asking that they enforce that the extra car parking being provided by this application is used for the microbrewery and The Boot Inn patrons.

Action Clerk to submit a response to SDDC Planning application 9/2019/0698 (which will be on the September agenda for review), it was discussed and decided that the Council would write to SDDC lodging an objection as the walls involved should be kept from a conservation view point. Councillor Steel advised the SDDC Conservationist Officer is aware.

**Action Councillor Rainey to co-ordinate a response to submit to SDDC.
Action District Councillors Haines and Churchill to follow up with the Conservation Officer.**

Standing Orders Resumed

6. County, District and Parish Councillors' Reports

- a. County Councillor Ford provided an email update with his apologies for not attending the meeting:
*All outstanding issues reported to DCC, the hedges have been trimmed back along the causeway, the encroachment issue with detritus, weeds etc. has been reported and awaiting a works order being raised to clear it back. The Dales/Fisher Close issue ongoing, nothing further to report at present. Speed checks have been carried out along Milton Rd.
It was noted and appreciated by certain Repton Parish Council members that there had been some noticeable improvement to the causeway footpath to Willington, however it remained uncomfortably narrow and there was a general feeling amongst members that as presently constituted it was fundamentally unfit for purpose.*
- b. District Councillors Haines and Churchill advised that they have seen no progress on the restricted parking signs being removed on High Street and going to complain again to DCC. The issue of dead trees and dog litter bins not being emptied off Holloway, SDDC had been in touch with the Residents Managing Company, SDL, who advised that they are holding a meeting in July with the residents and they had the issue in hand. Councillor Churchill has sent a photo to County Councillor Ford about the lighting issue on Matthews's jitty. He also thanked the Repton Village Hall Company for the detail sent to him on the removal of the trees from the Village Hall car park. There is water seepage out of the New House; this has been reported to Repton School to be dealt with. The active grant scheme is now open with SDDC, anybody wanting more detail or wishing to apply should contact the District Councillors. Planning application 09/2019/0453 has submitted revised plans.
Councillor Griffiths is currently surveying the IT equipment used by the Clerk to ensure it is sufficient to fulfil the role. The current data backup is inadequate, he suggested that we move to cloud based storage which would cost £60.00 per year. All councillors were in agreement. He has taken over the maintenance of the Parish Council website. There are new rules coming into play next year for the accessibility of Parish Council websites.
**Action Councillor Griffiths to arrange the purchase and implementation of the Backblaze cloud storage with the Clerk.
Action Councillor Griffiths to write a proposal on the update and alteration of the Repton Parish Council website and computer systems
Action Clerk to include Information Technology on all future agendas.**
- c. Councillor Dickson attended the area forum on the Councils behalf. He reported back that the green open spaces proposal was now being considered. There had been eleven reported dwelling break ins in the Mercia area this year. There has been an increase in break ins on cars since the street lights are no longer on all night. Anybody with concerns on any issues can contact the Community Safety Officers. Operation Brenco is being used to report activities. The website roadworks.org can be used to check any planned future roadworks
- d. Councillor Perks had reported an issue with a man hole cover to DCC.

7. Clerk's Report

- a. Goalkeeping coaching is taking place at Broomhills, Repton Casuals have agreed in return for only be charged a nominal fee for the coaching they will cover any additional costs to the Parish Council above and beyond their normal costs for the session. It was agreed by the Councillors not to charge anything beyond the normal costs.
Action Clerk to advise Repton Casuals of this decision.
- b. There will be a temporary road closure for Brook End for the time period 22/07/19 – 23/08/19, the diversion will be via Boot Hill
- c. Amendment to Trust Deed for Repton Recreation Ground, all councillors asked to sign. Any not able to sign on the night can attend the Parish Office to sign

- d. Bank mandates. It was discussed and agreed to keep the same signatories on the current account. These signatories would also be the authorised signatories for the other Natwest account. The Clerk, Chairman and Vice Chairman would be authorised signatories for the RBS account.

Action Councillors Lloyd, Perks, McArdle and Dickson to attend the Parish Office to provide their details and signatures.

Action Clerk to complete and submit the banking mandates.

- e. AGAR update. Clerk advised more information had been requested by the auditors and that this had now been submitted. Updates will be provided at subsequent meetings until the audit has been completed.
- f. The leaking allotment tap has been fixed by a plumber who did not charge for his services.
- g. It has been reported by our garden maintenance contractor that there is debris at the burial ground that needs removing. He has requested a sum of £75 should the Council wish him to clear this. The Council agreed to this.

Action Clerk to request this work is carried out and an invoice issued for payment.

- h. The parish office is due to move to the Repton Village Hall by the end of September 2019. To allow for secure storage the Chairman has requested that the Council authorise a spend up to £1500. This was agreed by the Council
- i. After investigation it has been found that the three planters to be sited on the pedestrian triangle near the Repton Cross has already been authorised by DCC. They have however asked for more detail on the site of the planter near the Vicarage.

Action Councillor Rainey to mark this on the map issued by DCC and return to the Clerk for submission.

Action Clerk to submit map to DCC for approval.

8. Chairman's Announcements

- a. Vice Chairman Perks advised the Council that the review of contracts would be at either the November Finance meeting or the January Parish Council meeting.
- b. Vice Chairman Perks on behalf the Council wished to thank the Repton School Bursar upon their retirement for all their support and attendance of the Parish meetings.

Action Clerk to email Repton School to pass on this message

- c. Vice Chairman Perks advised the Council that there is a planning application for supported living flats in Willington (9/2019/0091)

9. Elderly Services

- a. Councillor Sheldon has spoken to County Councillor Ford as he believed that SDDC and DDC now own the two fields near Fisher Close. He asked for DCC to involve the Parish Council in any decisions being taken that concern them. District Councillors Haines and Churchill also agreed to keep the Parish Council informed from the perspective of SDDC.
- b. We have written to Trent and Dove Housing to accept their offer of a free survey. It was agreed that Councillor Sheldon would create an adhoc group to co-ordinate this with Trent and Dove.

Action Councillor Sheldon to set up the group.

10. Youth/Playing Fields Facilities

- a. Councillor Steel advised he had now got three quotes for defibrillators and was currently putting an analysis together of these quotes. He would provide an update at the September meeting.
- b. The state of Mitre Field is covered under
- c. Councillor Steel is also gaining quotes for new windows and doors, and if needed will submit planning permission for any changes that require this. He is also getting three quotes for redecoration of the Pavilion.

Action Councillor Steel to coordinate with Repton Casuals on their proposal for change of usage at Broomhills.

11. Village Maintenance and Footpaths

- a. Councillor Thomas to report back on the bench maintenance at Pastures in the September meeting.
- b. A free standing litter bin on Springfield Road has been removed by SDDC following an accident involving it. This has not been replaced yet

Action Clerk to contact SDDC to request this is replaced ASAP.

- c. Update from Councillor Dickson, there is now an urgent health and safety issue surrounded the staked boards along the edge of footpath 9 part way between footpath 10 and footpath 6. The working group had inspected it and were recommending urgent action be taken and recommend that we instruct the already quoted work of £800 to be completed ASAP. Councillor Perks asked if this was our responsibility. Councillors McArdle and Dickson responded that as this was an urgent health and safety matter it was our responsibility. Councillor McArdle proposed we instruct the work asap, this was seconded by Councillor Sheldon. Six Councillors including the proposer and seconder agreed with this.

Action Councillor Dickson to instruct this work.

- d. The footpath between Repton and Willington has already been discussed in 6a.

Action Clerk to chase up the further work needed with DCC and County Councillor Ford.

- e. Councillors Dickson advised the working group had met today. We are currently receiving £495 from SDDC per year for footpath maintenance. He proposed that in future the budget for footpaths be increased above and beyond this amount to £1000 per year, the extra funded by the Parish Council. Some of the footpaths were in need of maintenance now. This was noted and may be brought forward at the annual budget meeting.

Action Councillor Dickson to liaise with the Clerk as to what is already authorised to Mercia Gardencare for maintenance.

- f. Footpath 13 Repton Marsh Road needs a change of usage to a bridleway.
- g. The History group is looking into the Tanners Lane footpath.
- h. There is still an issue with the street light on footpath 27 Springfield Road

12. Burial Ground and Allotments

It was agreed that the working group for this area need to meet and discuss the issues, they would then report back at the next Council meeting.

13. Village Heritage and Improvement

- a. The Clerk has written to four other stonemasons asking for quotes for the maintenance needed on the preservation of the Cross. Once these have been submitted the Clerk will issue them out to the Council for consideration.
- b. An update was provided to the Council by a member of the Repton Village Hall Company:
This financial report is to reassure the liaison group and through them the Repton Parish Council that Repton Village Hall Company is on track to complete the build contract by mid-August with the remainder of the Repton Parish Council grant and other cash funds currently held by Repton Village Hall Company. This is despite the considerable unexpected extra costs arising from the unexpected ground works issues and Seven Trent that became apparent late last year prior to the signing of the Agreement with Repton Parish Council and the main contractor. The Repton Village Hall Company are now looking at the funds available for fitting out and equipping the hall and of the external features including the car park in terms of the quality and phasing, any help that is available now in this respect will affect what is available at the opening and people's early months experiences. This will have long-term implications for how people perceive the hall for years to come and hence its long term ability to generate the funds to maintain and develop the quality of service that Repton has a right to expect. There has been considerable interest in supporting the community room/café, demonstrated in particular by a successful evening meeting at the Red Lion. Securing reliable volunteers to maximise the number of hours it can be staffed and therefore open is now crucial. Over thirty names have been collected as willing to help with the cafe. And the more who volunteer as willing, either to help with the cafe, or simply staff the room so that it can remain open as a community room, the more it can be open for the benefit of everyone.

Good progress has been made on the Repton Village Hall Company application to remove the Tree Protection Orders on the poor quality trees in the middle of the car park. This followed a year long Repton Village Hall Company led campaign supported by with representations from Repton Parish Council, and past and present District Councillors. At a recent site meeting attended by Councillor Perks and a representative of Armsons acting on behalf of Repton Village Hall Company with senior representatives of SDDC and a representative of the contractor it was agreed in principle to approve the removal of the four trees and to replace them with two shallow rooted trees of species suggested by the SDDC Tree officer on the Brookside close side of the site. This was on the understanding that the area would have a porous surface. This should improve the car park layout, capacity opportunities for more flexible use and reduce both the short term cost of restoring the car park and the long term costs of having to deal with these trees in future.

- c. Covered under 7h, equipment for office move in September.

14. Police/Safety and Highways

- a. Covered under 7i, planters.

15. Arboretum/Sledge Wood

No further updates.

16. Neighbourhood Plan Progress Report

This is slowly progressing, updates will be provided when they have been received from SDDC.

17. Working Parties

No further updates.

18. Finance

a. Receipts since last meeting

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice Number	Total value (including VAT)	VAT	Sub Total (without VAT)	Date paid in/out	Destination Account	Paying in number/Cheque Number	Transaction Method
20/06/19	0022	Bank Income	Interest	RBS		£ 6.07			31/05/2019	RBS Reserves		Interest
01/07/19	0023	Parks	Football fees			£ 170.00			28/05/2019	Natwest Recreation Ground Account		BACS
01/07/19	0024	Parks	Football fees			£ 151.00			31/05/2019	Natwest Recreation Ground Account		BACS

b. Payments since last meeting

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice number	Total value	VAT	Sub Total	Date payment issued	Source account	Cheque Number	Transaction Type
13/06/2019	5049	Broomhills Park and Pavilion	Electricity	British Gas	983333344	£ 172.22	£ 8.22	£ 164.00	08/07/2019	Natwest Current Account		Direct Debit
01/07/2019	5051	Office	Rent	Jaipur Restaurant		£ 220.00			01/07/2019	Natwest Current Account		Standing order
01/07/2019	5052	Office	Telephone and broadband	BT		£ 66.00			01/07/2019	Natwest Current Account		Direct Debit

c. Payments for Approval

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice number	Total value	VAT	Sub Total	Date payment issued	Source account	Cheque Number	Transaction Type
01/07/2019	5053	Staff	Clerk salary	C J Crowder		£ 676.77			08/07/2019	Natwest Current Account	002869	Cheque
05/07/2019	5054	Office	Staff PAYE and NIC	HMRC		£ 267.26			08/07/2019	Natwest Current Account	002870	Cheque
17/06/2019	5055	Village Hall	Payments for rebuild	Repton Village Hall Company	3634	£ 74,643.94			08/07/2019	Natwest Current Account	002871	Cheque
08/07/2019	5056	Office	Hire of hall	SDDC		£ 10.00			08/07/2019	Natwest Current Account	002872	Cheque
08/07/2019	5058	Broomhills Park and Pavilion	Pavilion cleaning	C Hawksworth	81	£ 76.00			08/07/2019	Natwest Current Account	002873	Cheque

Resolved, all payments and receipts approved.

d. Bank Balances

<u>Account Name</u>	<u>Balance</u>
Natwest Current	£69,977.30
Natwest Recreation Ground	£1,847.68
Royal Bank of Scotland Reserves	£35,765.73

e. Fixed Assets

No further additions

19. Correspondence

- Shared Lives carers DCC
- Playground equipment offer Bakewell Town Council
- Holloway development tree maintenance SDDC Councillors
- Village Hall TPO'd tree removal SDDC Councillors
- Clerks and Councils Direct July Issue
- Active South Derbyshire Summer Activities 2019 brochures

20. Reports to Note

None

21. Date and time of next Parish Council meeting

Monday 9th September 19:30 at the Fisher Close Meeting Room, Repton.

**The Press and Public are invited to attend
Plans are available for inspection, by appointment, at The Parish Council Office
Mondays and Thursdays 14:00 to 17:00**